



Torrington Board of Education

JOSEPH L. CAMPOLIETA
DIRECTOR OF HUMAN RESOURCES

CHERYL F. KLOCZKO
SUPERINTENDENT

Personnel Committee Meeting Wednesday, February 11, 2015 355 Migeon Avenue

MINUTES

Members Present: Mr. Thibault, Committee Chair; Mr. Hinman; Mr. Lamoin
Also Attending: Mr. Traub, Board Chair; Ms. Hoehne, Board Secretary; Mr. Kissko, Board member; Ms. Richardson, Board member; Ms. Kloczko, Superintendent; Ms. Lubomski, Asst. Superintendent; Mr. Bascetta, Dir. of Facilities; Mr. Campolieta, Dir. of Human Resources; Mr. Potter, Dir. of Business Services; Mr. Kavanaugh, Board of Education Clerk

1. Mr. Thibault called the meeting to order at 6:02 p.m.
2. Roll Call was taken.
3. Mr. Thibault accepted the minutes of the January 14, 2015 meeting of the committee as approved on behalf of himself and Mr. Kissko, who was present at the last meeting but is no longer a member of the committee. Mr. Kissko expressed having no objections.
4. Mr. Thibault welcomed Mr. Hinman and Mr. Lamoin as new members of the committee.
5. January Staffing Report: The staffing report for January was reviewed and discussed. Mr. Thibault pointed out a new item on the report which tracks repeat absences on Mondays and Fridays, and he asked that this piece of the report to be run for the period of August 24, 2014 through January 31, 2015. Mr. Lamoin suggested an additional view of the full monthly report to show all employee categories districtwide. Mr. Campolieta agreed to provide this format additionally if possible. Motion to send the January Staffing Report to the full Board was made by Mr. Lamoin and seconded by Mr. Hinman. Motion carried all in favor.
6. Update on Department Procedures Update: Mr. Campolieta pointed out that a new binder, Business Services, has been added. Mr. Hinman asked if the same existed electronically, and Mr. Thibault said that would be a future consideration after hard copies are complete.
7. At 6:14 p.m. a motion to go into Executive Session for the purpose of internal negotiations and strategy planning regarding contracts for non-bargaining employees (1. Nurse Supervisor Contract; 2. 2015-16 Salary and Budget for Non-bargaining Unit Employees) was made by Mr. Lamoin and seconded by Mr. Hinman. Motion carried all in favor. Mr. Thibault invited into Executive Session fellow board members present, Mr. Campolieta and Ms. Kloczko.
8. Mr. Thibault declared the committee in open session at 8:15 p.m.
9. Comments for the Good of the Order: None.

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10. Topics for Future Meetings: Continuation of usual business and a new Excel version of the staffing report.
11. Motion to adjourn was made by Mr. Lamoin and seconded by Mr. Hinman. Motion carried, all in favor.
12. Meeting Adjourned: 6:16 PM