

These minutes were approved by the Torrington Board of Education on September 25, 2019.



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSSON
ASSISTANT SUPERINTENDENT

TPS Secondary Ad-Hoc Committee Meeting Thursday, August 22, 2019, 5:30 PM Torrington High School

MINUTES

1. Call to Order 5:40 p.m.
2. Roll Call: Ed Arum, Susan Fergusson, Ellen Hoehne, John Kissko, Donna Labbe, Robin Ledversis, Susan Lubomski, Sandy Mangan, Armand Maniccia, Andrew Marchand, Peter Michelson, Bryan Olkowski, Kathi Peterson, Kim Petzel, Jeff Putnam, Kim Schulte, Trina Schultz Milanese, Jeff Shannon, Joann Stefurak, Hilary Sterling, John Sullivan and Teresa Sullivan.
3. Approval of Minutes: A motion to approve the minutes was made by Mr. Olkowski, second by Mr. Putnam. All in favor. Motion passed unanimously
4. Discussion: Progress Update - Mr. Arum explained the process of the Torrington High School Facility Improvement Study and handed out a DRAFT Schedule followed by a S.W.O.T. Exercise with full group participation. (see attached) Mr. Putnam shared information on Yuki – T-Shirts as part of a potential school branding and sports entrance fee initiative. More research will be conducted and shared at the next meeting.
5. Next Meeting: September 19 at 5:30 p.m.
6. A motion to adjourn was made by Ms. Mangan, second by Ms. Lubomski All in favor. Meeting adjourned at 6:58 p.m.

S.W.O.T. Exercise

(Strength, Weaknesses, Opportunities & Threats)

Strengths	Weaknesses
<p>Internal</p> <ul style="list-style-type: none"> Extra-Curricular/ Arts Drama Music Clubs Sports ROTC Community Partnerships AP/EC Courses Increasing enrollment Dedicated staff Prep for college Charitable Giving/Fundraising Respect of Diversity Unified Sports Sports/Sports Complex Grant Writer Alumni 6-12 Collaboration Tradition/History 	<p>Internal</p> <ul style="list-style-type: none"> Standardized Test Scores/Academic Outcomes Marketing (lack of) Equal opportunity for non-college bound students Attendance (chronic absenteeism) Range of academic offerings Facility Lack of RTI Support/Coaching Class size Resistance to change in instructional practices Student centered instruction (lack of) Perception/Reputation in Torrington and out of Torrington Limited choice offerings Opportunities for disenfranchise students No alternative education program (in-house) Social media - Communication Curriculum & Resources Inconsistent leadership Graduation rate Data collection (no systems)
Opportunities	Threats
<p>External</p> <ul style="list-style-type: none"> Community Partnerships Family involvement Expanding class offerings Technology Host more community events Partnerships w/OWTs Positive publicity/social media/website/magazine Private funding Curriculum differentiation Diversity Innovative schedule for students to acquire credit Community College Partnership Multipurpose use of building Student discourse outside of the class (sharing positive info.) Creative thinking with STEM Professional development Social Emotional Learning Ability to create a 21st century facility/Modern flexible teaching environment Entrepreneurial courses Curriculum based the science of learning Natural resources of the region Geographic proximity to metropolitan areas Career Pathways; Court Room, Stock Market Floor, Radio/TV Station etc... simulated learning spaces Specialized transitional onsite program 	<p>External</p> <ul style="list-style-type: none"> Lack of money Public perception Competitive market for education Demographics Behaviors (students) Childhood Trauma Mobility/Transiency Uninvolved families (weakened family structure) Social Media Generational Poverty Technology/Online schooling Unfunded Mandates Substance abuse/mental health Need for excellence throughout the process to do it right Tradition/History

Torrington High School Facility Improvement Study—DRAFT Schedule

Task 1A – analysis of existing conditions – review original drawings, architect visit facility/site and gather information, meet with maintenance personnel, meet with local officials –write draft report by October 1st

Task 1b – Visioning /Programming – September 10th – meet with administrators/faculty/students/teachers/parents/community members from 8am – 4pm, 2:30 – 4pm same date- Mayor/City Council/Board of Finance/Representatives –will be asked to attend –finalize program by 1st week in October

Task 2A – renovation/alterations – concept and narrative and cost estimates by architect – draft by November 1st– final document by December 15th

Task 2B – renovate-as-new – concept and narrative and cost estimate by architect –draft by November 1st - final document by December 15th

Task 2C – Additions – concept and narrative and cost estimate by architect – draft by November 1st – final document by December 15th

Task 2D – new construction – concept and narrative and cost estimate by architect – draft by November 1st – final document by December 15th

Report of the School Facility Improvement Study by December 31st

Outreach to Community – January through date of referendum

Referendum – Spring 2020, date TBD

File State Grant SCG-042 – deadline June 30, 2020