



## Torrington Public Schools

SUSAN M. LUBOMSKI  
SUPERINTENDENT

SUSAN B. FERGUSSON  
ASSISTANT SUPERINTENDENT

### Personnel Committee Meeting Wednesday, May 8, 2019, 6:30PM Migeon Avenue

#### Minutes

1. Call to Order: 6:32PM
2. Roll Call: Ms. Spino, Mr. Maniccia, Mr. Eucalitto, Ms. Mangan (Teacher Representative)  
Also Present: Ms. Hoehne, Mr. Kissko, Ms. Todor, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Mr. Arum
3. Approval of Agenda: Mr. Maniccia made a motion to approve the agenda, second by Mr. Eucalitto. All in favor.
4. Approval of Minutes:
  - a. February 13, 2019: Mr. Eucalitto made a motion to approve the minutes with the amendment to change the format, second by Mr. Maniccia, All in favor.
  - b. April 1, 2019: Mr. Eucalitto made a motion to approve the minutes with the amendment to change the format, second by Mr. Maniccia. Ms. Spino abstain.
5. Public Participation: None
6. Discussion and Next Steps:
  - a. Attendance Reports – Teacher & Para
  - b. Human Resources will be looking at incentives to help improve attendance.
  - c. Substitute Fill Rate Reports – Kelly Services and Delta T
  - d. Building Subs are helping to lowering the requests.
  - e. Resignations, Retirements and Appointments
  - f. Eleven teacher retirements. The 1579 union deadline has been extended to May 13<sup>th</sup>.
7. Comments for the Good of the Order: None
8. Topics for Future Meetings
  - a. Attendance Reports
  - b. Substitute Fill Rate Report
  - c. Resignations, Retirements and Appointments
  - d. Incentives
  - e. Retirement Update
9. Adjournment: Mr. Eucalitto made a motion to adjourn the meeting, second by Mr. Maniccia. All in favor. Meeting adjourned at 6:54PM.
10. Next Meeting: June 12, 2019 6:30pm Migeon Avenue