



## Torrington Public Schools

JERRY DOMANICO  
DIRECTOR OF BUSINESS SERVICES

LYNDA T. REITMAN  
INTERIM SUPERINTENDENT

### **Budget Committee Regular Meeting Monday, April 18, 2016 355 Migeon Ave.**

#### *MINUTES*

**Members Present:** Kenneth P. Traub, Committee Chair; Peter Vergaro, Daniel Thibault (alternate)

**Members Absent:** None

**Also Attending:** Board of Education: Fiona Cappabianca, Ellen Hoehne, Bill Knight, Jim Lamoin, Armand Maniccia, Jess Richardson

Administration: David Bascetta, Director of Facilities; Jerry Domanico, Director of Business Services; Lynda Reitman, Interim Superintendent

1. Mr. Traub called the meeting to order at 6:06 p.m.
2. Roll Call was taken.
3. Motion was made by Mr. Thibault to amend the agenda to add the Boiler RFP to the agenda for review and action. The motion was seconded by Mr. Vergaro. All in favor.
4. **Review of Monthly Financials**

Mr. Domanico briefly reviewed the March 2016 financial report.

Mr. Thibault made a motion to move the monthly financials to the full Board. Mr. Vergaro seconded the motion. All in favor.

5. **Review of Copier RFP**

Mr. Domanico briefly reviewed the copier RFP. Discussion on particulars of copier including minimum copy page per minute requirements.

Mr. Thibault made a motion to move the Copier RFP to the full Board. Mr. Vergaro seconded the motion. All in favor.

**6. Review of Boiler Maintenance RFP**

Mr. Bascetta briefly reviewed the boiler RFP. Explained that SIRRACO was at the end of their contract. RFP will include a list of every piece of machinery and there will be a mandatory on-site walkthrough.

Mr. Thibault made a motion to move the Boiler RFP to the full Board. Mr. Vergaro seconded the motion. All in favor.

**7. Review of 2015-2016 Mitigation Plan**

Mr. Domanico briefly reviewed the 2015-2016 Mitigation Plan as it currently stands. Discussion on various possible actions including furlough days and layoffs were discussed. What are the possible savings from a layoff will need to be determined (a figure of \$112,000 was mentioned but this needs to be confirmed). The capital budget was also discussed regarding the possibility of delaying projects and shifting funds to operating budget.

A motion was made by Mr. Thibault to move the two (2) forms concerning the Mitigation Plan to the full Board. Mr. Vergaro seconded the motion. All in favor.

**8. Comments for the Good of the Order**

None

**9. Adjournment**

A motion to adjourn was made by Mr. Thibault. Mr. Vergaro seconded the motion. All in favor. The meeting adjourned at 8:14 pm.