

These minutes were approved by the Torrington Board of Education on April 19, 2017.



## Torrington Board of Education

JOSEPH L. CAMPOLIETA  
DIRECTOR OF HUMAN RESOURCES

DENISE L. CLEMONS  
SUPERINTENDENT

### **Personnel Committee Meeting** **Wednesday, March 8, 2017** **355 Migeon Avenue**

#### *MINUTES*

**Members Present:** Daniel Thibault-Committee Chair, Joanne Brogis, Bill Knight

**Also Present:** Administration: Denise Clemons, Jerry Domanico

1. Mr. Thibault called the meeting to order at 6:32 p.m.
2. Roll Call was taken.
3. Approval of February 8, 2017 Minutes: Motion to accept minutes was made by Mr. Knight and seconded by Dr. Brogis. Motion passed unanimously.
4. Additions/Resignations: The additions/resignations list was reviewed and moved to the full BOE.
5. Kelly Educational Staffing Fill Rates – February, 2017: The Kelly Educational Staffing fill rates for February 2017 were reviewed and discussed. It was noted that there are still challenges in filling the para absences.
6. Director of IT Job Description: The Director of IT job description was reviewed and discussed. The consensus of the committee was to remove the requirement of a 092 administrative certification. The committee also stated that it was important for the Director to possess a degree in a technology field or computer science. In addition, management experience should be required along with certification in CISCO and Network Plus. It was agreed that the revisions would be made to the job description and the revised job description along with the original job description would be presented to the full BOE for review and discussion.
7. Comments for the Good of the Order: None given.
8. Topics for future meetings: Kelly Educational Staffing fill rates, Additions/Resignations,

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9. Motion to adjourn was made by Mr. Knight and seconded by Dr. Brogis. All in favor.  
Meeting Adjourned: 6:43 p.m.