

These minutes were approved by the Torrington Board of Education on September 26, 2018.



Torrington Public Schools

SUSAN B. FERGUSSON
INTERIM ASSISTANT SUPERINTENDENT

SUSAN M. LUBOMSKI
INTERIM SUPERINTENDENT

School Improvement Committee Meeting Wednesday, August 15, 2018, 7:00PM Migeon Ave

Board Members Present: Mr. Kissko (Chair), Mr. Maniccia, Ms. Hoehne, Ms. Richardson
Administrators Present: Ms. Lubomski, Ms. Fergusson, Ms. Labbe

1. Call to Order: 7:04PM
2. Roll Call
3. Approval of Agenda-Mr. Maniccia, Ms. Richardson, All in Favor
4. Approval of Minutes- Motion to approve as amended. Mr. Maniccia, Ms. Richardson, All in Favor; include Manchester's website, but omit the remaining information on its webmaster and any titles.
5. Public Participation: none
6. Information Sharing:
 - a. Communication: review of website updates and recruitment materials
 - b. Secondary Education Ad Hoc Committee Status Report: still working on scheduling the first meeting; will be scheduled by the end of September
 - c. Branding and Marketing Strategies: Mr. Tim Gaffney, guest speaker, Litchfield County Sports, says his goal is to focus on the positive. Provided a model for monthly newsletters for schools which could be posted using the Litchfield County Sports publication format. He suggested starting with once a year. Mr. Gaffney will work up a proposal. Publications would be distributed at the Senior Center, Real Estate offices, and Doctors' offices, etc. The district should identify a target audience. Ms. Lubomski and Ms. Fergusson are scheduled to have a follow-up meeting on August 23. Other means of getting positive information about Torrington out to the public: Cable 5, Thursday nights, 7:00-8:00.
 - d. Board Goals:

Mr. Kissko reviewed the Goals:

 1. Legislators: Waiting until after elections to pursue further

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2. Communications: Expanding Tweets, Facebook, website
3. District Strategic Plan: Reviewed by Ms. Lubomski, more detail and an Action Plan were added.
4. Sister Schools: smooth transition so far; teachers are able to get into classes this week; tech is moving all equipment needed in each classroom; all school choice requests were honored; an acknowledgement of the hard work of the Ad Hoc Committee, which had planned for many of these issues.
5. Secondary Ad Hoc Committee: upcoming
- e. District Strategic Plan Update: Ms. Lubomski reviewed the additions to the format.
- f. College Acceptances: Reviewed data: acceptances and colleges students attending. (BOE packet)
- g. 2019-2020 Meeting Location Schedule: (BOE Packet)
 - VW-Sept
 - TF-October
 - SW-November
 - Forbes-January
 - City Hall-February
 - THS-April
 - TMS-May
- h. Report for SGC-Recommendation: THS SGC: Create a 7-12 grade school
7. Comments for the Good of the Order: Ms. Hoehne enjoyed the positive focus of the meeting.
8. Topics for Future Meetings:
 - a. Board Goals
 - b. Secondary Education Ad Hoc Committee
 - c. District Strategic Plan Update
 - d. Communications Update
 - e. Report from School Governance Council
 - f. AP Update
 - g. Student Parking Passes
 - h. State Assessment data: SAT and AP scores
 - i. GPA discussion
9. Adjournment-8:11PM; Motion by Mr. Maniccia and Ms. Richardson, All in Favor.
10. Next Meeting: September 5, 2018-6:00PM, Vogel-Wetmore