



## Torrington Board of Education

KENNETH TRAUB  
COMMITTEE CHAIR

DENISE L. CLEMONS  
SUPERINTENDENT

### **Budget Committee Meeting Monday, June 19, 2017, 7:00 p.m. 355 Migeon Avenue**

1. Call to Order – 7:08PM
2. Roll Call – Mr. Traub (chair), Mr. Vegaro, Dr. Brogis, Ms. Hoehne
3. Approval of Agenda – Mr. Vegaro made the motion, seconded by Dr. Brogis. All in favor.
4. Public Comment – None
5. Discussion Items:
  - a. Monthly Financials is essentially the End of Year Report. Mr. Poole said an incorrect projection was made for the insurance projection. Consequently, the district owes the City \$450,000. The district has about \$100,000 left. Ms. Clemons said these funds are being used for any unforeseen extraneous costs from Protected Harbor.  
  
Mr. Traub said the monthly financials and the end of year report can be combined. Ms. Clemons said the budget freeze is still occurring.
  - b. Student Activities Report – None
  - c. Budget Transfer – None
  - d. RFP/BID Reviews:  
Propane – Mr. Poole’s suggestion: Award to lowest bidder. Mr. Poole found out we have no bus fuel. The district has used Suburban Propane in the past.  
Special Ed transportation – Went out to bid. Mr. Poole said he would streamline this bidding and transportation process. Mr. Poole said the amount should be based on the amount per mile. Mr. Traub said choose a mapping system. Within the bid proposal, Mr. Poole is including that the district has the right to change the driver without any explanation to protect the students’ needs.  
  
Food Service – Mr. Poole will call the state to work out a problem on the reporting for Summer Meals.
  - e. See Discussion Item 5-a

These minutes were approved by the Torrington Board of Education on September 27, 2017.

- f. East School Options – The Ad Hoc Committee approved doing a Feasibility Study on a new site at TMS, a 45 classroom structure. Mr. Bascetta said that the Feasibility Study would investigate a plan to renovate as new at East or build as new at TMS. The results will be presented at an Ad Hoc Committee Meeting. Build as new at TMS would be able to close two schools and move to a pre-K-4. Mr. Vegaro asked about the timeframe. Ms. Clemons said it would take about 5 years. Ms. Clemons reminded them that it was just a suggestion. Mr. Traub will ask Ms. Cappabianca if the Ad Hoc Committee could have an extension.
  - g. Discussion of Capital Projects – Regarding the money for the surplus from the ADA Projects. George Flansberg is looking at Feasibility Study for THS. Ms. Clemons is planning for the NEASC review. This will allow the district to prioritize and show the NEASC Committee that THS is planning for the future.
  - h. Discussion on Naming Rights – Mr. Traub reminded everyone that the city still has the rights to the THS turf field. Mr. Traub said they need to separate the naming of facilities versus advertising rights. In the past, Mr. Traub said the district has only done the naming posthumously. Ms. Hoehne added that legal council advised against having advertisements, since the district would have to justify why some companies could advertise and some not. Mr. Traub and Ms. Hoehne said that guidelines for naming and advertisement would have to be established by the board and possibly the City. Mr. Traub asked Mr. Vegaro to formulate a proposal.
6. Action Items:
- a. Monthly Financials – Mr. Vegaro made the motion, seconded by Dr. Brogis. All in favor.
  - b. Budget Transfers – Mr. Vegaro made the motion, seconded by Dr. Brogis. All in favor.
  - c. RFP/Bid: Suburban Propane – approved. Special Ed Transportation could be ready for the Board Meeting. The Food Service is ready, but needs state approval. Move bids to the full board. Mr. Vegaro made the motion, seconded by Dr. Brogis. All in Favor.
  - d. Budget Year End Update – Mr. Vegaro made the motion, seconded by Dr. Brogis. All in favor. Item moved to the full board.
  - e. East School Options – removed
  - f. Recommendation on Capital Projects – waiting on this
  - g. Recommendation on Naming Rights – Mr. Vegaro will do a presentation to the full board at a future time.
7. Approval of Minutes
- a. May 10, 2017 – on hold until next meeting
8. Comments for the Good of the Order – None
9. Upcoming Agenda Items
- a. Monthly Financials
  - b. Budget Transfers
  - c. Student Activities Report
  - d. End of the Year Update
10. Adjournment – Mr. Vegaro made the motion, seconded by Dr. Brogis. All in favor. Meeting adjourned at 8:01PM.