



## Torrington Public Schools

SUSAN M. LUBOMSKI  
ASSISTANT SUPERINTENDENT

DENISE L. CLEMONS  
SUPERINTENDENT

### Policy Committee Meeting Tuesday, October 24 2017, 6:00PM TMS

#### *Minutes*

1. Call to Order – 6:05PM
2. Roll Call – Ms. Richardson (Chair), Ms. Hoehne, Ms. Pataky (alternate)  
Absent: Mr. Thibault, Mr. Mangelix (Teacher Representative)  
Administrators: Mr. Bascetta, Ms. Lubomski, Mr. Skarzynski
3. Approval of Agenda – Ms. Richardson made the motion, Ms. Hoehne second. All in favor.
4. Approval of Minutes – Ms. Richardson made the motion, Ms. Hoehne second. All in favor.
5. Discussion Items:
  - a. Pesticide Application on School Property – When the lawn services were selected by the board, pesticide application was raised as an issue by Mr. Bascetta. The state is now requiring districts to use an IPM program and designate who to call in the event of a problem. Mr. Bascetta will make sure pesticide information binders will be kept at each school. Notification to parents will occur at the beginning of every year. If parents want to know what we are using, they can request the information. If parents request notifications, they can receive these automatically throughout the year. The information for the organization and any chemicals used will be clarified.
    - How frequently do we have to apply pesticides?  
Mr. Bascetta-We stopped fertilizing the football field. The Pre-k program at THS is also a further consideration. Instead the district, aerates the lawns without using chemicals.
    - Inside the schools are pesticides used, like in the kitchen?  
Mr. Bascetta-No, they cannot use any chemicals within the schools. The district uses caulk and seals the crack, not pesticides. Even vinegar and water have to be registered with the DEP now.  
Committee: Send the pesticide policy to the full board for Wednesday with draft watermark to signify it has not been yet been approved.
  - b. Attendance #6006 – Protocols need to be established at all schools for Attendance Review Teams. Designated staff would be involved in the parent notifications of continuous student absences. Changes to the policy and edits will be reviewed at the next meeting.
  - c. Food Service Charging Policy #6194 – Ms. Lubomski to contact Ms. Tyrrell at EdAdvance Food Service to clarify purchasing rates for those students designated

These minutes were approved by the Torrington Board of Education on November 29, 2017.

reduced meal status. Edits to the procedures related to the policy will be reviewed at the next meeting.

- d. Grading – On hold until next meeting.
6. Comments for the Good of Order – none
7. Topics for Future Meetings:
  - a. Attendance – #6006
  - b. Charging Policy – #6194
  - c. Grading – #6111
8. Adjournment-8:59PM; Ms. Richardson made the motion, Ms. Hoehne second. All in favor.
9. Next meeting: November 1, 2017, 7:00PM, East School