



Torrington Board of Education

SUSAN FERGUSON
INTERIM ASSISTANT SUPERINTENDENT

SUSAN M. LUBOMSKI
INTERIM SUPERINTENDENT

Personnel Committee Meeting Wednesday, June 6, 2018, 5:30 p.m. THS Media Center Minutes

Board Members on Committee: Dr. Brogis (chair), Ms. Richardson, Mr. Corey, Mr. Vergaro
Board Members Present: Dr. Brogis (chair), Ms. Richardson, Mr. Kissko, Ms. Spino, Ms. Hoehne, Mr. Maniccia. District Administrators: Ms. Lubomski, Ms. Ferguson, Ms. Schulte

1. Call to Order: 5:30PM
2. Roll Call: Dr. Brogis, Ms. Richardson.
3. Approval of Agenda: Ms. Richardson made a motion to approve the agenda, Dr. Brogis second. All in favor.
4. Approval of Minutes: Ms. Richardson made a motion to approve the minutes, Dr. Brogis second. All in favor.
5. Discussion items:
 - a. Consent Agenda: Dr. Brogis stated that there were 2 retirements and 1 new appointment for next year on the consent agenda.
 - b. Substitute Cost Comparison: Ms. Schulte explained the cost comparison details and shared the details of hiring building substitutes; It was explained that there is a cost savings by continuing to use Kelly Services and Delta T and that even if all additional costs were reduced or eliminated, there would be a cost savings and that the agencies handle administrative tasks that provide a benefit to the district; Dr. Brogis recommended that we continue to use Kelly Services and Delta T. Ms. Schulte recommended that the district consider hiring building substitutes next year to reduce the Kelly Services expenses and to assist with consistency within each building; Ms. Lubomski recommended one building substitute for each elementary school and one each for the middle school and the high school.
 - c. Interns: Ms. Schulte detailed the communications that she has had with local universities in relation to internship programs and increasing our student teacher partnerships; UB, CCSU, UCONN, SCSU and USJ have all responded positively with respect to providing the district with candidates for student teachers; Intern programs do not exist at all schools; Ms. Schulte will get more details on the intern partnership for UCONN and find out the details of how become part of their network
6. Action items:

These minutes were approved by the Torrington Board of Education on November 28, 2018.

- a. Consent Agenda – Dr. Brogis motioned to move to full board, Ms. Richardson seconded; All in favor.
 - b. Substitute Cost Comparison –Dr. Brogis recommended that the rate of pay for daily substitutes be increased to \$80 per day; Ms. Schulte will confirm the new bill rate and submit to the budget committee for review; Dr. Brogis recommended that the district hire building substitutes for next year; Ms. Schulte will submit the cost assessment for building substitutes to the budget committee for review
 - c. Interns – No action.
7. Comment for the Good of the Order: None
 8. Topics for Future Meetings:
 - a. Consent Agenda
 - b. Intern costs for UCONN
 - c. Building Substitutes
 9. Adjournment: Ms. Richardson made a motion to adjourn the meeting, second by Dr. Brogis. All in favor. Meeting adjourned at 6:06PM.
 10. Next Meeting: July 11, 2018 – 6:30PM – Migeon Ave.