

These minutes were approved by the Torrington Board of Education on December 19, 2018.



Torrington Public Schools

SUSAN FERGUSON
INTERIM ASSISTANT SUPERINTENDENT

SUSAN M. LUBOMSKI
INTERIM SUPERINTENDENT

Policy Committee Meeting Wednesday, November 7, 2018, 7:00 PM Torrington School

Minutes

1. Call to Order: 7:32pm
2. Roll Call: Board Members: Ms. Hoehne, Ms. Todor, Ms. Richardson, Mr. Kissko, Ms. Cappabianca
Administration/Staff: Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Mr. Mangalinx, Mr. Skarzynski
3. Approval of Agenda: Motion made by Mr. Kissko to approved as amended per change in order of items Ms. Todor second. All in Favor.
4. Approval of Minutes: Mr. Kissko, second Ms. Hoehne
5. Public Participation: Mr. Lafreniere spoke in regard to the revisions to the field trip form made in 2015. There was a discussion around chaperones and nurse attendance costs. Ms. Lubomski noted that there may be ways to help with field trip chaperone costs: Student activities account, fundraisers, etc. Ms. Lubomski, Mr. Olkowski and Mr. Lafreniere will meet to discuss ways to work out details of chaperone costs. The policy does not need to be changed, rather the form can be updated to address issues.
6. Discussion/Next Steps:
 - a. Employment Checks: (Criminal History Records Information) A Spring 2017 audit revealed the district to be out of compliance in 6 areas. Ms. Schulte has rectified 5 of the 6. The final requirement is for the district to adopt the policy proposed by the Department of Emergency Services and Public Protection. Committee voted to adopt and move to the full board for approval.
 - b. FERPA #5028: The necessity of including a section on student directory information and annual parent sign off was shared. Committee voted to include language in policy and move to full board for approval.
 - c. Attendance #6006: There was a discussion on the definition of unexcused absence and language was approved for inclusion into the existing policy. Committee voted to move to the full board for approval.
 - d. Graduation Requirements: The state has updated the requirements from 20-25 credits to take effect with the graduating class of 2023.

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There may be budgetary, daily schedule and staffing implications. Avenues to adapt to this requirement were explored. Exemptions for students with special needs were noted. The State did not require World Language but will now require by 2023.

- f. Advanced Placement #5015: The committee recommended changing the policy wording from encourages to requires students to take exam associated with the course and move to the full board for approval.
 - g. Updates to All Policies: To be tabled for a future meeting.
7. No comments for the good of the order.
 8. Topics for Future Meetings: Updates to All Policies
 9. Adjournment: Mr. Kissko made the motion to adjourn the meeting, Ms. Todor second. All in Favor. Meeting adjourned at 8:57pm
 10. Next Meeting: December 5 – Southwest School - at 7:00 PM