



Torrington Public Schools

SUSAN M. LUBOMSKI
ASSISTANT SUPERINTENDENT

DENISE L. CLEMONS
SUPERINTENDENT

REQUEST FOR APPROVAL

INFORMATION DISTRIBUTED TO STUDENTS BY OUTSIDE GROUPS

NAME OF ORGANIZATION:

Northwest CT YMCA

PURPOSE OF DISTRIBUTION:

Spring Program Flyer

GRADES INVOLVED:

1-8

PERSON RESPONSIBLE:

Johnny Burnham, Marketing Director, Northwest CT YMCA

ADDRESS:

259 Prospect Street, Torrington, CT 06790

TELEPHONE:

(860) 489-3133

FAX or EMAIL:

jburnham@nwcty.org

DATE REQUESTED FOR DISTRIBUTION:

9/17/2018

NOTE:

A copy of the flyer you would like to distribute **MUST be submitted with this approval sheet.

If approval is received, you must attach a copy of the approval form to each school bundle.

All hand-outs must be counted out in groups of 25 and clipped together.

For middle school distribution, please include one (1) additional bundle.

For office use only:

APPROVED

NOT APPROVED

distribute to schools/students

limited distribution to front office or faculty areas only

post to digital back on Parent Resources tab on district website *FB + Twitter*

SUPERINTENDENT OR SUPERINTENDENT'S DESIGNEE

2.26.2019

DATE

PLEASE SEE THE INFORMATION ON THE EDUCATIONAL SERVICES WEBSITE REGARDING BOE POLICY 7005 THAT GOVERNS THE DISTRIBUTION OF MATERIALS TO STUDENTS IN THE TPS. Only municipal agencies and qualifying non-profit organizations (501c3 status) with an educational, cultural, or civic purpose may apply to distribute materials. No advertising or private fundraising efforts will be considered.

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