

These minutes were approved by the Torrington Board of Education on March 27, 2019.



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSSON
ASSISTANT SUPERINTENDENT

Budget Committee Meeting Wednesday, February 13, 2019, 7:00 P. M. 355 Migeon Avenue

Minutes

1. Call to Order: 7:00pm
2. Roll Call:
Board: Mr. Maniccia, Mr. Eucalitto, Ms. Spino, Mr. Corey, Ms. Cappabianca, Ms. Hoehne, Mr. Kissko, Ms. Todor
Absent: Ms. Richardson, Mr. Thibault
Administration: Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Mr. Bascetta
Teacher Representatives: Mr. Lafreniere, Ms. Mangan
Press: Ms. Bruno
3. Approval of Agenda: Ms. Spino made a motion to approve the agenda, second by Mr. Eucalitto. All in favor.
4. Public Participation: None
5. Discussion/ Next Steps:
 - a. Monthly Financials:
Line items of the budget, such as, Longevity, SpEd costs, Professional Services, Student Transportation, to give a clearer overall picture of the fiscal responsibilities of the district.
 - b. Budget Analysis:
Items broken out to give an overall snapshot and concise breakdown of dollars only. Overall budget is over \$239,465.00 because of special education tuition costs.
 - c. Special Education Analysis:
Mandated spending. Clarification of Excess Cost which is used for tuition reimbursement expenses. Currently, tuition is over by \$1,325,279.00. The Board will be requesting Excess Cost reimbursement from the City this year.
 - d. Transportation Analysis:
We will be monitoring the costs over the next few months.
 - e. Update - Capital Reserves:
Presented New World budget sheets with detailed line items.
 - f. Update - Capital Projects
Active Capital jobs – elevator at THS, electrical tie in will shut down B building Friday, a

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PD day in district, non-student day. Looking at an April completion for this project. Continuation with a number of THS projects are awaiting approved change orders from the state which have not been given yet.

- g. Update – Alliance
A proposal to shift funds from Administrative PD for a SpEd Audit. Looking at 2 companies who would look at all the SpEd Services we provide.
This is a 2 months process. Looking at a roll out for implementation beginning at the school year, a slow implementation. Want to be certain we are addressing the needs of all our students.
 - h. Timecard System:
Executime has been presented by the City as a digital system that aligns into New World. The system being utilized is antiquated and time consuming. Other companies such as Time Clock Plus also aligns with New World. Employees will be able to track their remaining sick days on this system.
 - i. Budget Timeline
Timeline presented in a handout of the process and future budget meeting dates. The process involved site Central Office Administration. School staff provided input into this budget. The budget focused on being fiscally responsible.
 - j. Budget Meetings:
February: 19th
March 2019
Budget Sub-Committee Meetings:
Special Budget Meeting, Re: Budget 2019-2020: Tuesday, March 4th THS at 6:00pm
Budget Meeting Hearings Monday, March 11th at Vogel-Wetmore @ 6:00PM &
Thursday, March 14th at Torrington High School @ 6:00pm
Regular Budget Meeting Wednesday, March 13th - Migeon @ 6:00pm
Special Budget Meeting: Wednesday, March 20th – 6:00pm Public Meeting
Board of Education Meeting – Wednesday, March 27th, to then present to
Will present all the different areas in how the budget will be given its an overview.
Final Budget due by April 15th Request it be completed and to the Board by April 5th.
- 6. Comments for the Good of the Order: Mr. Lafreniere wanted to acknowledge the passing Mr. Michael Conway. He will be sorely missed as a driving force in Torrington, to the district and as a strong voice for the appointment of Ms. Lubomski and Ms. Fergusson.
 - 7. Topics for Future Meetings:
 - a. Budget Analysis
 - b. Monthly Financials
 - c. Budget Transfers
 - d. Capital Projects
 - e. Time Card System
 - 8. Adjournment: Ms. Spino made a motion to adjourn, second my Mr. Eucalitto. All in favor. Meeting adjourned at 8:26pm.
 - 9. Next Meeting: March 13, 2019 @ 7:00PM