



# Torrington Public Schools

SUSAN M. LUBOMSKI  
ASSISTANT SUPERINTENDENT

DENISE L. CLEMONS  
SUPERINTENDENT

## REQUEST FOR APPROVAL

INFORMATION DISTRIBUTED TO STUDENTS BY OUTSIDE GROUPS

**NAME OF ORGANIZATION:**

Northwest CT YMCA

**PURPOSE OF DISTRIBUTION:**

Spring Gym & Swim

**GRADES INVOLVED:**

Grades 1-5

**PERSON RESPONSIBLE:**

Johnny Burnham, Marketing Director, Northwest CT YMCA

**ADDRESS:**

259 Prospect Street, Torrington, CT 06790

**TELEPHONE:**

(860) 489-3133

**FAX or EMAIL:**

jburnham@nwcty.org

**DATE REQUESTED FOR DISTRIBUTION:**

02/20/2019

**NOTE:**

\*\*A copy of the flyer you would like to distribute **MUST** be submitted with this approval sheet.

If approval is received, you must attach a copy of the approval form to each school bundle.

All hand-outs must be counted out in groups of 25 and clipped together.

For middle school distribution, please include one (1) additional bundle.

For office use only:

APPROVED

NOT APPROVED

distribute to schools/students

limited distribution to front office or faculty areas only

post to digital back on Parent Resources tab on district website *FD + 1 with HES*

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SUPERINTENDENT OR SUPERINTENDENT'S DESIGNEE

*2.26.2019*

\_\_\_\_\_  
DATE

PLEASE SEE THE INFORMATION ON THE EDUCATIONAL SERVICES WEBSITE REGARDING BOE POLICY 7005 THAT GOVERNS THE DISTRIBUTION OF MATERIALS TO STUDENTS IN THE TPS. Only municipal agencies and qualifying non-profit organizations (501c3 status) with an educational, cultural, or civic purpose may apply to distribute materials. No advertising or private fundraising efforts will be considered.

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