



Torrington Public Schools

Packet for Regular Board of Education Meeting
January 23, 2019



**TORRINGTON PUBLIC SCHOOLS
BOARD OF EDUCATION REGULAR MEETING
Wednesday, January 23, 2019, 6:30 PM
THS Media Center, 50 Major Besse Drive**

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Recognitions
6. School/Community Service/Public Participation: *The Board invites members of the community to speak on topics to be addressed in the agenda or on other topics of interest. Individuals wishing to make comments are requested to fill out the speaker sign-up sheet, including name and address, which must be stated at the beginning of your comment. The Board will not allow comments regarding specific staff members, parents, students or personal grievances. Courtesy is expected in this limited public forum. The participating time will be limited to three (3) minutes per person and ten (10) minutes overall to guarantee efficient operation of the entire meeting.*
7. Information Sharing Session:
 - A. Recognitions
 - B. Superintendent's Report
 - C. Coherence Review
 - D. Monthly Financials
 - E. Capital Projects - Update
 - F. Turf Field
 - G. DC Field Trip
 - H. Executive Session for an MOA Regarding a TPSAA Position
8. Committee Reports:
 - A. Policy Committee
 - B. School Improvement Committee
 - C. Budget Committee
 - D. Personnel Committee
 - E. Grievance Committee
 - F. Ed-Advance
 - G. Curriculum Committee
 - H. Secondary Ad-Hoc Committee
 - I. School Liaison Reports
9. Action Items:
 - A. Possible Action for an MOA Regarding a TPSAA Position
 - B. Monthly Financials
 - C. DC Field Trip
 - D. Approval of Board of Education Meeting Minutes: December 19, 2018
 - E. Receive Subcommittee Minutes:
 - i. School Improvement Committee – December 2, 2018
 - ii. Policy Committee – December 2, 2018
 - iii. Budget Committee – December 12, 2018

- iv. Personnel Committee – December 12, 2018
 - v. Secondary Ad-Hoc Committee – December 13, 2018
- F. Consent Agenda: Appointments & Resignations
- 10. Comments for the Good of the Order
- 11. Items for Upcoming Agenda
- 12. Future Meetings:
 - Wednesday, February 6, 2019 (at Forbes)***
 - 6:00 p.m. – School Improvement and Community Relations Committee*
 - 7:00 p.m. – Policy Committee*
 - Wednesday, February 13, 2019 (at Migeon Ave.)***
 - 6:30 p.m. – Personnel Committee*
 - 7:00 p.m. – Budget Committee*
 - Wednesday, February 27, 2019 (at THS)***
 - 6:30 p.m. – Regular Board of Education Meeting*
- 13. Adjournment



Monthly Financial Report

Fiscal Year to Date 11/30/18

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 5100 - General Fund BOE										
EXPENSE										
5111										
5111.01	Administrators Salaries	2,367,573.00	(35,000.00)	2,332,573.00	208,824.08	.00	916,913.66	1,415,659.34	39	2,645,800.77
5111.07	Expulsion Program Teacher	.00	.00	.00	.00	.00	(5.00)	5.00	+++	86,238.70
5111.15	Teachers	22,176,748.00	(71,379.00)	22,105,369.00	2,512,999.31	.00	9,239,676.11	12,865,692.89	42	22,246,728.21
5111.18	Teachers - Interns	130,000.00	.00	130,000.00	.00	.00	.00	130,000.00	0	.00
5111.31	Social Worker	728,436.00	.00	728,436.00	86,560.95	.00	297,225.51	431,210.49	41	668,956.47
5111.40	Media Specialist	419,843.00	.00	419,843.00	47,499.54	.00	159,670.86	260,172.14	38	392,352.18
5111.46	Psychologist	433,414.00	.00	433,414.00	42,226.50	.00	162,734.23	270,679.77	38	397,330.87
5111.47	Behaviorist	183,677.00	.00	183,677.00	21,194.79	.00	76,232.39	107,444.61	42	170,083.85
5111.50	Stipends	70,814.00	12,393.00	83,207.00	.00	.00	.00	83,207.00	0	60,845.40
5111.51	Stipends-Athletics Middle School	52,060.00	4,895.00	56,955.00	9,343.50	.00	15,920.67	41,034.33	28	19,022.85
5111.52	Stipends-Athletics High School	216,374.00	(4,895.00)	211,479.00	30,807.01	.00	61,363.18	150,115.82	29	204,800.03
5111.56	Teacher Lunch Coverage	.00	.00	.00	.00	.00	.00	.00	+++	25.00
5111.57	Stipend Arts Drama Music	24,832.00	.00	24,832.00	100.00	.00	100.00	24,732.00	0	19,927.00
5111.58	Stipend - Guidance	12,249.00	.00	12,249.00	.00	.00	.00	12,249.00	0	.00
5111.59	Stipend - Curriculum	23,040.00	.00	23,040.00	.00	.00	22,992.00	48.00	100	15,768.00
5111.60	Speech Pathologist	999,053.00	.00	999,053.00	107,875.59	.00	369,930.96	629,122.04	37	735,074.18
5111.65	Guidance Counselor	542,035.00	.00	542,035.00	57,796.23	.00	241,346.33	300,688.67	45	513,727.12
5111.75	Coordinating Teacher	72,448.00	.00	72,448.00	8,036.64	.00	28,724.48	43,723.52	40	64,038.52
5111 - Totals		\$28,452,596.00	(\$93,986.00)	\$28,358,610.00	\$3,133,264.14	\$0.00	\$11,592,825.38	\$16,765,784.62	41%	\$28,240,719.15
5112										
5112.01	Paraprofessionals	3,212,475.00	(35,000.00)	3,177,475.00	277,458.33	.00	937,314.11	2,240,160.89	29	2,394,141.40
5112.02	Paraprofessional - Bristol Tech	21,590.00	.00	21,590.00	2,067.48	.00	6,719.31	14,870.69	31	21,493.51
5112.03	COTA	92,000.00	.00	92,000.00	1,710.00	.00	3,453.75	88,546.25	4	8,167.50
5112.05	Non certified support staff	177,312.00	.00	177,312.00	16,288.72	.00	68,490.92	108,821.08	39	170,261.93
5112.10	Technician	231,500.00	10,000.00	241,500.00	18,022.29	.00	88,899.81	152,600.19	37	182,701.30
5112.25	Occupational Therapy	272,020.00	.00	272,020.00	41,567.28	.00	147,198.08	124,821.92	54	282,598.86
5112.26	Physical Therapy	3,760.00	.00	3,760.00	.00	.00	.00	3,760.00	0	.00
5112.30	Clerical	1,256,651.00	.00	1,256,651.00	112,018.48	.00	583,042.87	673,608.13	46	1,301,711.70
5112.32	Board Clerk	17,049.00	.00	17,049.00	1,272.60	.00	6,999.30	10,049.70	41	16,543.80
5112.34	Drivers - Athletics	15,656.00	.00	15,656.00	1,340.00	.00	3,910.00	11,746.00	25	17,070.00
5112.35	Non League Officials	.00	.00	.00	.00	.00	.00	.00	+++	9,235.00
5112.36	Misc Game Personnel	20,000.00	.00	20,000.00	2,125.00	484.95	5,060.00	14,455.05	28	13,783.07
5112.70	Nurses	453,485.00	.00	453,485.00	63,621.27	.00	214,199.42	239,285.58	47	502,853.68
5112.80	Custodians	1,329,486.00	.00	1,329,486.00	101,366.08	.00	556,020.96	773,465.04	42	1,342,629.99
5112.90	Longevity	136,845.00	.00	136,845.00	726.75	.00	3,946.50	132,898.50	3	133,470.75
5112.98	Early Childhood Coordinator	.00	.00	.00	.00	.00	.00	.00	+++	110.00
5112 - Totals		\$7,239,829.00	(\$25,000.00)	\$7,214,829.00	\$639,584.28	\$484.95	\$2,625,255.03	\$4,589,089.02	36%	\$6,396,772.49



Monthly Financial Report

Fiscal Year to Date 11/30/18

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Fund 5100 - General Fund BOE	EXPENSE									
5120										
5120.02	Substitutes-Clerical	4,120.00	.00	4,120.00	553.68	.00	4,045.38	74.62	98	4,583.35
5120.03	Substitutes-Nurse	20,600.00	.00	20,600.00	1,687.50	.00	4,081.25	16,518.75	20	31,137.50
5120 - Totals		\$24,720.00	\$0.00	\$24,720.00	\$2,241.18	\$0.00	\$8,126.63	\$16,593.37	33%	\$35,720.85
5121										
5121.01	Tutors - OLL	38,777.00	.00	38,777.00	9,672.00	.00	24,832.00	13,945.00	64	46,384.00
5121.06	Tutors - HOMEBOUND SERVICES	30,000.00	.00	30,000.00	1,084.66	.00	7,364.66	22,635.34	25	33,213.50
5121.15	Tutors - Special Ed	20,000.00	.00	20,000.00	2,873.00	.00	10,492.00	9,508.00	52	44,775.00
5121.22	Tutors - Summer School Regular Ed	6,450.00	.00	6,450.00	.00	.00	5,964.84	485.16	92	.00
5121.25	Tutors - ELL TF	15,453.00	.00	15,453.00	.00	.00	187.00	15,266.00	1	.00
5121.27	Tutors - ELL SW	10,302.00	.00	10,302.00	.00	.00	.00	10,302.00	0	.00
5121.28	Tutors - ELL THS	23,271.00	.00	23,271.00	3,514.50	.00	7,958.50	15,312.50	34	59,566.57
5121.29	Tutors - ELL TMS	25,755.00	.00	25,755.00	3,360.50	.00	6,875.00	18,880.00	27	.00
5121.87	Tutors - Summer School Special Ed	2,820.00	.00	2,820.00	.00	.00	5,172.75	(2,352.75)	183	.00
5121 - Totals		\$172,828.00	\$0.00	\$172,828.00	\$20,504.66	\$0.00	\$68,846.75	\$103,981.25	40%	\$183,939.07
5123	Long Term Certified Subs	60,000.00	58,986.00	118,986.00	39,462.74	.00	63,984.55	55,001.45	54	85,718.42
5130										
5130.30	OT Wages-Clerical	15,450.00	.00	15,450.00	1,898.10	.00	13,996.25	1,453.75	91	14,123.07
5130.80	OT Wages-Custodian	62,242.00	.00	62,242.00	3,943.08	.00	19,834.60	42,407.40	32	57,610.82
5130.81	OT Wages-Rental (Cust)	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
5130.82	OT Wage Labor Board Cust	1,442.00	.00	1,442.00	.00	.00	.00	1,442.00	0	.00
5130 - Totals		\$79,734.00	\$0.00	\$79,734.00	\$5,841.18	\$0.00	\$33,830.85	\$45,903.15	42%	\$71,733.89
5210										
5210	Health & Life Insurance	14,157,514.00	(34,917.00)	14,122,597.00	1,443,720.15	7,218,600.75	6,926,613.07	(22,616.82)	100	14,207,676.49
5210.01	HSA Deductible	530,000.00	.00	530,000.00	.00	279,166.67	250,333.33	500.00	100	502,083.34
5210 - Totals		\$14,687,514.00	(\$34,917.00)	\$14,652,597.00	\$1,443,720.15	\$7,497,767.42	\$7,176,946.40	(\$22,116.82)	100%	\$14,709,759.83
5211	Life/LTD Insurance	101,960.00	.00	101,960.00	7,464.45	.00	42,830.82	59,129.18	42	86,054.04
5220	Social Security/Medicare	1,119,238.00	.00	1,119,238.00	105,132.68	.00	409,178.98	710,059.02	37	1,013,267.77
5230	Early Retirement	438,600.00	.00	438,600.00	.00	.00	240,077.86	198,522.14	55	370,467.34
5231										
5231	Retirement Contributions	557,636.00	.00	557,636.00	22,326.57	.00	302,881.39	254,754.61	54	459,941.51
5231.01	Administrator Annuity union	29,781.00	.00	29,781.00	.00	.00	8,650.10	21,130.90	29	19,841.97
5231.02	Non union Annuity	34,230.00	.00	34,230.00	.00	.00	.00	34,230.00	0	.00
5231 - Totals		\$621,647.00	\$0.00	\$621,647.00	\$22,326.57	\$0.00	\$311,531.49	\$310,115.51	50%	\$479,783.48
5250	Tuition Reimbursement	9,500.00	.00	9,500.00	.00	.00	.00	9,500.00	0	13,340.00
5260	Unemployment Compensation	186,030.00	.00	186,030.00	8,007.00	.00	32,037.00	153,993.00	17	138,579.67
5270	Workers Compensation	575,139.00	.00	575,139.00	.00	252,028.04	252,026.00	71,084.96	88	543,500.05
5280	Retiree Insurance	303,512.00	.00	303,512.00	55,931.42	.00	166,591.11	136,920.89	55	292,476.44
5290	Severance	164,800.00	.00	164,800.00	.00	.00	.00	164,800.00	0	153,664.03



Monthly Financial Report

Fiscal Year to Date 11/30/18

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 5100 - General Fund BOE										
EXPENSE										
5295	Clothing Allowance	9,375.00	.00	9,375.00	.00	.00	9,000.00	375.00	96	9,000.00
5320	Prof Educ Services	115,000.00	.00	115,000.00	115,000.00	.00	115,000.00	.00	100	111,083.00
5330	Professional Development	31,598.00	(9,100.00)	22,498.00	3,293.94	5,544.50	5,429.94	11,523.56	49	86,017.93
5340										
5340	Other Professional Svcs	462,889.00	.00	462,889.00	35,421.50	170,411.00	124,832.76	167,645.24	64	972,381.29
5340.01	Legal/Consulting Fees	181,462.00	.00	181,462.00	9,265.50	34,734.50	44,269.38	102,458.12	44	240,125.96
5340.02	Hospitalized-Tutor Svcs	30,766.00	.00	30,766.00	1,431.32	.00	2,156.32	28,609.68	7	13,159.00
5340.04	Misc Professional Svcs	10,300.00	.00	10,300.00	1,624.17	780.31	4,717.94	4,801.75	53	11,079.75
5340.05	Translation Services	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	2,081.90
5340 - Totals		\$686,917.00	\$0.00	\$686,917.00	\$47,742.49	\$205,925.81	\$175,976.40	\$305,014.79	56%	\$1,238,827.90
5341										
5341	Substitute Svcs-TE Kelly Services	361,802.00	.00	361,802.00	28,259.77	.00	77,183.29	284,618.71	21	453,252.69
5341.01	Substitute Svcs - DELTA T - other staff	23,688.00	35,000.00	58,688.00	6,451.25	55,800.00	12,561.25	(9,673.25)	116	.00
5341 - Totals		\$385,490.00	\$35,000.00	\$420,490.00	\$34,711.02	\$55,800.00	\$89,744.54	\$274,945.46	35%	\$453,252.69
5342										
5342	Substitute Svcs-Para Kelly Services	154,500.00	.00	154,500.00	10,872.43	.00	36,318.52	118,181.48	24	126,672.41
5342.01	Substitute Svcs-Para - DELTA T	50,000.00	69,917.00	119,917.00	34,215.11	.00	34,215.11	85,701.89	29	.00
5342 - Totals		\$204,500.00	\$69,917.00	\$274,417.00	\$45,087.54	\$0.00	\$70,533.63	\$203,883.37	26%	\$126,672.41
5350	Technical Services	186,907.00	(900.00)	186,007.00	7,845.00	21,308.30	38,199.35	126,499.35	32	120,268.30
5352	OthrTechSvcs-League Offi	36,789.00	.00	36,789.00	2,346.03	.00	13,350.38	23,438.62	36	27,311.37
5411										
5411	Utility-Water	59,894.00	.00	59,894.00	3,602.04	12,685.68	13,568.83	33,639.49	44	55,657.97
5411.01	Sewer	27,463.00	.00	27,463.00	.00	.00	24,469.18	2,993.82	89	24,087.37
5411 - Totals		\$87,357.00	\$0.00	\$87,357.00	\$3,602.04	\$12,685.68	\$38,038.01	\$36,633.31	58%	\$79,745.34
5420	Disposal Services	85,628.00	.00	85,628.00	6,814.00	54,512.00	27,256.00	3,860.00	95	82,148.97
5430										
5430	Repair Equipment	120,096.00	.00	120,096.00	39,763.85	13,758.65	50,677.95	55,659.40	54	98,793.03
5430.03	General Maint	455,776.00	.00	455,776.00	38,053.36	74,286.32	175,001.15	206,488.53	55	649,758.79
5430.10	Snow Plowing Contracted Services	99,900.00	.00	99,900.00	.00	.00	.00	99,900.00	0	99,900.00
5430.20	Landscaping	142,500.00	.00	142,500.00	.00	47,500.00	95,000.00	.00	100	142,500.00
5430 - Totals		\$818,272.00	\$0.00	\$818,272.00	\$77,817.21	\$135,544.97	\$320,679.10	\$362,047.93	56%	\$990,951.82
5440										
5440.02	Copier Services	170,465.00	.00	170,465.00	16,019.19	43,074.87	52,966.18	74,423.95	56	144,321.47
5440.03	Other Rental Services	4,492.00	.00	4,492.00	.00	765.00	255.00	3,472.00	23	3,245.00
5440.05	Athletic Rental	42,006.00	.00	42,006.00	.00	.00	43,103.10	(1,097.10)	103	42,006.00
5440 - Totals		\$216,963.00	\$0.00	\$216,963.00	\$16,019.19	\$43,839.87	\$96,324.28	\$76,798.85	65%	\$189,572.47
5441										
5441.10	Sports Complex - Annual Maintenance Contract	6,500.00	.00	6,500.00	.00	5,775.00	.00	725.00	89	6,325.00
5441 - Totals		\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$5,775.00	\$0.00	\$725.00	89%	\$6,325.00



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Fund 5100 - General Fund BOE	EXPENSE									
5510										
5510	Student Transport-	5,229,807.00	.00	5,229,807.00	106,313.37	2,847,065.27	1,751,883.74	630,857.99	88	4,778,240.39
5510.01	Transport-Summer School	47,641.00	.00	47,641.00	.00	.00	47,562.00	79.00	100	47,641.96
5510 - Totals		\$5,277,448.00	\$0.00	\$5,277,448.00	\$106,313.37	\$2,847,065.27	\$1,799,445.74	\$630,936.99	88%	\$4,825,882.35
5520										
5520	Liability Insurance	216,300.00	.00	216,300.00	2,029.00	121,065.08	106,110.12	(10,875.20)	105	230,358.14
5520.02	Athletic Insurance	10,200.00	.00	10,200.00	.00	.00	9,984.00	216.00	98	9,984.00
5520 - Totals		\$226,500.00	\$0.00	\$226,500.00	\$2,029.00	\$121,065.08	\$116,094.12	(\$10,659.20)	105%	\$240,342.14
5530										
5530	Communications	123,704.00	.00	123,704.00	9,569.89	57,393.01	37,876.99	28,434.00	77	95,701.50
5530.04	Postage	27,751.00	.00	27,751.00	350.36	13,482.92	14,042.72	225.36	99	26,539.04
5530.05	Licensing & Warranty Contract	334,427.00	.00	334,427.00	6,974.40	56,984.52	192,581.73	84,860.75	75	271,136.57
5530 - Totals		\$485,882.00	\$0.00	\$485,882.00	\$16,894.65	\$127,860.45	\$244,501.44	\$113,520.11	77%	\$393,377.11
5540	Advertising-Recruitment	15,300.00	.00	15,300.00	.00	176.32	2,998.36	12,125.32	21	5,019.16
5550	Printing & Binding	2,440.00	.00	2,440.00	.00	67.77	239.00	2,133.23	13	891.60
5560										
5560	TUITION -VO-AG	.00	.00	.00	.00	.00	.00	.00	+++	(750.00)
5560.15	Tuition - Vo-Ag SPED	258,276.00	.00	258,276.00	.00	57,078.82	32,408.50	168,788.68	35	153,292.30
5560.18	Tuition - Vo-AG	655,000.00	.00	655,000.00	330,915.50	460,552.50	330,915.50	(136,468.00)	121	682,300.00
5560 - Totals		\$913,276.00	\$0.00	\$913,276.00	\$330,915.50	\$517,631.32	\$363,324.00	\$32,320.68	96%	\$834,842.30
5561										
5561.01	Tuition - Public Sped DCF	64,271.00	.00	64,271.00	.00	12,177.95	954.55	51,138.50	20	63,233.43
5561.02	Tuition - Sped Exploration	211,570.00	.00	211,570.00	63,135.00	190,935.00	63,135.00	(42,500.00)	120	280,300.75
5561.15	Tuition - SPED Public	.00	.00	.00	.00	60,000.00	34,430.00	(94,430.00)	+++	.00
5561.19	Tuition - Magnet School	417,511.00	.00	417,511.00	.00	522,695.00	.00	(105,184.00)	125	373,670.00
5561.20	Tuition - Highlander	264,555.00	.00	264,555.00	164.60	101,310.72	102,836.10	60,408.18	77	264,880.66
5561.25	Tuition - Magnet School SPED	383,277.00	.00	383,277.00	2,508.60	375,892.47	(1,025.43)	8,409.96	98	373,544.28
5561.98	Tuition - Pre - K In District	17,292.00	.00	17,292.00	.00	.00	171.00	17,121.00	1	250.00
5561 - Totals		\$1,358,476.00	\$0.00	\$1,358,476.00	\$65,808.20	\$1,263,011.14	\$200,501.22	(\$105,036.36)	108%	\$1,355,879.12
5563										
5563.01	Tuition-Detention Center	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	5,791.50
5563.04	Tuition - Private Sped DCF	304,384.00	.00	304,384.00	.00	.00	.00	304,384.00	0	326,879.04
5563.06	Tuition - Court placed	65,721.00	.00	65,721.00	.00	.00	.00	65,721.00	0	.00
5563.15	Tuition - Private -SPED	5,636,311.00	.00	5,636,311.00	572,597.80	4,328,529.37	2,565,386.97	(1,257,605.34)	122	6,869,609.81
5563.25	Tuition - Summer Placements	30,000.00	.00	30,000.00	396.00	.00	28,971.00	1,029.00	97	28,025.00
5563 - Totals		\$6,051,416.00	\$0.00	\$6,051,416.00	\$572,993.80	\$4,328,529.37	\$2,594,357.97	(\$871,471.34)	114%	\$7,230,305.35
5580										
5580	Travel	14,082.00	.00	14,082.00	150.76	296.48	2,243.89	11,541.63	18	7,985.86
5580.01	Administrators Travel	15,400.00	.00	15,400.00	.00	.00	8,600.00	6,800.00	56	16,856.42



Monthly Financial Report

Fiscal Year to Date 11/30/18

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 5100 - General Fund BOE	EXPENSE									
5590	Other Purchased Svcs	400,000.00	.00	400,000.00	40,000.00	360,000.00	40,000.00	.00	100	.00
5610										
5610.01	Instructional Supplies	178,972.00	4,336.00	183,308.00	12,883.42	44,154.09	53,126.62	86,027.29	53	185,018.64
5610.02	Audio/Visual Supl-	1,475.00	(227.00)	1,248.00	105.00	387.34	646.51	214.15	83	750.64
5610.04	Cleaning Supplies	138,783.00	.00	138,783.00	4,284.74	98,594.91	14,664.71	25,523.38	82	101,801.12
5610.05	Non Instructional Supply	114,843.00	1,021.00	115,864.00	15,044.37	22,672.68	29,146.10	64,045.22	45	116,342.24
5610.20	Program Supplies	6,791.00	.00	6,791.00	40.28	893.98	271.68	5,625.34	17	2,593.92
5610 - Totals		\$440,864.00	\$5,130.00	\$445,994.00	\$32,357.81	\$166,703.00	\$97,855.62	\$181,435.38	59%	\$406,506.56
5620										
5620.02	Bus Fuel	213,931.00	.00	213,931.00	.00	180,692.46	19,307.54	13,931.00	93	169,418.82
5620 - Totals		\$213,931.00	\$0.00	\$213,931.00	\$0.00	\$180,692.46	\$19,307.54	\$13,931.00	93%	\$169,418.82
5621	Natural Gas	362,006.00	.00	362,006.00	.00	.00	37,966.42	324,039.58	10	334,616.04
5622	Electricity	966,047.00	.00	966,047.00	.00	.00	233,438.12	732,608.88	24	896,876.88
5623	Bottled Gas	255.00	.00	255.00	.00	.00	.00	255.00	0	.00
5624	Oil	135,828.00	.00	135,828.00	.00	1,158.04	134,669.96	.00	100	114,556.00
5640										
5640.1	Textbooks	13,921.00	.00	13,921.00	.00	314.08	1,384.66	12,222.26	12	5,747.91
5640.2	Library Books	7,750.00	227.00	7,977.00	869.73	402.72	5,887.37	1,686.91	79	9,268.18
5640.3	Subscriptions	14,430.00	(500.00)	13,930.00	.00	3,448.27	4,407.66	6,074.07	56	16,030.63
5640 - Totals		\$36,101.00	(\$273.00)	\$35,828.00	\$869.73	\$4,165.07	\$11,679.69	\$19,983.24	44%	\$31,046.72
5650										
5650	Instructional Tech Supply	.00	.00	.00	.00	.00	.00	.00	+++	144,445.84
5650.01	Non Instr Tech Supply	750.00	.00	750.00	.00	134.99	.00	615.01	18	1,693.28
5650.02	East	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	199.99
5650.03	Forbes	1,000.00	.00	1,000.00	.00	429.01	70.99	500.00	50	657.55
5650.04	Vogel	1,000.00	.00	1,000.00	.00	500.00	.00	500.00	50	363.69
5650.05	High School	3,500.00	.00	3,500.00	.00	769.94	980.06	1,750.00	50	1,743.61
5650.06	Middle School	2,000.00	.00	2,000.00	.00	384.04	615.96	1,000.00	50	986.82
5650.08	Southwest	1,000.00	.00	1,000.00	.00	500.00	.00	500.00	50	123.99
5650.09	Torringtond	1,000.00	.00	1,000.00	.00	500.00	.00	500.00	50	115.88
5650 - Totals		\$11,250.00	\$0.00	\$11,250.00	\$0.00	\$3,217.98	\$1,667.01	\$6,365.01	43%	\$150,330.65
5743	Non Instructional Equip	32,446.00	(4,857.00)	27,589.00	599.60	802.80	1,772.61	25,013.59	9	22,838.97
5746	Instructional Equipment	12,575.00	.00	12,575.00	610.43	886.80	2,202.43	9,485.77	25	2,892.88
5810	Dues and Fees	66,998.00	.00	66,998.00	295.00	.00	21,408.50	45,589.50	32	50,744.44
5811	Entry Fees	1,150.00	.00	1,150.00	.00	.00	.00	1,150.00	0	1,140.00
5890	Miscellaneous Expenditure	500.00	.00	500.00	.00	.00	.00	500.00	0	755.12



Monthly Financial Report

Fiscal Year to Date 11/30/18

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 5100 - General Fund BOE	EXPENSE									
5950										
5950.18	Cafeteria Subsidy	.00	.00	.00	.00	.00	.00	.00	+++	1,778.83
	5950 - Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,778.83
	EXPENSE TOTALS	\$74,149,114.00	\$0.00	\$74,149,114.00	\$7,013,596.76	\$18,214,545.89	\$29,957,894.12	\$25,976,673.99	65%	\$73,431,557.04
	Fund 5100 - General Fund BOE Totals	\$74,149,114.00	\$0.00	\$74,149,114.00	\$7,013,596.76	\$18,214,545.89	\$29,957,894.12	\$25,976,673.99		\$73,431,557.04
Fund 5101 - Capital	EXPENSE									
5905	Capital-THS	.00	.00	.00	.00	.00	.00	.00	+++	1,745.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,745.00
	Fund 5101 - Capital Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,745.00
	Grand Totals	\$74,149,114.00	\$0.00	\$74,149,114.00	\$7,013,596.76	\$18,214,545.89	\$29,957,894.12	\$25,976,673.99		\$73,433,302.04



**TORRINGTON PUBLIC SCHOOLS
BOARD OF EDUCATION REGULAR MEETING
Wednesday, December 19, 2018, 6:30 PM
THS Media Center, 50 Major Besse Drive**

DRAFT MINUTES

1. Call to Order: 6:30PM
2. Pledge of Allegiance:
3. Roll Call Ms. Cappabianca, Mr. Corey, Ms. Hoehne, Mr. Kissko, Mr. Maniccia, Ms. Richardson, Ms. Spino, Ms. Todor
Administrators Present: Mr. Arum, Mr. Bascetta, Ms. Fergusson, Ms. Lubomski, Ms. Perzan, Ms. Schulte
Board Members Absent: Mr. Thibault, Mr. Eucalitto
4. Approval of Agenda: Mr. Kissko made a motion to amend the agenda removing 7A, Ms. Hoehne second. All in favor.
5. Recognitions: Ms. Lubomski and Ms. Cappabianca passed out certificates to students and faculty for various achievements.
6. School/Community Service/Public Participation:
None.
7. Information Sharing:
 - A. ~~Coherence Review – Robert Henry~~ – Removed.
 - B. Executive Session Regarding Legal Matter – Ms. Spino made a motion to go into executive session regarding a legal matter inviting in Superintendent Susan Lubomski and Joanna Zelman, Mr. Kissko second. All in favor.
The board entered executive session at 6:45PM.
The board returned to open session at 7:47PM.
 - C. Superintendent's Report – Ms. Lubomski reported great news about the Care Closet. She acknowledged a few students from the Football and Soccer teams! She thanked the Nutmeg Ballet at the Warner Theater for having 14,000 students view the play the Nutcracker.

Mr. Kissko made the motion to remove items 8A through 8I due to the time, Mr. Corey second. All in favor.
 - D. Superintendent Evaluation Template – Ms. Spino brought the same evaluation that we discussed in April and it is being brought back to the board.
 - E. Capital Budget – Mr. Maniccia stated that they looked at the Capital Budget at the Budget Committee meeting that we have to submit to the city - 7 million dollars over 5 years - He believes we should approve this.
 - F. Budget Transfers – Mr. Arum reported on the budget transfer of 700\$.
 - G. Monthly Financials – Mr. Manicca reported that the budget is frozen and we discussed this at the Budget Committee. It is a work in progress. Mr. Arum has been giving out detailed information of all the accounts and next month there will be even more detail.
 - H. Legislative Liaison – Moved to next month.
 - I. Executive Session Regarding the Assistant Superintendent:

- Ms. Spino motioned to enter into executive session regarding the Assistant Superintendent's contract inviting in Susan Lubomski, second by Mr. Kissko. All in favor.
The board entered executive session at 7:57PM.
The board returned into open session at 8:04PM.
Executive Session Regarding the Southwest School Principal:
- J. Ms. Spino motioned to enter into executive session regarding the Southwest School Principal inviting in Susan Lubomski, second by Mr. Kissko. All in favor.
The board entered executive session at 8:04PM.
The board returned into open session at 8:08PM
- K. Executive Session Regarding the Bargaining Unit Administrator Contract -
Ms. Spino motioned to enter into executive session regarding the Bargaining Unit Administrator Contract inviting in Susan Lubomski and Kimberly Schulte, second by Mr. Kissko. All in favor.
The board entered executive session at 8:08PM
The board returned into open session at 8:13PM.
- L. Executive Session Regarding the Superintendent Contract:
Ms. Spino motioned to enter into executive session regarding Superintendent Contract second by Mr. Kissko. All in favor.
The board entered executive session at 8:13PM
The board returned into open session at 8:20PM
8. Committee Reports: Removed.
~~A. Policy Ms. Hoehne~~
~~B. School Improvement~~
~~C. Budget~~
~~D. Personnel~~
~~E. Grievance~~
~~F. Ed Advance~~
~~G. Curriculum~~
~~H. Secondary Ad Hoc~~
~~I. School Liaison~~
9. Action Items:
- A. Possible Action Regarding Legal Matter – Mr. Kissko motioned to approve the settlement terms as negotiated by our attorney and insurance company, second by Ms. Spino. Abstain – Mr. Corey. All in favor. Motion carries.
- B. Superintendent Evaluation Template – Ms. Hoehne made the motion to approve the template, second by Ms. Spino. All in favor.
- C. Possible Action Regarding Superintendent Contract – Mr. Kissko made a motion to approve the contract with the Superintendent Sue Lubomski, second by Ms. Hoehne. All in favor. Motion carries
- D. Possible Action Regarding Assistant Superintendent – Ms. Hoehne made the motion to approve the contract with the Assistant Superintendent Sue Fergusson, Ms. Spino second. All in favor.
- E. Possible Action Regarding Southwest School Principal – Ms. Hoehne made a motion to approve the appointment of Dr. Mary Ann Buchanan as the permanent Principal of Southwest School, second by Ms. Spino. All in favor.

- F. Possible Action Regarding Bargaining Unit Administrator Contract – Mr. Kissko made a motion to accept the bargaining unit administrator contract, second by Ms. Hoehne. All in favor.
- G. Capital Budget – Ms. Spino made a motion to approve the capital budget as presented and present it to the city of Torrington. Second by Ms. Todor.
Mr. Corey asked a question about Migeon Ave move. Dave answered his question.
All in favor.
- H. Monthly Financials – Ms. Spino made a motion to approve the monthly financials, second by Mr. Maniccia. All in favor.
- I. Budget Transfer – Mr. Maniccia made a motion to approve the budget transfer as presented, second by Ms. Spino. All in favor .
- J. Cost of Postponing the Move of Migeon: January to June – Mr. Kissko made a motion to approve the cost to delay the move of Migeon Ave, second by Ms. Hoehne. Opposed – Mr. Corey. All in favor. Motion passes.
- K. Approval Board of Education Minutes: November 28, 2018 – Mr. Corey made a motion to approve the minutes, second by Mr. Maniccia. All in favor.
- L. Receive Subcommittee Minutes: Mr. Kissko made a motion to approve the minutes, second by Ms. Hoehne. All in favor.
 - i. Budget – November 14, 2018
 - ii. Personnel – November 14, 2018
 - iii. School Improvement – November 7, 2018
 - iv. Policy – November 7, 2018
 - v. Secondary Ad-Hoc – November 1, 2018
 - vi. Secondary Ad-Hoc – November 9, 2018
- M. Consent Agenda: Appointments & Resignations – Mr. Kissko made a motion to approve the consent agenda, second by Ms. Hoehne. All in favor.
- 10. Comments for the Good of the Order:
Molly – Attended a Winter Concert at Southwest and wished everyone happy holidays.
Ellen – Reported that the students at Vogel went to the Nutcracker they were so happy.
John – Congratulated to the student who sharpened all those pencils. Wished everyone a Merry Christmas.
Chair- Wished everyone happy holidays.
- 11. Items for Upcoming Agenda:
 - a. Monthly Financials
 - b. Set the Board Calendar
 - c. Committee Reports
- 12. Future Meetings:
Wednesday, January 2, 2019 (at Migeon Ave.)
6:00 p.m. – School Improvement and Community Relations Committee
7:00 p.m. – Policy Committee
Wednesday, January 9, 2019 (at Migeon Ave.)
6:30 p.m. – Personnel Committee
7:00 p.m. – Budget Committee
Wednesday, January 23, 2019 (at THS)
6:30 p.m. – Regular Board of Education Meeting
- 13. Adjournment: Mr. Kissko made a motion to adjourn the meeting, second by Ms. Spino. All in favor. Meeting adjourned at 8:31pm.



Torrington Public Schools

SUSAN M. LUBOMSKI
INTERIM SUPERINTENDENT

SUSAN B. FERGUSON
INTERIM ASSISTANT SUPERINTENDENT

School Improvement Committee Wednesday, December 5, 2018, 6:00 P.M. Southwest School

DRAFT MINUTES

1. Call to Order: 6:00pm
2. Roll Call: Board Members present: Mr. Kissko, Ms. Todor, Ms. Richardson, Ms. Hoehne
Administration and Staff: Ms. Fergusson, Mr. Skarzynski, Ms. Gelormino
3. Approval of Agenda: Ms. Richardson made the motion to approve the agenda, second by Ms. Todor. All in favor.
4. Approval of Minutes: Ms. Richardson made the motion to approve the minutes, second by Ms. Todor. All in favor.
5. Public Participation: None.
6. Discussion and Next Steps:
 - a. Host School Report – Mr. Kissko visited Southwest school and found it to be a happy, busy place. The students were engaged in their lessons and proud to show off their beautiful school. He was introduced to the school mascot, Rockasaurus-Rex and learned that during the month of December, the custodian hides the mascot around the school and the students excitedly search for him. It's a fun motivator for young children. Mr. Kissko also mentioned the beautiful showcase display for Veterans day done by the head custodian. It included military memorabilia.
 - b. Communications: Donna Labbe has been in touch with the web designer and hope to have a proposal by Friday, December 7th, 2018.
 - c. Publication Update: Magazines were distributed at Parent Teacher conferences. We received very positive responses. Families were very appreciative. We will be meeting again with Mr. Gaffney on December 18th, to discuss the next issue.
 - d. Strategic plans: These are living documents, a work in progress. We will have an updated version for the Board by the end of year.
 - e. Board Goal: Improving and Enhancing of Torrington High School (Facility and Academic Program). This is the focus of Secondary Ad Hoc Committee. At the December 13th meeting, deadlines for committee work will be discussed. In the

These minutes have not yet been approved by the Torrington Board of Education.

meantime, administration is working on developing college and career pathways and a schedule to support this model.

- f. New Course Proposals: The committee agreed to bring the following to the Board:
 - Unified Physical Education
 - Introduction to Engineering
 - Sports Science
7. Comments for the Good of the Order: Congratulations to Ronnie Gelormino for an amazing drama production at Torrington High School last week. She Kills Monsters was a wonderful success.
8. Topics for Future Meetings:
 - a. Lunch Program
 - b. NEASC
 - c. Website
9. Adjournment: Ms. Richardson made the motion to adjourn the meeting, second by Ms. Todor. All in favor. Meeting adjourned at 6:55PM.
10. Next meeting: January 2,2019 @ 6pm – Migeon Avenue



Torrington Public Schools

SUSAN M. LUBOMSKI
INTERIM SUPERINTENDENT

SUSAN B. FERGUSON
INTERIM ASSISTANT SUPERINTENDENT

Policy Committee Wednesday, December 5, 2018, 7:00 P.M. Southwest School

DRAFT MINUTES

1. Call to Order: 7:01PM
2. Roll Call:
Board Members present: Ms. Hoehne, Mr. Kissko, Ms. Todor, Ms. Cappabianca
Administration and Staff: Ms. Fergusson, Mr. Managalinkx
3. Approval of Agenda: Mr. Kissko made a motion to approve the agenda, Ms. Todor second. All in favor.
4. Approval of Minutes: Mr. Kissko made a motion to approve the minutes, Ms. Todor second. All in favor.
5. Public Participation: None.
6. Discussion and Next Steps:
 - a. The Board is considering adopting many of Shipman & Goodwin's policies. Prior to doing that the committee decided to charge the Board clerk with doing a review of all TPS policies to date and comparing them with the updated Shipman & Goodwin models. Once that work is complete, the committee will decide the next steps. In the meantime, administration will make suggestions for new policies for the Board to consider.
7. Comments for the Good of the Order: None
8. Topics for Future Meetings:
 - a. Food Service Charging Policy
 - b. Graduation ?
9. Adjournment: Mr. Kissko made a motion to adjourn, Ms. Todor second. All in favor. Meeting adjourned at 7:31PM.
10. Next Meeting: January 2, 2019 - 7:00PM



Torrington Public Schools

SUSAN M. LUBOMSKI
INTERIM SUPERINTENDENT

SUSAN B. FERGUSON
INTERIM ASSISTANT SUPERINTENDENT

Personnel Committee Wednesday, December 12, 2018, 6:30 P.M. 355 Migeon Avenue

DRAFT MINUTES

1. Call to Order: 6:30pm
2. Roll Call :
Board Members present: Ms. Spino, Mr. Kissko, Mr. Maniccia, Mr. Eucalitto, Ms. Hoehne
Administration and Staff: Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Mr. Arum
Teacher Representative: Ms. Mangan
Public: Ms. Labbe, Ms. Bruno (Rep-Am)
3. Approval of Agenda: Mr. Eucalitto made the motion to approve the agenda, second by Mr. Maniccia. All in favor.
4. Approval of Minutes:) Mr. Eucalitto made the motion to approve the minutes with amendment to draft minutes: adjourned 7:39pm (last meeting) second by Mr. Maniccia. All in favor.
5. Public Participation: None
6. Discussion and Next Steps:
 - a. Substitute Fill Rate Reports - Delta T & Kelly Services:
Working with software company to streamline the collection of reporting and collecting of data. It is a work in progress, however, great strides have been made so far. Although there continues to be a shortage in the state, we are diligent in acquiring additional substitutes in our district. Looking at creative incentives.
 - b. Teacher Absentee Reports - Reporting is also a work in progress. The process is being streamlined making the choices for absentees more clear cut and user friendly.
 - c. Para Absentee Reports – The same is being done for this reporting as well. This reporting also helps clarify the absentees so a clearer picture is given. Helps Administration understand the reasoning. This allows for improving attendance perhaps with the addition of incentives.
 - d. Superintendent Evaluation Instrument – CAFE Evaluations rubric was presented and the decision to bring to the full board was accepted.
 - e. Consent Agenda – was approved and decision to bring to the full board as accepted.

These minutes have not yet been approved by the Torrington Board of Education.

7. Comments for the Good of the Order - None
8. Topics for Future Meetings
 - a. Substitute fill rates
 - b. Teacher Absenteeism
 - c. Para Absenteeism
 - d. Employee Handbook and what it should include.
9. Adjournment – Mr. Eucalitto made a motion to adjourn the meeting, second by Mr. Maniccia. All in favor. Meeting adjourned at 7:00pm.
10. Next Meeting – January 9th, 2019 6:30pm



Torrington Public Schools

SUSAN M. LUBOMSKI
INTERIM SUPERINTENDENT

SUSAN B. FERGUSON
INTERIM ASSISTANT SUPERINTENDENT

Budget Committee Wednesday, December 12, 2018, 7:00 P.M. 355 Migeon Avenue

DRAFT MINUTES

1. Call to Order: 7:07pm
2. Roll Call:
Board Members present: Mr. Maniccia, Mr. Kissko, Ms. Spino, Ms. Hoehne, Mr. Eucalitto
Administration and Staff: Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Mr. Bascetta, Mr. Arum
Teacher Representative: Mr. Lafreniere
Public: Ms. Mangan, Ms. Labbe, Ms. Bruno (Rep-Am)
3. Approval of Agenda: Ms. Spino made the motion to approve the agenda, second by Mr. Eucalitto. All in favor.
4. Approval of Minutes: Ms. Spino made the motion to approve the minutes with addition of Mr. Lafreniere, Mr. Arum, second by Mr. Eucalitto. All in favor
5. Public Comment: None
6. Discussion and Next Steps:
 - a. Budget Transfer: Transferring money from Equipment to Supplies
 - b. Monthly Financials: Updating the outdated IT products in the district. Looking at all aspects to determine if money is allocated well and how to adjust where possible.
 - c. Alliance Update: Board made necessary changes. Process of hiring continues.
 - d. Capital Reserves: Some state funded, some non-state funded. THS elevator project running slightly behind schedule, however, progressing very professionally with minimal disruption to the daily process. Will continue to keep committee updated.
 - e. Capital Projects: Projects are being addressed as funds allow. Taking into consideration importance.
 - f. Capital Technology: Current systems are old and not being supported by current computer devices. Discussing best way to integrate new systems into our current setup. Desperate need for new computers.
 - g. Migeon Avenue – Move: Exploring options so it is the best for all concerned.
7. Comments for the Good of the Order: None

These minutes have not yet been approved by the Torrington Board of Education.

8. Topics for Future Meetings:
 - a. Budget Transfers
 - b. Monthly Financials
 - c. Capital Update
 - d. Migeon Avenue – Move
 - e. Budget Process
 - f. SpEd Update
9. Adjournment: Ms. Spino made a motion to adjourn the meeting, second by Mr. Eucalitto. All in favor. Meeting adjourned at 8:07pm.
10. Next Meeting: Wednesday, January 9, 2018 @ 7:00pm



Torrington Public Schools

SUSAN B. FERGUSON
INTERIM ASSISTANT SUPERINTENDENT

SUSAN M. LUBOMSKI
INTERIM SUPERINTENDENT

TPS Secondary Ad-Hoc Committee Meeting Thursday, December 13, 2018, 5:30 PM THS Library Media Center DRAFT MINUTES

1. Call to Order: 5:35PM .
2. Roll Call: Dave Bascetta, Fiona Cappabianca, Gary Eucalitto, Susan Fergusson, Ellen Hoehne, Donna Labbe, Jason Lafreniere, Robin Ledversis, Mario Longobucco, Susan Lubomski, Sandy Mangan, Andrew Marchand, Peter Michelson, Bryan Olkowski, Kathi Peterson, Kimberly Petzel, Jeff Putnam, Jess Richardson, Jeff Shannon, Kim Schulte, Andrew Skarzynski, Wayne Splettstoesz, Joann Stefurak, Hilary Sterling.
3. Approval of Minutes: Ms. Peterson made a motion to approve the minutes, second by Mr. Lafreniere. All in favor.
4. Break Out Sessions:
 - Marketing Communications – Combining existing school climate survey with Ad Hoc Secondary Committee questions. Will seek THS Student led survey input and potential merging of questions. Hoping to implement mid-January. Mr. Olkowski will help raise awareness and get feedback from Middle School students through a series of “Town Hall” meetings.
 - School Model – The committee recommended a 7-12 Model, exploring team models and best practices.
 - Facility – The committee conducted research and recommends a “Renovate as New” option for a 7-12 facility in order to maximize the reimbursement rate from the state school construction grant program.
 - Curriculum – On hold due to extensive work currently being done at THS around curriculum/career pathways and NEASC work.
5. Discussion – See Above
6. Adjournment: Ms. Richardson made the motion to adjourn the meeting, second by Mr. Lafreniere All in favor. Meeting adjourned at 7:30 P.M.
Next Meeting: January 10, 2018 5:30-7:30 p.m. THS Media Center

Torrington Board of Education Consent Agenda Detail
ConsentAge181219

Employee Name	Emp. Type	Loc.	Assignment	Action	Effective
Renata Ahearn	Teacher	THS	Coordinating Teacher of Special Education	Appoint	11/11/2018
Jill Baranowitz	Teacher	THS	Coordinating Teacher of Special Education	Resign	11/9/2018
Francisco Charles	Teacher	THS	Business Education	Resign	12/21/2018
Timothy Brandt	Teacher	VO	Coordinating Teacher of the Arts-Elementary	Appoint	2018-2019
Ashlee Hyatt	Teacher	SW	Director of DW Elementary Band	Appoint	2018-2019
Victor Leger	Teacher	HS	Coordinating Teacher for the Arts-THS	Appoint	2018-2019
Christina Ward-de Leon	Teacher	MS	Director of DW Elementary Orchestra	Appoint	2018-2019
Dawn Frazer	Teacher	TMS	Science Teacher	Resign	12/21/2018