



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSSON
ASSISTANT SUPERINTENDENT

Personnel Committee Meeting Wednesday, February 12, 2020, 6:00 P.M. 355 Migeon Avenue

Minutes

1. Call to Order: 6:00PM
2. Roll Call: Ms. Spino, Mr. Maniccia, Mr. Eucalitto, Ms. Mangan (Teacher Rep)
Also Present: Mr. Corey, Mr. Kissko, Ms. Hoehne, Ms. Todor, Ms. Richardson, Ms. Fappiano, Ms. Cappabianca, Ms. Schulte, Ms. Lubomski, Ms. Fergusson
3. Approval of Agenda: Mr. Maniccia made a motion to approve the agenda, second by Mr. Eucalitto. All in favor.
4. Approval of Minutes: Mr. Maniccia made a motion to approve the minutes, second by Mr. Eucalitto. All in favor.
5. Public Participation: None
6. Discussion and Next Steps:
 - a. Teacher & Paraprofessional Attendance: January was a difficult month with many illnesses reported. February is currently tracking better.
 - b. Substitute Fill Rates – Kelly Services and Delta T: Fill Rates were low as a result of the large number of absences. The retiree subs and the building subs have helped with the fill rates.
 - c. Vacancy Report: Currently there is one Certified Teacher position and 8 non-certified positions. Other posted positions include Spring Sports Coaches, Building Substitutes and Social Media Coordinators. Ms. Cappabianca shared that the Principal positions would be posted by the end of the month.
 - d. 2020 Retirement Incentive – Teachers, Administrators, and Non-Certified: Last year's retirement incentive has been effective. In January, the Union reached out to Human Resources to inquire as to whether it would be offered again this year. The agreement will be brought to the Full Board for approval.
 - e. Consent Agenda – Appointments, Retirements, Resignations: Agreed that prior to moving to the Full Board it will be updated to make it current as of February 26, 2020.
7. Comments for the Good of the Order: Ms. Lubomski thanked Ms. Spino for chairing the committee. Mr. Eucalitto and Mr. Kissko also thanked Ms. Spino for her efficiency that was brought by her to this committee.
8. Topics for Future Meeting: No Future Meetings
9. Adjournment: Mr. Maniccia made a motion to adjourn the meeting, second by Mr. Eucalitto. All in favor. Meeting adjourned at 6:21 P.M.