



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSSON
ASSISTANT SUPERINTENDENT

Personnel Committee Meeting Wednesday, October 16, 2019, 5:30 PM 355 Migeon Ave.

Minutes

1. Call to Order: 5:30pm
2. Roll Call: Ms. Spino, Mr. Eucalitto, Mr. Maniccia (excused), Ms. Mangan (Teacher Rep), Also Present: Mr. Kissko, Ms. Richardson, Ms. Hoehne, Ms. Cappabianca, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Ms. Klimaszewski
3. Approval of Agenda: Mr. Eucalitto made a motion to approve the agenda, second by Ms. Spino. All in favor.
4. Approval of Minutes: Mr. Eucalitto made a motion to approve the minutes with the amendment to the Board Evaluations presentation of findings to the committee on October 16, 2019 which was recorded as November 6, 2019, second by Ms. Spino. All in favor.
5. Public Participation: None
6. Discussion and Next Steps
 - a. Teacher & Paraprofessional Attendance – Handout was presented to compare last September 2018 to this year. Perfect attendance was reviewed. Final numbers will be available for the Full Board meeting once the numbers have been confirmed by the principals. Significant improvement in teacher attendance from 2018-2019.
 - b. Teacher & Paraprofessional Substitute Fill Rates – Overall improvement; Ms. Schulte will check with Kelly Services to see if they can run reports on building subs.
 - c. Superintendent Evaluation – Evaluation was presented to the committee and Ms. Schulte will email the Board Members the Superintendent’s evaluation in word document form. All evaluations should be completed and brought to the scheduled Executive Session Board meeting, which is set to take place on November 18th, 2019. Another meeting will then be scheduled for the Board Chair to review the results with the Superintendent. Feedback will be discussed at a Special Board meeting in Executive Session.

These minutes were approved by the Torrington Board of Education on November 20, 2019.

- d. Board Evaluations – The findings of the evaluation will be presented at the next Personnel committee meeting. Ms. Schulte will send a reminder for Board of Education members to complete the survey.
 - e. Consent Agenda - Resignations, Retirements and Appointments will be brought to the Full Board.
7. Comments for the Good of the Order: None
8. Topics for Future Meetings:
- a. Teacher & Paraprofessional Attendance
 - b. Teacher & Paraprofessional Substitute Fill Rates
 - c. Vacancies – Certified and Non-Certified
 - d. Superintendent Evaluation
 - e. Board Evaluations
 - f. Consent Agenda - Resignations, Retirements and Appointments
9. Adjournment: Mr. Eucalitto made a motion to adjourn the meeting, second by Ms. Spino. All in favor. Meeting adjourned at 6:16PM.