



**TORRINGTON PUBLIC SCHOOLS
BOARD OF EDUCATION REGULAR MEETING
Wednesday, November 28, 2018, 6:30 PM
THS Media Center, 50 Major Besse Drive**

MINUTES

1. Call to Order: 6:30PM
2. Pledge of Allegiance
3. Roll Call:
Board Members Present: Ms. Cappabianca, Mr. Corey, Mr. Eucalitto, Ms. Hoehne, Mr. Kissko, Mr. Maniccia, Ms. Richardson, Ms. Spino, Ms. Todor
Administrators Present: Mr. Arum, Mr. Bascetta, Ms. Fergusson, Ms. Lubomski, Ms. Schulte
Board Members Absent: Mr. Thibault
4. Approval of Agenda: Mr. Kissko made the motion to approve the agenda with the amendment to add 8J TPSSA Negotiation Committee, second by Ms. Hoehne. All in favor.
5. Recognitions: Ms. Lubomski and Ms. Cappabianca passed out recognition certificates to various teachers and students.
6. School/Community Service/Public Participation:
Maggie: Spoke on behalf of her father regarding Central Office Administration commending Interim Assistant Superintendent and Interim Superintendent.
Kerry: Spoke about the Superintendent agenda item with positive comments regarding Interim Assistant Superintendent and Interim Superintendence.
Claire: Spoke about her support for the Interim Assistant Superintendent and Interim Superintendent.
Keri: Spoke about her kids flourishing in their new school environment. She also spoke about her support for the current Interim Superintendent.
Mary: Spoke about her support for the current Interim Superintendent.
Diane: Spoke about the board giving more information to the public about the teacher absenteeism and her support on making the Interim Assistant Superintendent and Interim Superintendent permanent.
7. Information Sharing Session:
 - A. Interim Superintendent's Report: Ms. Lubomski reported on many different activities that have occurred in November. Great turn out for Parent Conferences. We had our first snow day on November 16. We are adding a 3 hour delay. The students from TMS loved visiting the THS. The kids were very excited. Our turf field project is now complete.
 - B. Out of State Field Trip: Ms. Lubomski reported that it is a JROTC field trip to Great Barrington.
 - C. Budget Transfers: Ms. Lubomski presented the budget transfers.
 - D. Monthly Financials: Mr. Arum stated that he will be presenting the financials and the projections next month.
 - E. Budget Timeline: Ms. Lubomski stated that it is a tentative budget timeline. The Superintendent budget will be presented at the February board meeting.
 - F. Alliance Update: Ms. Lubomski reported that we were able to take some of the Alliance funds and utilize it another way and she is bringing it to the board of approval.
 - G. Calendar – Parent Conference Days – December 6, 2018: Ms. Lubomski reported that we had to reschedule a parent conference day in November due to snow, she is requesting

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that December 6 will be an early release day so that can be used for parent conference day.

- H. RFP – Computers: Mr. Arum spoke about the budget recommendation for the computers:
 - 300 Chromebooks are awarded to FireFly Computers for \$50,700.00.
 - 80 Laptops are awarded to Dell for \$44,520.80.
 - 42 Desktop Computers are awarded to Dell for \$20,756.54.
 - Desktop Monitors are awarded to Dell for \$4,005.12.
 - 10 Lockable Chromebook Carts are awarded to FireFly Computers for 5,800.00
 - I. Criminal History Records Information (CHRI) #4006: Ms. Hoehne reported that they had the lengthy discussion at the Policy Committee meeting and we had to bring these current to the legislative updates.
 - J. FERPA Policy #6028: Ms. Hoehne reported that they had the lengthy discussion at the Policy Committee meeting and we had to bring this policy current to the legislative updates.
 - K. Attendance Policy #6006 (Page 4 - #8): Ms. Hoehne reported that they had the lengthy discussion at Policy Committee meeting and we had to bring this policy current to the legislative updates.
 - L. Advanced Placement Policy #6015: Ms. Hoehne reported that they had the lengthy discussion at Policy Committee meeting and we had to bring this policy current to the legislative updates.
 - M. Graduation Requirements Policy #6095: Ms. Hoehne reported that they had the lengthy discussion at Policy Committee meeting and we had to bring this policy current to the legislative updates.
 - N. Fill Rates and Staff Attendance: Ms. Schulte reported that we will look at these reports on a regular basis and to try to improve the amount of teachers are in the classrooms. There was discussion on positive reinforcement for good attendance. The Chair said that we have to be careful about doing financial incentives. Ms. Schulte said that we can have non-monetary incentives.
 - O. Legislative Liaisons: The Chair reported that we are trying to make a conscious effort to have School Improvement stay on top of our board goals. Mr. Kissko said that we decided we are going to report liaisons between the board and the individual legislator and the responsibilities. He asked for volunteers. This is a positive. We would like to assign these at the December meeting and the board is to let the Chair know a week before the December meeting if they are interested in doing this and which representative they would like.
 - P. Cost of Postponing the Move of Migeon – January – June: Ms. Lubomski stated that it would be impossible to move out in January and we would like to extend it to June. If we extended it to June the additional cost would be: 29,255\$.
8. Committee Reports:
- A. Policy Committee: Ms. Hoehne reported that the plan is to adopt Shipman and Goodwin’s policies and everything will be up to date.
 - B. School Improvement Committee: Mr. Kissko reported that it was a good meeting. Next meeting is at Southwest. They have been discussing parking permits, board goals, and strategic plan. They will be beginning the process of legislative lesion.
 - C. Budget Committee: Mr. Maniccia reported that we discussed all the items that have come before you tonight. Mr. Arum gave us some information on State laws regarding education funding. We are going to be looking at Capital Projects.
 - D. Personnel Committee: Ms. Spino reported that they discussed the fill rates and staff attendance and we will get better numbers.
 - E. Grievance Committee: No report.
 - F. Ed-Advance: Mr. Kissko reported that the Board of Directors met.

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- G. Curriculum Committee: Mr. Maniccia reported that they discussed disciplines district wide and how to enhance course offerings by adding electives.
 - H. Secondary Ad-Hoc Committee: The Chair reported that it is going well. Facilities will be meeting tomorrow night with some architects. Everyone is working hard.
 - I. School Liaison Reports:
 - THS – Ms. Richardson reported on the shadow day where TMS students shadowed THS students. She reported on some upcoming events.
 - TMS – Mr. Maniccia reported on the shadow day and it went well. Susan B. Anthony was in the science classrooms teaching healthy relationships. He reported on upcoming events.
 - Forbes – Ms. Todor reported that they had a Veteran’s Day celebration. It was impressive.
 - Southwest – Ms. Spino reported that the blending of staff members is going very well. Students are developing new friendships. They have a light replacement project that is happening. She reported on the upcoming events.
 - Torrington – The Chair reported on the Veteran’s Day celebration during their assembly. They completed their two week gratitude. She reported on the upcoming events. The sister schools are marching together in the Christmas parade.
 - Vogel-Wetmore – Ms. Hoehne reported that they had their Veteran’s Day celebration at the Warner Theater. She reported on the upcoming events.
 - J. TPSSA Negotiation Committee- Mr. Kissko reported that negotiations with administrators have successfully negotiated.
9. Action Items:
- A. Action Regarding Superintendent of Schools: Mr. Kissko moved that the Board appoint Susan Lubomski as Superintendent of Schools, effective January 1, 2019 and continuing through June 20, 2021, subject to the approval of the Commissioner of Education in accordance with Section 10-157 of the Connecticut General Statutes, and moved further that the Board Chairperson be authorized to finalize and execute a contract of employment with Susan Lubomski on behalf of the Board. Ms. Hoehne second. All in favor.
 - B. Out of State Field Trip: Mr. Maniccia made a motion to approve the field trip, second by Mr. Eucalitto. All in favor.
 - C. Monthly Financials: Mr. Maniccia made a motion to approve the monthly financials, second by Ms. Todor. All in favor.
 - D. Budget Transfers: Ms. Spino made a motion to approve the budget transfers, second by Mr. Corey. All in favor.
 - E. Alliance Funding Update: Ms. Spino made a motion to approve the change in the use of alliance funding, second by Ms. Todor. All in favor.
 - F. RFP – Computers: Mr. Maniccia made a motion to approve the following:
 - 300 Chromebooks are awarded to FireFly Computers for \$50,700.00.
 - 80 Laptops are awarded to Dell for \$44,520.80.
 - 42 Desktop Computers are awarded to Dell for \$20,756.54.
 - Desktop Monitors are awarded to Dell for \$4,005.12.
 - 10 Lockable Chromebook Carts are awarded to FireFly Computers for 5,800.00Ms. Spino second. All in favor.
 - G. Calendar – Parent Conference Day – December 6, 2018: Mr. Maniccia made a motion to approve December 6, 2018 as a Parent Conference Day, second by Mr. Eucalitto. All in favor.
 - H. FERPA Policy #6028 – Ms. Hoehne made the motion to approve the policy, second by Mr. Kissko. All in favor.

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- I. CHRI Policy #4006 – Ms. Hoehne made the motion to approve the policy, second by Mr. Kissko. All in favor.
 - J. Attendance Policy #6006 – Ms. Hoehne made the motion to approve the policy, second by Mr. Maniccia. All in favor.
 - K. Advanced Placement Policy #6015 – Ms. Hoehne made the motion to approve the policy, second by Ms Todor. All in favor.
 - L. Graduation Requirements Policy #6095 – Ms. Hoehne made the motion to approve the policy, second by Mr. Maniccia. All in favor.
 - M. Cost of Postponing the Move of Migeon – January – June – Mr. Kissko made the motion to approve the cost of postponing the move of Migeon from January to June with budget transfer to become forthcoming, second by Mr. Maniccia. Mr. Corey opposed. All in favor
 - N. Approval of Board of Education Meeting Minutes: October 24, 2018: Ms. Hoehne made the motion to approve the minutes, second by Mr. Kissko. Mr. Corey abstained. All in favor.
 - O. Receive Subcommittee Minutes: Mr. Kissko made the motion to approve the minutes, second by Ms. Hoehne. Mr. Corey abstained. All in favor.
 - i. Budget Committee – October 10, 2018
 - ii. Budget Committee – October 24, 2018
 - iii. School Improvement Committee – October 3, 2018
 - iv. Policy Committee – October 3, 2018
 - v. Policy Committee – October 24, 2018
 - vi. Personnel Committee – June 6, 2018
 - vii. Secondary Ad-Hoc Committee – October 18, 2018
 - viii. Secondary Ad-Hoc Committee – October 25, 2018
 - P. Consent Agenda: Appointments & Resignations: Ms. Spino made a motion to approve the consent agenda, second by Mr. Kissko. All in favor.
10. Comments for the Good of the Order:
- Armand – Talked about how THS is a good place and most of the kids who go to THS want to do the right thing.
- Gary – Brought food tonight in celebration of the Superintendent.
- Ellen – Excited about the approval of the new Superintendent
- John – Impressed at the Veterans Day celebration. It was fun to watch. Congratulated Superintendent Lubomski and welcomed Mr. Arum. Welcome the new reporter for the Waterbury Republican.
- Chair- Impressed by Forbes Veterans Day celebration by all the staff and the kids. Congratulated Sue Lubomski. Thanked the board for all of their dedication and time.
11. Items for Upcoming Agenda:
- A. Monthly Financials
 - B. Superintendent’s Contract
 - C. Administrator’s Contract
 - D. Liaison Appointments
 - E. Fill Rates
 - F. Budget Transfers
12. Future Meetings:
- Monday, December 3, 2018 (at City Hall Auditorium)**
6:30 p.m. – Joint Meeting with the BOE, Board of Finance, and City Council
- Wednesday, December 5, 2018 (at Southwest)**
6:00 p.m. – School Improvement and Community Relations Committee
7:00 p.m. – Policy Committee
- Thursday, December 6, 2018 (at THS)**

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5:30 p.m. – Secondary Ad-Hoc Committee

Wednesday, December 12, 2018 (at Migeon Ave.)

6:30 p.m. – Personnel Committee

7:00 p.m. – Budget Committee

Wednesday, December 19, 2018 (at THS)

6:30 p.m. – Regular Board of Education Meeting (sched. for 3rd Wednesday due to Winter Break)

13. Adjournment: Mr. Kissko made the motion to adjourn the meeting, second by Ms. Spino. All in favor. Meeting adjourned at 8:00PM.