



# Torrington Public Schools

SUSAN M. LUBOMSKI  
ASSISTANT SUPERINTENDENT

DENISE L. CLEMONS  
SUPERINTENDENT

## REQUEST FOR APPROVAL

INFORMATION DISTRIBUTED TO STUDENTS BY OUTSIDE GROUPS

**NAME OF ORGANIZATION:** Audubon Sharon

**PURPOSE OF DISTRIBUTION:** Announcement of Audubon Sharon summer camp programs for kids age 3 through 12<sup>th</sup> grade

**GRADES INVOLVED:** PreK-12<sup>th</sup> grade

**PERSON RESPONSIBLE:** Wendy Miller, Education Program Manager

**ADDRESS:** Audubon Sharon, 325 Cornwall Bridge Road, Sharon, CT 06069

**TELEPHONE:** 860-364-0520 x105  
wmiller@audubon.org

**FAX or EMAIL:**

**DATE REQUESTED FOR DISTRIBUTION:** ASAP (registration begins March 1<sup>st</sup>, so anytime between now and then would be great!)

**NOTE:**

\*\*A copy of the flyer you would like to distribute **MUST** be submitted with this approval sheet.

If approval is received, you must attach a copy of the approval form to each school bundle.

All hand-outs must be counted out in groups of 25 and clipped together.

For middle school distribution, please include one (1) additional bundle.

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For office use only

APPROVED

NOT APPROVED

distribute to schools/students

limited distribution to front office or faculty areas only

post to digital back on Parent Resources tab on district website *FB+Twitter*

*[Handwritten Signature]*

*2.26.2019*

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