



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSSON
ASSISTANT SUPERINTENDENT

Budget Committee Meeting Monday, September 23, 2018, 6:30 PM 355 Migeon Ave.

Minutes

1. Call to Order: 6:36PM
2. Roll Call: Mr. Maniccia, Ms. Spino, Mr. Eucalitto, Jason Lafreniere (Teacher Rep)
3. Also Present: Mr. Kissko, Ms. Richardson, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Mr. Arum, Ms. Klimaszewski
4. Approval of Agenda: Ms. Spino made a motion to approve the agenda, second by Mr. Eucalitto. All in favor.
5. Approval of Minutes: Mr. Eucalitto made a motion to approve the minutes as amended, second by Mr. Maniccia. Abstention: Ms. Spino. Everyone else approved, motion passes.
6. Public Participation: None
7. Discussion/Next Steps:
 - a. Monthly Financials: The line items discussed to be updated at next meeting.
 - b. 2018-2019 Student Activities – End of Year Financials: Spreadsheet to be sent out to Principals to update information to make it current with the new school year.
 - c. Electronic Timekeeping – The committee will continue to look at TimeClock Plus as an updated solution to manually processed payroll. Driving factor is the cost savings compared to other products.
 - d. Middle School Windows: Current costs for possible window options were presented:
 - replace all operators, hardware and locking mechanisms, replace as needed any missing or damaged weather stripping, replace all trim - \$118,677.00
 - replace all operators, replace as needed remaining hardware and locking mechanisms, replace as needed any missing or damaged weather stripping - \$60,554.00.
 - securing fastening - \$17,901.00 (permanently close all windows)

These minutes were approved by the Torrington Board of Education on October 23, 2019.

- Remove existing operable window sash and install new Efc0 2700 series operable window in existing frame, all of the interior wood trim intact \$1,445.00 per 225 windows - \$325,125.00
 - Remove existing window completely and install new Efc0 2900 series window with operable/fixed windows to match existing layout, it is unclear at this time as to what interior trim can or can't be salvaged - \$3,900.00 per 225 windows - \$877,500.00. added cost: dumpster fee/shop drawings (\$1,200.00 est)/lift equipment (\$9,000.00 estimate)/interior trim (TBD)
 - Number 4 above with an awning window with screens– working on prices
- e. Landscaping Bids: 2 companies bid on contract – Diamond Landscape & Athletic fields Inc. Bridgeport, CT and Jespersen's Landscaping Torrington, CT. Jespersen's Landscaping is the current company maintaining our landscaping, a local company and supporter of school & community projects. It was agreed by the committee to move Jespersen's Landscaping bid to the Full Board for approval.
8. Comments for the Good of the Order – Great start to the school year.
9. Topics for Future Meetings:
- f. Monthly Financials
 - g. Student Activities Financials – Update
 - h. Middle School Windows
 - i. Electronic TimeKeeping
 - j. Electricity
 - k. Delta/Kelly costs
10. Adjournment: Ms. Spino made a motion to adjourn the meeting, second by Mr. Eucalitto. All in favor. Meeting adjourned at 7:30PM.