



TUTORING OF STUDENTS

Torrington Board of Education recognizes that:

- All students must be served well and be inspired to reach their highest levels of personal and academic achievement,
- There are different levels of ability and needs among the students served in the Torrington Public Schools. The Board of Education is committed to effectively utilize the resources of the District and align them for the maximum benefit of each student,
- Employees of the Torrington Board of Education will be treated with respect, trust and dignity.

The purpose of this policy is:

- To establish regulations for staff who have been hired to tutor Torrington Public School students.

The policy for tutoring of students is as follows:

- A. Tutors shall meet all legal requirements for their assignments.
- B. A tutor must hold a degree from an accredited higher-education institution and a valid Connecticut educator certification if the tutor is not directly supervised in the delivery of instructional services by a certified professional; or is responsible for the planning of the instructional program for a student; or evaluates student progress; or does not receive specific directions from his/her supervising teacher or administrator that constitute a lesson plan for each lesson. Conn. St. Reg. § 10-145d-401(b).
- C. A non-certified tutor must be in at least his or her third year of college or university, or hold a degree from an accredited higher-education institution. A non-certified tutor must be directly supervised in the delivery of instructional services by a certified professional; and shall not be responsible for the planning of the instructional program for a student; and shall not evaluate student progress; and must receive specific directions from his/her supervising teacher or administrator that constitute a lesson plan for each lesson. Conn. St. Reg. § 10-145d-401(b).

- D. Tutors are at will, hourly employees who are hired on an as needed basis.
- E. Hiring of tutors will follow district hiring protocols as determined by School Administration.
- F. All assignments are to be made by a Torrington Board of Education administrator.

Adopted November 19, 2014. Updated and approved by the Torrington Board of Education on June 26, 2019.