



## Torrington Public Schools

SUSAN M. LUBOMSKI  
SUPERINTENDENT

SUSAN B. FERGUSSON  
ASSISTANT SUPERINTENDENT

### **Personnel Committee Meeting Wednesday, April 10, 2019, 6:30 P.M. 355 Migeon Avenue**

#### **Minutes**

1. Call to Order: 6:32PM
2. Roll Call: Mr. Eucalitto, Mr. Maniccia, Ms. Mangan (Teacher Representative)  
Also Present: Ms. Hoehne, Mr. Kissko, Ms. Todor, Ms. Lubomski, Ms. Fergusson, Mr. Arum, Ms. Schulte
3. Approval of Agenda: Mr. Maniccia made a motion to approve the agenda, second by Mr. Eucalitto. All in favor.
4. Approval of Minutes: Mr. Maniccia made a motion to approve the minutes with the amendment to change adjournment time, second by Mr. Eucalitto. All in favor.
5. Public Participation: None.
6. Discussion and Next Steps:
  - a. Attendance Reports – Teacher & Para: Although February was unusually high, the overall trend is better. Will have comparative data next year, as tracking is better maintained.
  - b. Substitute Fill Rate Reports – Kelly Services and Delta T: Para requests higher than last year. Looking into setting parameters to help address issues.
  - c. Non-renewal Update: Everyone has been met with on an individual basis.
  - d. Board Self-Evaluation: To be brought to the full Board
  - e. Resignations, Retirements and Appointments: Insurance information distributed.
7. Comments for the Good of the Order: None
8. Topics for Future Meetings:
  - a. Attendance Reports – Teacher & Para
  - b. Substitute Fill Rate Reports - Kelly Services and Delta T
  - c. Board Self-Evaluation
  - d. Resignations, Retirements and Appointments
9. Adjournment: Mr. Maniccia made a motion to adjourn the meeting, second by Mr. Eucalitto. All in favor. Meeting adjourned at 7:02PM.
10. Next Meeting: May 8, 2019 – Migeon Avenue – 6:30PM