



**TORRINGTON PUBLIC SCHOOLS
BOARD OF EDUCATION REGULAR MEETING
Wednesday, December 11, 2019, 6:00 PM
THS Media Center, 50 Major Besse Drive**

Minutes

1. Call to Order: 6:02 P.M.
2. Roll Call: Ms. Cappabianca, Ms. Hoehne, Mr. Kissko, Mr. Corey, Mr. Eucalitto, Ms. Todor, Mr. Maniccia, Ms. Spino, Ms. Richardson, Ms. Fappiano, Mr. Arum, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Ms. Mazzatto
Absent: Ms. Klimaszewski
3. Approval of Agenda: Ms. Hoehne made a motion to amend the agenda removing I 13 #3 and #4, second by Ms. Spino. All in favor.
4. Student Representatives: There was not a report tonight due to a prior commitment.
5. Recognitions: The Chair and Superintendent passed out certificated to various staff.
6. School/Community Service/Public Participation: Jason Lafreniere spoke positively about the board. He thanked everyone for their hard work and looks forward for great things to come this year.
7. Swearing in Elected Board Members: There were 5 members of the board there needed to be sworn in. Mr. Maniccia and Ms. Fappiano were sworn in at City Hall by Carol Anderson. Ms. Todor and Ms. Cappabianca were sworn in by Ms. Hoehne. Mr. Eucalitto was sworn in by Ms. Spino.
8. Board Leadership Discussion and Vote:
 - A. Secretary: Mr. Cappabianca nominated Ms. Hoehne to continue on as board secretary, second by Ms. Spino. All in favor. Ellen Hoehne is the BOE Secretary.
 - B. Vice Chairman: Ms. Todor nominated Mr. Kissko to continue on as Vice Chairman, second by Ms. Cappabianca. All in favor. John Kissko is the BOE Vice Chairman.
 - C. Chairman: Mr. Hoehne nominated Ms. Cappabianca to continue on as Chair, second by Mr. Kissko. All in favor. Fiona Cappabianca is the BOE Chairman.
9. Possible Executive Session Regarding Possible Action on Personnel Matter: Ms. Spino made a motion to enter into executive session regarding possible action on personnel matter inviting in Ms. Lubonski, second by Ms. Todor. All in favor.
The board entered into executive session at 6:22 P.M.
The board returned to open session at 6:55 P.M.
10. Information Sharing Session:
 - A. Superintendent's Report: Ms. Lubonski reported that we are making progress on our absenteeism issue. She wished everyone happy holidays.
 - B. NESDEC – Demographic Study and Enrollment Projections Review: Due to the impending construction at the high school, the state requires the district to have this study done. There was a PowerPoint presented. They entered into an agreement with the Torrington Public School District to conduct a 10 year enrollment projection for the District with the demographic enhancement. There are 3 major factors in enrollment: births, existing home sale and new single family construction. The study shows a significant decline in population in CT. They are projecting a decline at each of the configurations levels over the next few years. Ms. Spino asked how we factor in rentals

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and multifamily homes into this data. The presenter stated that if they get the information from the district, then they will be able to factor that in. More information to come.

- C. Monthly Financials: All the board members were present at the last Budget Committee meeting.
 - D. NEASC Review: The report was presented at the SIC meeting in February. We will get more information from the state that focuses the priority and ranks and rates these areas. Ms. Lubomski discussed the packet and each standard.
 - E. Fire Alarm Panels at Vogel-Wetmore and Torrington – Replacement – Capital Reserve: The board members were at the Budget meeting and they did not require additional information at tonight’s meeting.
 - F. Capital Technology Budget: Mr. Arum spoke on the changes.
 - G. Capital Budget: Mr. Arum gave an update.
 - H. Approve Middle School Roof Specifications – State Project # 143-0075RR Roof Project – going to the state on December 18th.
 - I. Field Trip: The field trip to Paris and Amsterdam were presented in the packet.
 - J. Special Education Update: Deferred to January.
11. Committee Reports:
- A. Policy Committee: They did not meet this month. They have been discussing grading and students use of private use of technology devices
 - B. School Improvement Committee: They did not meet this month. Last month, Eileen Marriott, Executive Director, KidsPlay Museum shared information on its partnerships with TPS including a lending library, in-kind space for School Readiness Meetings and Staff Professional Development trainings.
 - C. Budget Committee: They are discussing time keeping software, TMS windows and the budget timeline.
 - D. Personnel Committee: They are discussing the perfect attendance incentive. There were 275 staff members who participated in the survey and 57% of them are in favor of the attendance incentive. They will continue to implement this until the end of the year and reevaluate next year.
 - E. Grievance Committee: No meeting.
 - F. Ed-Advance: The legislative breakfast is tomorrow.
 - G. Curriculum Committee: They are working within grade level curriculum. Meeting next month.
 - H. Secondary Ad-Hoc Committee: No meeting.
 - I. SBAC Ad-Hoc Committee: Southwest and TMS we will have a complete report soon. There was a very informative presentation on the restorative practices program last meeting.
 - J. Insurance Review Ad-Hoc Committee: They are working with the city on some of the issues.
 - K. School Liaison Reports:
 - Torrington – December 20th they will have the Reindeer Games.
 - TMS – Successfully completed their first unified sports session. World Kindness day is on November 13.
 - THS – the JROTC held a food drive. FAFSA night is this week.
 - Forbes – Wonderful Veterans Day assembly in November. About 70% of parents attended the parent teacher conferences.
 - Vogel – Kindergarten plans to visit the Christmas Village. Spirit week is next week.
12. Action Items:
- A. Possible Action on Personnel Matter: Mr. Kissko made a motion to authorize the Superintendent propose the agreement as presented, second by Mr. Maniccia. All in favor.

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- B. Monthly Financials: Mr. Maniccia made a motion to approve the monthly financials, second by Ms. Spino. All in favor.
 - C. Fire Alarm Panels at Vogel-Wetmore and Torrington – Replacement – Capital Reserve: Mr. Maniccia made a motion to approve the use of capital reserve money to pay for the fire alarm panels at Vogel-Wetmore and Torrington schools, second by Ms. Spino. All in favor.
 - D. Capital Technology Budget: Mr. Maniccia made a motion to submit the capital technology budget to the city as presented, second by Ms. Todor. All in favor.
 - E. Capital Budget: Mr. Maniccia made a motion to submit the capital budget to the city as presented, second by Mr. Kissko. All in favor.
 - F. Approve Middle School Roof Specifications – State Project # 143-0075RR: Mr. Maniccia made a motion that the Torrington Board of Education approves to close this project as complete, second by Ms. Spino. All in favor. State Project # 143-0075RR is closed.
 - G. Field Trip: Mr. Corey made a motion to approve the field trip, second by Mr. Maniccia. All in favor.
 - H. Approval of Board of Education Meeting Minutes – November 20, 2019: Mr. Kissko made a motion to approve the BOE meeting minutes with the amendment of 9-12 model being changed to 7-12 model, second by Ms. Spino. Ms. Fappiano abstained. Everyone else in favor.
 - I. Receive Subcommittee Minutes: Mr. Kissko made a motion to approve the subcommittee minutes #1, #2, and #5, second by Mr. Eucalitto. Ms. Fappiano abstained. Everyone else in favor.
 - 1. Budget Committee – November 6, 2019
 - 2. Personnel Committee – November 6, 2019
 - 3. ~~School Improvement Committee – November 4, 2019~~
 - 4. ~~Policy Committee – November 4, 2019~~
 - 5. SBAC Ad-Hoc Committee – November 13, 2019
 - J. Consent Agenda: Appointments, Retirements & Resignations: Ms. Spino made a motion to approve the consent agenda, second by Mr. Maniccia. All in favor.
13. Comments for the Good of the Order
- The board members echoed each other on the following sentiments: A thank you to Mr. Eucalitto for the food, a congratulations to Ms. Cappabianca for the reelection as the Chair, a warm welcome to Ms. Fappiano for her new seat on the board, and happy holidays!
- Ms. Fappiano thanked everyone for a warm welcome and stated that she is excited to be on the board for the next 4 years.
- The Chair thanked everyone and welcomed Ms. Fappiano as well. She asked the members to e-mail her their new committee preferences and which school they want to be a liaison for. She reminded everyone that there will be a Board Retreat next month.
14. Items for Upcoming Agenda:
- A. Monthly Financials
 - B. Budget
 - C. Superintendent Evaluation
 - D. Board of Education Evaluation
 - E. Special Education Update
 - F. Enrollment Projection
15. Future Meetings:
- Wednesday, January 8, 2020 (at Southwest)**
- 6:00 p.m. – School Improvement and Community Relations Committee
- 7:00 p.m. – Policy Committee

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Wednesday, January 15, 2020 (at Migeon Ave.)

6:00 p.m. – Personnel Committee

6:30 p.m. – Budget Committee

Wednesday, January 29, 2020 (at THS)

6:00 p.m. – Regular Board of Education Meeting

16. Adjournment: Mr. Kissko made a motion to adjourn the meeting, second by Ms. Spino. All in favor. Meeting adjourned at 8:38 P.M.