



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSSON
ASSISTANT SUPERINTENDENT

Personnel Committee Meeting Wednesday, February 13, 2019, 6:30 P.M. 355 Migeon Avenue

Minutes

1. Call to Order: 6:30pm
2. Roll Call: Ms. Spino, Mr. Maniccia, Mr. Eucalitto, Mr. Corey, Ms. Mangan (Teacher Representative)
Also Present: Ms. Cappabianca, Ms. Hoehne, Mr. Kissko, Ms. Todor, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Ms. Bruno
3. Approval of Agenda: Mr. Eucalitto made a motion to approve the agenda, second by Mr. Maniccia. All in favor.
4. Public Participation: None
5. Discussion/ Next Steps:
 - a. Substitute Fill Rates (Kelly Services and Delta T)
There were 9 employees who received referral bonuses for referring qualified para candidates that were hired. Protocols are being looking at to balance student needs with the current number of paras.
The substitute need seems greater in some schools as compared to others. Discussion addressed the reason for the new data presented.
Ms. Schulte will have a table at the Job Fair in March at City Hall.
 - b. Attendance Reports (Teachers & Para's)
Charting and the breakout of categories is presented in details of absences.
 - c. Timelines for contract renewals:
Notices will be given in early April to non-renewal and non-tenured teachers. After the budget is finalized, the Board of Education employees will receive formal notice.
 - d. Consent Agenda – Appointments, Retirements and Resignations
Forbes 5th Grade Interim positions hired through June 2019. Budget will determine next year's position availability.
6. Comments for the Good of the Order: None
7. Topics for Future Meetings:
 - a. Sub fill rate
 - b. Attendance

These minutes were approved by the Torrington Board of Education on May 22, 2019.

- c. Consent agenda
 - d. Non-renewals
 - e. Board evaluation
8. Adjournment: Mr. Maniccia made a motion to adjourn the meeting, second by Mr. Eucalitto, All in favor. Meeting adjourned at 6:56PM.
 9. Next Meeting: March 13, 2019 @ 6:30pm