

These minutes were approved by the Torrington Board of Education on November 20, 2019.



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSSON
ASSISTANT SUPERINTENDENT

Policy Committee Meeting Wednesday, October 2, 2019, 7:00PM Vogel-Wetmore School

Minutes

1. Call to Order: 7:14PM
2. Roll Call: Ellen Hoehne, John Kissko, Cathy Todor
1. Also present: Jessica Richardson, Gary Eucalitto, Fiona Cappabianca, Sue Lubomski, Sue Fergusson,
2. Approval of Agenda: Mr. Kissko made a motion to amend the agenda to state October rather than September, second by Ms. Todor. All in favor.
3. Approval of Minutes: Ms. Todor made a motion to approve the minutes, second by Mr. Kissko. All in favor.
4. Public Participation: None
5. Discussion and Next Steps:
 - a. Grading - #6111; Ms. Fergusson reported that most districts do not have a Grading policy, instead the details of Grading are usually in a handbook or Program of Studies; She presented the CAFE policy which was general and brief; The committee reviewed the current Board policy, CAFE model policy and Hartford's policy. Ms. Fergusson presented a hybrid policy from all 3 documents.

Discussion:

1. Why weight for grading, but not for Honor Roll? Weight by caliber of the course-on-going discussion.
2. Notification of failure: accountability of parent and teacher-does this remain in the policy or should it be established as "administrative regulations" or site procedures aligned with Board policy which would be managed by the Superintendent;

Next meeting: bring handbook section on grading from each grade level.

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- b. Hiring of Personnel - #1001 & #4010; Hiring of Staff: Prior to the meeting, Shipman and Goodwin shared that the Board only hires the Superintendent as per 10-151 statute; the committee reviewed the Shipman and Goodwin sample; To establish a template and expectations for future contracts, the Board will review the full contracts and terms of administrative personnel, including Director of Facilities. The Hiring of Staff proposed policy will be brought back next month after Shipman and Goodwin review the policy.
 - c. Processes and Procedures for Policy Update and Adoption: A sample will be brought forth next month
6. Comments for the Good of the Order: None
7. Topics for Future Meetings
- a. Grading
 - b. Hiring of Staff
 - c. Faculty Dress Code
 - d. Nepotism
 - e. Cell Phones
8. Adjournment: Mr. Kissko made a motion to adjourn the meeting, second by Ms. Todor. All in favor. Meeting adjourned at 8:26PM.

Future Meeting Dates	Location
December 2, 2019	Southwest
January 8, 2020	Forbes
February 5, 2020	TMS
March 4, 2020	THS
April 1, 2020	Migeon Ave.
May 6, 2020	Migeon Ave.
June 3, 2020	Migeon Ave.