



**TORRINGTON PUBLIC SCHOOLS
BOARD OF EDUCATION REGULAR MEETING
Wednesday, August 22, 2018, 6:30PM
50 Major Besse Drive**

CALL TO ORDER: The meeting was called to order at 6:38PM.

Pledge of Allegiance

Roll Call:

Present: Fiona Cappabianca; Ellen G. Hoehne; John Kissko; Armand Maniccia;
Jessica Richardson

Administration: David Bascetta, Director of Facilities; Rose Forzano,
Interim Business Director; Susan Fergusson, Interim Assistant
Superintendent; Susan M. Lubomski, Interim Superintendent; Kim
Schulte, Human Resources Director; Ann Perzan, Interim Director of
Student Services

Absent: Edward Corey, Molly Spino (excused), Daniel Thibault,

APPROVAL OF AGENDA

Mr. Kissko made the motion to amend the agenda and add the Budget Committee August 13, 2018 meeting minutes, second by Ms. Hoehne. All in favor.

SCHOOL/COMMUNITY SESSION

Ashley Thibault spoke about bullying and her job status.

INFORMATION SHARING SESSION

A. Superintendent's Report

Ms. Lubomski spoke about the successfully moving that occurred between buildings. The THS stairs have been redone. They are finishing up the cleaning at THS and all the other schools have been cleaned. The THS Elevator Project started. The HR department has been very busy and we hired some awesome employees. We are very confident in their abilities. We just finished our 3 day administrators retreat. We are looking forward to the school year.

B. Field Trips

- 1. THS – Big E Parade – 9/20/18**
- 2. THS – Camp Niantic – 9/19/18 through 9/21/18**
- 3. THS – North Adams, MA – 9/30/18**

All of these trips are annual and they were included in the packet. They did submit within the time limit but we did not have a board meeting until now. There was a question on the JROTC field trip and if all the students will be going why do we need a substitute? The answer was that not all the kids would be going on this field trip.

C. Swim RFP

Mr. Maniccia presented all the changes that were made at the Budget meeting. This has been the first contract that has been made about renting a swimming pool for the swim team. There was only 1 bid – YMCA. There is 1 item we want to leave in the contract through our negotiations which is the waiver of subrogation clause. If we do not agree for both girls and boys season then we would not receive the 15% discount. There is a 2% increase from last year. We will be paying more than what we budgeted for – about a \$1,000, which will be determined at the subcommittee. We hope to get a longer term contract in the future.

D. Swim Temporary Contract

None.

E. June Monthly Financials

Mr. Maniccia stated that we are in good standing.

F. July Monthly Financials

Mr. Maniccia stated that we bought chrome books for TMS and money was moved around for it.

G. Budget Transfers

None for the year end.

H. Template for BOE Meetings

Ms. Hoehne wanted to standardize all of the agendas for them to be all the same which would make the clerk typing the minutes easier and getting them out to the public would be done in a timely manner. There was discussion on the word “solicited” in the comments section on top of the page. The Chair reminded everyone to set agendas for the next meeting and send the information over timely. The Chair talked to about the attendance and about the obligation to attend the meetings. We need some level of commitment from the members.

I. Template for BOE Subcommittee Meetings

See above.

J. Policy Regarding Use of Exclusionary Time Out

Ms. Hoehne – 6000 series – new policy that we did not have. It is a new policy that the State requires us to have. It was discussed at Policy Committee meeting.

K. Job Description Change

The Superintendent passed out the contract for our HR Director. We are adding the O92 Certification. We would save on Social Security and everything else is staying the same.

L. Interim Principal Southwest School

The Superintendent introduced Mary Anne Buchanan for approval. The MOA Dean Contract need to be sent to Mr. Kissko and the board needs to look at it next month.

M. Executive Session Regarding Executive Assistant to the Superintendent: Non-bargaining Contract:

Ms. Hoehne made a motion to go into Executive Session inviting in Ms. Lubomski, second by Mr. Kissko. All in favor.

The board entered Executive Session at 7:30PM.

The board returned to Open Session at 7:52PM.

COMMITTEE REPORTS

A. Policy Committee

Ms. Hohene reported that they are very busy. We have grading, graduation, and attendance all on the agenda.

B. School Improvement Committee

Mr. Kissko reported that they met last week. We discussed goals and we are reporting on how we are doing. We have a list of college acceptances that will make the board meeting next week.

C. Budget Committee

Mr. Maniccia we accomplished the big thing – the Swim Contract. Financials are looking good and there are no budget transfers yet.

D. Personnel Committee

Did not meet. Currently without a Chair.

E. Grievance Committee

None.

F. Ed-Advance

They do not meet in the summer. The meetings will resume the first Thursday of September.

G. Curriculum Committee

Nothing to report.

H. Secondary Ad-Hoc Committee

The Summer proved to be a very difficult time to get the committee assembled. I would like to suggest that we hold the first meeting August 30th 5:30PM-6:30PM – THS.

ACTION ITEMS

A. Field Trips:

1. THS – Big E Parade – 9/20/18

Ms. Richardson made the motion to approve this field trip, second by Mr. Maniccia, All in favor.

2. THS – Camp Niantic – 9/19/18 through 9/21/18

Mr. Maniccia made the motion to approve this field trip, second by Ms. Richardson, All in favor.

3. THS – North Adams, MA – 9/30/18

Mr. Maniccia made the motion to approve this field trip, second by Mr. Kissko, All in favor.

B. Swim RFP

Mr. Maniccia made a motion to approve the Torrington YMCA swim as presented by the budget committee, second by Ms. Hoehne. All in favor.

C. ~~Swim Temporary Contract~~

Removed.

D. ~~Budget Transfers~~

Removed.

E. Template for BOE Meetings

Ms. Hoehne made a motion to approve the BOE meetings template, second by Mr. Maniccia. All in favor.

F. Template for BOE Subcommittee Meetings

Ms. Hoehne made a motion to approve the BOE meetings template, second by Mr. Maniccia. All in favor.

G. Policy Regarding Use of Exclusionary Time Out

Ms. Hoehne made a motion to approve the Policy Regarding Use of Exclusionary Time Out, second by Mr. Kissko. All in favor.

H. Approval of Board of Education Meeting Minutes – June 27, 2018

Mr. Maniccia made a motion to approve the minutes, second by Mr. Kissko. All in favor.

I. Approval of Special Meeting Minutes – July 30, 2018

Mr. Kissko made the motion to approve the minutes, second by Mr. Maniccia. All in favor.

J. Approval of Consent Agenda

1. Approval of June Monthly Financials

2. Approval of July Monthly Financials

3. Receive Subcommittee Minutes:

i. Budget Committee – June 26 and 27, 2018

ii. Policy Committee – June 6, 2018

iii. School Improvement Committee – June 6, 2018

iv. Budget Committee – August 13, 2018

4. Appointments & Resignations

Ms. Hoehne made a motion to approve the consent agenda with the removal off the Administrative Dean pending MOA, second by Mr. Maniccia. All in favor.

K. Approval of Job Description Change

Mr. Maniccia made a motion to approve the job description change, second by Ms. Hoehne. All in favor.

L. Appointment of Interim Principal Southwest School

Mr. Kissko made a motion to appoint Dr. Mary Anne Buchanan the Interim Principal of Southwest School, second by Ms. Hoehne. All in favor.

M. Approval of Non-bargaining Unit Contract

Mr. Kissko made the motion to approve the Executive Assistant to the Superintendent, second by Mr. Maniccia. All in favor.

7. COMMENTS FOR THE GOOD OF THE ORDER

Mr. Maniccia- wish everyone a great school year

Mr. Kissko-He pointed out Kim's display of the promotion materials of our schools. He also wanted to recognize that we lost Bill Battle.

Chair- She would like to publically let everyone know that Peter Vergaro has resigned from the board for personal reason and we will miss him, his passion and dedication outside of board meetings. She discussed the protocol and policies about what elective Board of Education does and what the Board of Education at the Central office do. Something like a bus complaint would be made to Central Office and it is dealt with at that level, it would not come to the elective Board of Education.

The Superintendent spoke about reviewing the bus routes and there will be changes to be more efficient. What routes are on a piece of paper are different than what they are in actuality.

Chair- There will be a Transportation Committee which will be members of central office and a board member. There are chains of command that we want people to follow: School then

These minutes were approved by the Torrington Board of Education on September 26, 2018.

Central office and then Board of Education. Thank everyone for the amazing work everyone did this summer with the moves. Welcome our new Interim Director of Student Services. Welcome all of the new hires.

8. ITEMS FOR UPCOMING AGENDA

1. MOA Dean
2. Monthly Financials
3. Budget Transfers
4. Progress on Board Goals
5. Strategic Plan
6. Policies
7. New Board Members
8. Teachers of the Year and Paras of the Year

9. FUTURE MEETINGS

Thursday, August 30, 2018 (THS)

5:30-6:30pm – Secondary Ad-Hoc Committee meeting

Wednesday, September 5, 2018 (at Vogel-Wetmore)

6:00 p.m. – School Improvement and Community Relations Committee

7:00 p.m. – Policy Committee

Wednesday, September 12, 2018 (Migeon Ave.)

6:30 p.m. – Personnel Committee

7:00 p.m. – Budget Committee

Wednesday, September 26, 2018 (at THS)

6:30 p.m. – Regular Board of Education Meeting

10. ADJOURNMENT

Mr. Kissko made the motion to adjourn the meeting, second by Ms. Hoehne. All in favor. Meeting adjourned at 8:17PM.