



**TORRINGTON PUBLIC SCHOOLS
BOARD OF EDUCATION REGULAR MEETING
Wednesday, April 24, 2019, 6:30 PM
THS Media Center, 50 Major Besse Drive**

MINUTES

1. Call to Order: 6:32PM
2. Pledge of Allegiance
3. Roll Call: Ms. Cappabianca, Mr. Kissko, Ms. Hoehne, Ms. Spino, Mr. Eucalitto, Ms. Todor, Mr. Maniccia, Ms. Richardson
Administrators: Ms. Lubomski, Mr. Arum, Ms. Schulte, Mr. Bascetta, Ms. Perzan
Absent: Mr. Corey, Mr. Thibault, Ms. Fergusson (excused)
4. Approval of Agenda: Mr. Kissko made a motion to amend the agenda removing item 10 and 13B, second by Mr. Maniccia. Unanimous.
5. Student Representatives: Justin Mattiello and Julia McCarthy reported that Sophomores and Juniors took their PSATS. THS students took a trip to Europe - Wales, Ireland, and England. A Biology teacher won a grant to travel to Hawaii over the summer and complete research which then she will share with her future students. THS students will clean up the school grounds in honor of Earth day.
6. Recognitions: Ms. Lubomski and the Chair presented certificates to students and staff.
7. Executive Session Regarding School Security:
Ms. Richardson entertained a motion to go into executive session regarding school security inviting in Superintendent Sue Lubomski, second by Ms. Spino. Unanimous.
The Board entered executive session at go into 6:50PM.
The Board returned into open session at 7:04PM
8. School/Community Service/Public Participation:
Jason Lafeniere – Updated on the Washington DC Trip. This is the 10th year with 153 students with 24 staff. Hopefully meeting up with Senator Murphy and Senator Blumenthal.
Ms. Richardson made a motion to reopen public comment, second by Eucalitto. Mr. Kissko opposed. The rest of the board was in favor. Motion passes.
Joanne voiced her concerns about the preschool door safety.
9. Executive Session Discussion Regarding a Legal Matter: Ms. Hoehne entertained a motion to go into executive session regarding a legal matter inviting in Superintendent Ms. Lubomski, Kim Schulte, Luke and Attorney Mckerma, second by Ms. Todor. Unanimous.
The Board entered executive session at 7:06PM
The Board returned into open session at 7:33PM.
- ~~10. Executive Session Discussion Regarding Reduction in Force-Removed.~~
11. Information Sharing:
The Board sends their Condolences to Sue Ferguson – for the loss of her mom.
 - A. EdAdvance – Dr. Jeff Kitching, Executive Director – Presentation: Presented handouts.
EdAdvance promotes the success of school districts and their communities. He talked about the mission, the funding, the services that EdAdvance provides. Almost 90% of our money goes back into the schools. Vision and Focus: Culture, Connection and Customization.

These minutes were approved by the Torrington Board of Education on May 22, 2019.

There was discussion by the board about when will we see a decrease in price and the in house option. Dr. Kitching responded that they always provide reasonable pricing and complete transparency.

- B. Superintendent's Report: Ms. Lubomski reported on the events she has attended recently – Symphonic Band Performance and Financial Reality Fair. She met with the NEASC chair.
- C. CABE Board of Education Self-Evaluation: Same evaluation that the board has seen before.
- D. Monthly Financials: We are doing ok.
- E. Course Proposal: The Drone course would boost our offerings for STEM – used in many different states and in CT. The cost would be covered by a grant and ROTC – we would only have to buy the software which is about \$500.00.
- F. OPEB Board Members – Mr. Eucalitto and Ms. Todor volunteered to attend the meetings.
- G. New Policies:
 - i. Non-Discrimination Policy #1070
 - ii. Non-Discrimination (Students) Policy #6021
 - iii. Sexual Harassment of Employees Policy #4080
 - iv. Sexual Harassment of Students Policy #6170
 - v. Section 504 (Students) Policy #6004
 - vi. Non-Discrimination (Personnel) Policy #4063
 - vii. Section 504/ADA (Personnel) Policy #4007

All of the above policies have placed us in compliance and they have been updated. The board discussed that the forms are not part of the policy – there will be a link in the policy for the forms on the website.

12. Committee Reports:

- A. Policy – Ms. Hoehne reported that some of the things they are looking at are grading, attendance, bullying, and cell phone usage.
- B. School Improvement – Mr. Kissko reported that they are looking at board goals and they have chosen an individual for the Distinguished Alumnus Award.
- C. Budget – Mr. Maniccia reported that they are working on the budget, monthly financials and timeclock update.
- D. Personnel – Mr. Eucalitto reported that they are looking at staff attendance and consent agenda.
- E. Grievance – None
- F. Ed-Advance – Mr. Kissko echoed Dr. Kitchings presentation.
- G. Curriculum – None
- H. Secondary Ad-Hoc – Ms. Cappabianca reported that we are going to focus on what our competition is offering.
- I. School Liaison Reports:
 - THS – Chorus and Band did a great job on their performance.
 - TMS – DC field trip is coming up.
 - Vogel-Wetmore – Completed testing and ready to finish the school year strong.
 - Southwest – They are testing and they attended at Yard Goat game.

13. Action Items:

- ~~A. Possible Action Regarding a Legal Matter~~ Removed.
- ~~B. Possible Action Reduction in Force~~ Removed.
- C. CABE Board of Education Self-Evaluation: Ms. Spino made a motion to approve the self-evaluation, second by Ms. Todor. Unanimous.
- D. Monthly Financials: Mr. Maniccia made a motion to approve the monthly financials, second by Ms. Spino. Unanimous.

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- E. Course Proposal: Mr. Kissko made a motion to approve the course proposal, second by Ms. Spino. Unanimous.
- F. OPEB Board Members: Ms. Spino made a motion to appoint Mr. Eucalitto and Ms. Todor to attend the OPEB meetings, second by Mr. Maniccia. Unanimous.
- G. New Policies
 - i. Non-Discrimination Policy #1070
 - ii. Non-Discrimination (Students) Policy #6021
 - iii. Sexual Harassment of Employees Policy #4080
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Ms. Hoehne made a motion to approve the policies as a bundle with the understanding that the correct information would be filled in the blanks and the forms would be separated from the policies, second by Ms. Todor. Unanimous.

- H. Approve Regular Board of Education Meeting Minutes – March 27, 2019: Mr. Kissko made the motion to approve the minutes, second by Ms. Spino. Unanimous.
- I. Approve Special Board of Education Meeting Minutes – April 2, 2019: Ms. Spino made a motion to approve the minutes, second by Mr. Maniccia. Unanimous.
- J. Approve Special Board of Education Meeting Minutes – April 3, 2019: Mr. Maniccia made a motion to approve the minutes, second by Mr. Eucalitto. Unanimous.
- K. Receive Subcommittee Minutes:
 - i. School Improvement Committee – March 6, 2019
 - ii. Policy Committee – March 6, 2019
 - iii. Personnel Committee – February 13, 2019
 - iv. Budget Committee – March 25, 2019
 - v. Secondary Public Hearing Budget Meeting – March 25, 2019
 - vi. Special Budget Committee – April 1, 2019

The above minutes were withdrawn and sent back to the committees to fix formatting.

- L. Consent Agenda: Appointments and Resignations: Ms. Spino made a motion to approve the appointments and resignations, second by Ms. Hoehne. Unanimous.
 - M. Consent Agenda: Nonrenewals: Ms. Spino made a motion to approve the nonrenewals, second by Mr. Eucalitto. Unanimous.
14. Comments for the Good of the Order: The Chair encouraged the public to come support the Board of Education when they present the budget to the Board of Finance. Ms. Richardson passed out postcards of various perks that the Torrington Library offers.
15. Items for Upcoming Agenda
16. Future Meetings:
- Tuesday, April 30, 2019 (City Hall)
6:00PM – Joint Meeting with the BOF
 - Wednesday, May 1, 2019 (at THS)
6:00 p.m. – School Improvement and Community Relations Committee
7:00 p.m. – Policy Committee
 - Wednesday, May 8, 2019 (at Migeon Ave.)
6:30 p.m. – Personnel Committee
7:00 p.m. – Budget Committee
 - Wednesday, May 22, 2019 (at THS)
6:30 p.m. – Regular Board of Education Meeting

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17. Adjournment: Ms. Spino made a motion to adjourn the meeting, second by Mr. Maniccia. Unanimous. Meeting adjourned at 8:37PM.