



Torrington Public Schools

Packet for Regular Board of Education Meeting
May 22, 2019



Budget Performance Report

Fiscal Year to Date 04/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 5100 - General Fund BOE										
EXPENSE										
5111										
5111.01	Administrators Salaries	2,367,573.00	(35,000.00)	2,332,573.00	212,922.16	.00	2,035,511.30	297,061.70	87	2,645,800.77
5111.07	Expulsion Program Teacher	.00	.00	.00	.00	.00	(5.00)	5.00	+++	86,238.70
5111.15	Teachers	22,176,748.00	(71,379.00)	22,105,369.00	1,661,722.91	.00	17,538,808.31	4,566,560.69	79	22,246,728.21
5111.18	Teachers - Interns	130,000.00	.00	130,000.00	.00	.00	7,650.00	122,350.00	6	.00
5111.31	Social Worker	728,436.00	.00	728,436.00	60,896.54	.00	593,735.11	134,700.89	82	668,956.47
5111.40	Media Specialist	419,843.00	.00	419,843.00	31,666.36	.00	318,002.66	101,840.34	76	392,352.18
5111.46	Psychologist	433,414.00	.00	433,414.00	26,694.48	.00	301,136.39	132,277.61	69	397,330.87
5111.47	Behaviorist	183,677.00	.00	183,677.00	14,129.86	.00	146,881.69	36,795.31	80	170,083.85
5111.50	Stipends	70,814.00	12,393.00	83,207.00	.00	.00	30,024.41	53,182.59	36	60,845.40
5111.51	Stipends-Athletics Middle School	52,060.00	4,895.00	56,955.00	1,600.00	.00	27,323.51	29,631.49	48	19,022.85
5111.52	Stipends-Athletics High School	216,374.00	(4,895.00)	211,479.00	26,268.50	.00	160,905.02	50,573.98	76	204,800.03
5111.56	Teacher Lunch Coverage	.00	.00	.00	.00	.00	.00	.00	+++	25.00
5111.57	Stipend Arts Drama Music	24,832.00	.00	24,832.00	6,436.00	.00	12,619.00	12,213.00	51	19,927.00
5111.58	Stipend - Guidance	12,249.00	.00	12,249.00	.00	.00	.00	12,249.00	0	.00
5111.59	Stipend - Curriculum	23,040.00	.00	23,040.00	.00	.00	22,992.00	48.00	100	15,768.00
5111.60	Speech Pathologist	999,053.00	.00	999,053.00	65,866.76	.00	705,575.32	293,477.68	71	735,074.18
5111.65	Guidance Counselor	542,035.00	.00	542,035.00	37,639.34	.00	436,308.95	105,726.05	80	513,727.12
5111.75	Coordinating Teacher	72,448.00	.00	72,448.00	5,572.92	.00	57,342.14	15,105.86	79	64,038.52
5111 - Totals		\$28,452,596.00	(\$93,986.00)	\$28,358,610.00	\$2,151,415.83	\$0.00	\$22,394,810.81	\$5,963,799.19	79%	\$28,240,719.15
5112										
5112.01	Paraprofessionals	3,212,475.00	(35,000.00)	3,177,475.00	286,218.24	.00	2,531,990.76	645,484.24	80	2,394,141.40
5112.02	Paraprofessional - Bristol Tech	21,590.00	.00	21,590.00	2,067.48	.00	17,573.58	4,016.42	81	21,493.51
5112.03	COTA	92,000.00	.00	92,000.00	810.00	.00	8,358.75	83,641.25	9	8,167.50
5112.05	Non certified support staff	177,312.00	.00	177,312.00	13,561.16	.00	131,492.22	45,819.78	74	170,261.93
5112.10	Technician	231,500.00	10,000.00	241,500.00	18,664.44	.00	188,426.58	53,073.42	78	182,701.30
5112.25	Occupational Therapy	272,020.00	.00	272,020.00	27,711.52	.00	285,755.68	(13,735.68)	105	282,598.86
5112.26	Physical Therapy	3,760.00	.00	3,760.00	.00	.00	.00	3,760.00	0	.00
5112.30	Clerical	1,256,651.00	.00	1,256,651.00	102,022.45	.00	1,133,947.02	122,703.98	90	1,301,711.70
5112.32	Board Clerk	17,049.00	.00	17,049.00	1,272.60	.00	13,680.45	3,368.55	80	16,543.80
5112.34	Drivers - Athletics	15,656.00	.00	15,656.00	1,890.00	.00	11,900.00	3,756.00	76	17,070.00
5112.35	Non League Officials	.00	.00	.00	.00	.00	.00	.00	+++	9,235.00
5112.36	Misc Game Personnel	20,000.00	.00	20,000.00	1,291.15	1,359.00	18,640.98	.02	100	13,783.07
5112.70	Nurses	453,485.00	.00	453,485.00	42,414.18	.00	426,270.32	27,214.68	94	502,853.68
5112.80	Custodians	1,329,486.00	.00	1,329,486.00	101,241.28	.00	1,079,057.74	250,428.26	81	1,342,629.99
5112.90	Longevity	136,845.00	.00	136,845.00	666.00	.00	125,131.50	11,713.50	91	133,470.75
5112.98	Early Childhood Coordinator	.00	.00	.00	.00	.00	.00	.00	+++	110.00
5112 - Totals		\$7,239,829.00	(\$25,000.00)	\$7,214,829.00	\$599,830.50	\$1,359.00	\$5,972,225.58	\$1,241,244.42	83%	\$6,396,772.49



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Fund 5100 - General Fund BOE										
EXPENSE										
5120										
5120.02	Substitutes-Clerical	4,120.00	.00	4,120.00	.00	.00	9,956.92	(5,836.92)	242	4,583.35
5120.03	Substitutes-Nurse	20,600.00	.00	20,600.00	3,056.25	.00	12,843.75	7,756.25	62	31,137.50
5120 - Totals		\$24,720.00	\$0.00	\$24,720.00	\$3,056.25	\$0.00	\$22,800.67	\$1,919.33	92%	\$35,720.85
5121										
5121.01	Tutors - OLL	38,777.00	.00	38,777.00	5,960.00	.00	51,104.00	(12,327.00)	132	46,384.00
5121.06	Tutors - HOMEBOUND SERVICES	30,000.00	.00	30,000.00	2,399.00	.00	23,258.66	6,741.34	78	33,213.50
5121.15	Tutors - Special Ed	20,000.00	.00	20,000.00	6,394.00	.00	40,724.50	(20,724.50)	204	44,775.00
5121.22	Tutors - Summer School Regular Ed	6,450.00	.00	6,450.00	.00	.00	5,964.84	485.16	92	.00
5121.25	Tutors - ELL TF	15,453.00	.00	15,453.00	9,693.59	.00	15,607.09	(154.09)	101	.00
5121.27	Tutors - ELL SW	10,302.00	.00	10,302.00	.00	.00	.00	10,302.00	0	.00
5121.28	Tutors - ELL THS	23,271.00	.00	23,271.00	1,199.00	.00	11,852.50	11,418.50	51	59,566.57
5121.29	Tutors - ELL	25,755.00	.00	25,755.00	2,442.00	.00	15,565.00	10,190.00	60	.00
5121.87	Tutors - Summer School Special Ed	2,820.00	.00	2,820.00	.00	.00	5,172.75	(2,352.75)	183	.00
5121 - Totals		\$172,828.00	\$0.00	\$172,828.00	\$28,087.59	\$0.00	\$169,249.34	\$3,578.66	98%	\$183,939.07
5123	Long Term Certified Subs	60,000.00	58,986.00	118,986.00	35,233.16	.00	189,320.16	(70,334.16)	159	85,718.42
5130										
5130.30	OT Wages-Clerical	15,450.00	.00	15,450.00	706.86	.00	19,586.07	(4,136.07)	127	14,123.07
5130.80	OT Wages-Custodian	62,242.00	.00	62,242.00	2,068.83	.00	51,407.48	10,834.52	83	57,610.82
5130.81	OT Wages-Rental (Cust)	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
5130.82	OT Wage Labor Board Cust	1,442.00	.00	1,442.00	.00	.00	.00	1,442.00	0	.00
5130 - Totals		\$79,734.00	\$0.00	\$79,734.00	\$2,775.69	\$0.00	\$70,993.55	\$8,740.45	89%	\$71,733.89
5210										
5210	Health & Life Insurance	14,157,514.00	(34,917.00)	14,122,597.00	1,433,962.60	.00	14,089,537.51	33,059.49	100	14,207,676.49
5210.01	HSA Deductible	530,000.00	.00	530,000.00	500.00	21,333.34	503,666.66	5,000.00	99	502,083.34
5210 - Totals		\$14,687,514.00	(\$34,917.00)	\$14,652,597.00	\$1,434,462.60	\$21,333.34	\$14,593,204.17	\$38,059.49	100%	\$14,709,759.83
5211	Life/LTD Insurance	101,960.00	.00	101,960.00	7,169.43	.00	79,539.48	22,420.52	78	86,054.04
5220	Social Security/Medicare	1,119,238.00	.00	1,119,238.00	84,489.98	.00	855,172.78	264,065.22	76	1,013,267.77
5230	Early Retirement	438,600.00	.00	438,600.00	.00	.00	421,368.88	17,231.12	96	370,467.34
5231										
5231	Retirement Contributions	557,636.00	.00	557,636.00	15,636.37	.00	390,902.78	166,733.22	70	459,941.51
5231.01	Administrator Annuity union	29,781.00	.00	29,781.00	.00	.00	8,650.10	21,130.90	29	19,841.97
5231.02	Non union Annuity	34,230.00	.00	34,230.00	.00	.00	.00	34,230.00	0	.00
5231 - Totals		\$621,647.00	\$0.00	\$621,647.00	\$15,636.37	\$0.00	\$399,552.88	\$222,094.12	64%	\$479,783.48
5250	Tuition Reimbursement	9,500.00	.00	9,500.00	.00	.00	3,924.00	5,576.00	41	13,340.00
5260	Unemployment Compensation	186,030.00	.00	186,030.00	.00	.00	44,195.00	141,835.00	24	138,579.67
5270	Workers Compensation	575,139.00	.00	575,139.00	.00	.00	495,003.83	80,135.17	86	543,500.05
5280	Retiree Insurance	303,512.00	.00	303,512.00	26,333.94	.00	304,088.56	(576.56)	100	292,476.44
5290	Severance	164,800.00	.00	164,800.00	.00	.00	7,910.50	156,889.50	5	153,664.03



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Fund 5100 - General Fund BOE										
EXPENSE										
5295	Clothing Allowance	9,375.00	.00	9,375.00	.00	.00	9,000.00	375.00	96	9,000.00
5320	Prof Educ Services	115,000.00	.00	115,000.00	.00	.00	115,000.00	.00	100	111,083.00
5330	Professional Development	31,598.00	(9,100.00)	22,498.00	427.00	4,835.00	12,841.81	4,821.19	79	86,017.93
5340										
5340	Other Professional Svcs	462,889.00	.00	462,889.00	66,405.00	83,625.51	398,363.89	(19,100.40)	104	972,381.29
5340.01	Legal/Consulting Fees	181,462.00	.00	181,462.00	13,344.50	.00	191,868.19	(10,406.19)	106	240,125.96
5340.02	Hospitalized-Tutor Svcs	30,766.00	.00	30,766.00	3,177.00	.00	7,261.29	23,504.71	24	13,159.00
5340.04	Misc Professional Svcs	10,300.00	.00	10,300.00	611.89	301.19	10,832.37	(833.56)	108	11,079.75
5340.05	Translation Services	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	2,081.90
5340 - Totals		\$686,917.00	\$0.00	\$686,917.00	\$83,538.39	\$83,926.70	\$608,325.74	(\$5,335.44)	101%	\$1,238,827.90
5341										
5341	Substitute Svcs-TE Kelly Services	361,802.00	.00	361,802.00	40,598.31	.00	272,489.97	89,312.03	75	453,252.69
5341.01	Substitute Svcs - DELTA T - other staff	23,688.00	35,000.00	58,688.00	7,715.96	44,225.85	109,865.64	(95,403.49)	263	.00
5341 - Totals		\$385,490.00	\$35,000.00	\$420,490.00	\$48,314.27	\$44,225.85	\$382,355.61	(\$6,091.46)	101%	\$453,252.69
5342										
5342	Substitute Svcs-Para Kelly Services	154,500.00	.00	154,500.00	9,642.53	.00	90,037.51	64,462.49	58	126,672.41
5342.01	Substitute Svcs-Para - DELTA T	50,000.00	69,917.00	119,917.00	7,944.39	63,075.79	113,561.47	(56,720.26)	147	.00
5342 - Totals		\$204,500.00	\$69,917.00	\$274,417.00	\$17,586.92	\$63,075.79	\$203,598.98	\$7,742.23	97%	\$126,672.41
5350	Technical Services	186,907.00	(900.00)	186,007.00	13,152.20	9,141.70	112,270.49	64,594.81	65	120,268.30
5352	OthrTechSvcs-League Offl	36,789.00	.00	36,789.00	1,461.94	.00	24,266.38	12,522.62	66	27,311.37
5411										
5411	Utility-Water	59,894.00	.00	59,894.00	7,584.49	5,614.95	42,278.56	12,000.49	80	55,657.97
5411.01	Sewer	27,463.00	.00	27,463.00	.00	.00	24,469.18	2,993.82	89	24,087.37
5411 - Totals		\$87,357.00	\$0.00	\$87,357.00	\$7,584.49	\$5,614.95	\$66,747.74	\$14,994.31	83%	\$79,745.34
5420	Disposal Services	85,628.00	.00	85,628.00	.00	27,256.00	54,512.00	3,860.00	95	82,148.97
5430										
5430	Repair Equipment	120,096.00	.00	120,096.00	10,148.91	3,894.95	86,639.28	29,561.77	75	98,793.03
5430.03	General Maint	455,776.00	.00	455,776.00	32,154.62	42,952.49	330,761.25	82,062.26	82	649,758.79
5430.10	Snow Plowing Contracted Services	99,900.00	.00	99,900.00	.00	16,650.00	83,250.00	.00	100	99,900.00
5430.20	Landscaping	142,500.00	.00	142,500.00	.00	.00	142,500.00	.00	100	142,500.00
5430 - Totals		\$818,272.00	\$0.00	\$818,272.00	\$42,303.53	\$63,497.44	\$643,150.53	\$111,624.03	86%	\$990,951.82
5440										
5440.02	Copier Services	170,465.00	.00	170,465.00	21,105.44	6,370.58	125,240.35	38,854.07	77	144,321.47
5440.03	Other Rental Services	4,492.00	.00	4,492.00	1,935.00	170.00	2,700.00	1,622.00	64	3,245.00
5440.05	Athletic Rental	42,006.00	.00	42,006.00	.00	.00	43,103.10	(1,097.10)	103	42,006.00
5440 - Totals		\$216,963.00	\$0.00	\$216,963.00	\$23,040.44	\$6,540.58	\$171,043.45	\$39,378.97	82%	\$189,572.47
5441										
5441.10	Sports Complex - Annual Maintenance Contract	6,500.00	.00	6,500.00	2,887.50	2,887.50	2,887.50	725.00	89	6,325.00
5441 - Totals		\$6,500.00	\$0.00	\$6,500.00	\$2,887.50	\$2,887.50	\$2,887.50	\$725.00	89%	\$6,325.00



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Fund 5100 - General Fund BOE										
EXPENSE										
5510										
5510	Student Transport-	5,229,807.00	.00	5,229,807.00	158,841.54	541,614.48	4,213,809.83	474,382.69	91	4,778,240.39
5510.01	Transport-Summer School	47,641.00	.00	47,641.00	.00	.00	47,562.00	79.00	100	47,641.96
5510 - Totals		\$5,277,448.00	\$0.00	\$5,277,448.00	\$158,841.54	\$541,614.48	\$4,261,371.83	\$474,461.69	91%	\$4,825,882.35
5520										
5520	Liability Insurance	216,300.00	.00	216,300.00	3,554.00	14,077.58	213,712.42	(11,490.00)	105	230,358.14
5520.02	Athletic Insurance	10,200.00	.00	10,200.00	.00	.00	9,984.00	216.00	98	9,984.00
5520 - Totals		\$226,500.00	\$0.00	\$226,500.00	\$3,554.00	\$14,077.58	\$223,696.42	(\$11,274.00)	105%	\$240,342.14
5530										
5530	Communications	123,704.00	.00	123,704.00	5,395.48	11,394.58	88,494.57	23,814.85	81	95,701.50
5530.04	Postage	27,751.00	.00	27,751.00	11,319.54	1,172.39	26,701.68	(123.07)	100	26,539.04
5530.05	Licensing & Warranty Contract	334,427.00	.00	334,427.00	8,128.21	23,262.51	247,983.12	63,181.37	81	271,136.57
5530 - Totals		\$485,882.00	\$0.00	\$485,882.00	\$24,843.23	\$35,829.48	\$363,179.37	\$86,873.15	82%	\$393,377.11
5540	Advertising-Recruitment	15,300.00	.00	15,300.00	486.89	547.52	3,835.25	10,917.23	29	5,019.16
5550	Printing & Binding	2,440.00	.00	2,440.00	.00	1.05	548.72	1,890.23	23	891.60
5560										
5560	TUITION -VO-AG	.00	.00	.00	.00	.00	.00	.00	+++	(750.00)
5560.15	Tuition - Vo-Ag SPED	258,276.00	.00	258,276.00	.00	592.56	106,018.43	151,665.01	41	153,292.30
5560.18	Tuition - Vo-AG	655,000.00	.00	655,000.00	.00	54,584.00	716,415.00	(115,999.00)	118	682,300.00
5560 - Totals		\$913,276.00	\$0.00	\$913,276.00	\$0.00	\$55,176.56	\$822,433.43	\$35,666.01	96%	\$834,842.30
5561										
5561.01	Tuition - Public Sped DCF	64,271.00	.00	64,271.00	2,366.07	.00	20,550.41	43,720.59	32	63,233.43
5561.02	Tuition - Sped Exploration	211,570.00	.00	211,570.00	65,758.50	65,163.50	200,258.00	(53,851.50)	125	280,300.75
5561.15	Tuition - SPED Public	.00	.00	.00	30,000.00	.00	94,430.00	(94,430.00)	+++	.00
5561.19	Tuition - Magnet School	417,511.00	.00	417,511.00	331,645.00	195,530.00	342,912.00	(120,931.00)	129	373,670.00
5561.20	Tuition - Highlander	264,555.00	.00	264,555.00	196.86	1,080.56	203,066.26	60,408.18	77	264,880.66
5561.25	Tuition - Magnet School SPED	383,277.00	.00	383,277.00	157,863.49	227,546.92	168,042.36	(12,312.28)	103	373,544.28
5561.98	Tuition - Pre - K In District	17,292.00	.00	17,292.00	.00	.00	171.00	17,121.00	1	250.00
5561 - Totals		\$1,358,476.00	\$0.00	\$1,358,476.00	\$587,829.92	\$489,320.98	\$1,029,430.03	(\$160,275.01)	112%	\$1,355,879.12
5563										
5563.01	Tuition-Detention Center	15,000.00	.00	15,000.00	3,217.50	.00	10,510.50	4,489.50	70	5,791.50
5563.04	Tuition - Private Sped DCF	304,384.00	.00	304,384.00	.00	.00	.00	304,384.00	0	326,879.04
5563.06	Tuition - Court placed	65,721.00	.00	65,721.00	16,781.40	43,631.64	40,834.74	(18,745.38)	129	.00
5563.15	Tuition - Private -SPED	5,636,311.00	.00	5,636,311.00	862,902.03	1,947,422.76	5,186,677.10	(1,497,788.86)	127	6,869,609.81
5563.25	Tuition - Summer Placements	30,000.00	.00	30,000.00	.00	.00	28,971.00	1,029.00	97	28,025.00
5563 - Totals		\$6,051,416.00	\$0.00	\$6,051,416.00	\$882,900.93	\$1,991,054.40	\$5,266,993.34	(\$1,206,631.74)	120%	\$7,230,305.35
5580										
5580	Travel	14,082.00	.00	14,082.00	1,286.63	77.29	6,347.33	7,657.38	46	7,985.86
5580.01	Administrators Travel	15,400.00	.00	15,400.00	.00	.00	18,100.00	(2,700.00)	118	16,856.42



Budget Performance Report

Fiscal Year to Date 04/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 5100 - General Fund BOE										
EXPENSE										
5580 - Totals		\$29,482.00	\$0.00	\$29,482.00	\$1,286.63	\$77.29	\$24,447.33	\$4,957.38	83%	\$24,842.28
5590	Other Purchased Svcs	400,000.00	.00	400,000.00	80,000.00	160,000.00	240,000.00	.00	100	.00
5610										
5610.01	Instructional Supplies	178,972.00	4,336.00	183,308.00	6,597.38	21,953.80	115,174.85	46,179.35	75	185,018.64
5610.02	Audio/Visual Supl-	1,475.00	(227.00)	1,248.00	.00	232.50	801.35	214.15	83	750.64
5610.04	Cleaning Supplies	138,783.00	.00	138,783.00	25,762.55	7,329.75	115,797.05	15,656.20	89	101,801.12
5610.05	Non Instructional Supply	114,843.00	1,721.00	116,564.00	8,573.59	7,589.65	89,368.89	19,605.46	83	116,342.24
5610.20	Program Supplies	6,791.00	.00	6,791.00	70.25	424.29	1,106.87	5,259.84	23	2,593.92
5610 - Totals		\$440,864.00	\$5,830.00	\$446,694.00	\$41,003.77	\$37,529.99	\$322,249.01	\$86,915.00	81%	\$406,506.56
5620										
5620.02	Bus Fuel	213,931.00	.00	213,931.00	15,779.18	61,940.78	137,527.31	14,462.91	93	169,418.82
5620 - Totals		\$213,931.00	\$0.00	\$213,931.00	\$15,779.18	\$61,940.78	\$137,527.31	\$14,462.91	93%	\$169,418.82
5621	Natural Gas	362,006.00	.00	362,006.00	56,043.13	.00	275,245.94	86,760.06	76	334,616.04
5622	Electricity	966,047.00	.00	966,047.00	96,993.98	.00	672,281.03	293,765.97	70	896,876.88
5623	Bottled Gas	255.00	.00	255.00	.00	.00	.00	255.00	0	.00
5624	Oil	135,828.00	.00	135,828.00	.00	1,158.04	134,669.96	.00	100	114,556.00
5640										
5640.1	Textbooks	13,921.00	.00	13,921.00	900.00	1,303.00	5,552.88	7,065.12	49	5,747.91
5640.2	Library Books	7,750.00	227.00	7,977.00	.00	53.90	6,488.68	1,434.42	82	9,268.18
5640.3	Subscriptions	14,430.00	(500.00)	13,930.00	.00	1.10	8,152.84	5,776.06	59	16,030.63
5640 - Totals		\$36,101.00	(\$273.00)	\$35,828.00	\$900.00	\$1,358.00	\$20,194.40	\$14,275.60	60%	\$31,046.72
5650										
5650	Instructional Tech Supply	.00	.00	.00	.00	.00	.00	.00	+++	144,445.84
5650.01	Non Instr Tech Supply	750.00	.00	750.00	375.00	.00	731.18	18.82	97	1,693.28
5650.02	East	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	199.99
5650.03	Forbes	1,000.00	.00	1,000.00	269.98	24.04	475.96	500.00	50	657.55
5650.04	Vogel	1,000.00	.00	1,000.00	.00	356.02	143.98	500.00	50	363.69
5650.05	High School	3,500.00	.00	3,500.00	.00	434.96	1,315.04	1,750.00	50	1,743.61
5650.06	Middle School	2,000.00	.00	2,000.00	.00	2.12	997.88	1,000.00	50	986.82
5650.08	Southwest	1,000.00	.00	1,000.00	.00	289.03	210.97	500.00	50	123.99
5650.09	Torrington	1,000.00	.00	1,000.00	.00	500.00	.00	500.00	50	115.88
5650 - Totals		\$11,250.00	\$0.00	\$11,250.00	\$644.98	\$1,606.17	\$3,875.01	\$5,768.82	49%	\$150,330.65
5743	Non Instructional Equip	32,446.00	(5,557.00)	26,889.00	7,450.00	1,300.02	9,965.01	15,623.97	42	22,838.97
5746	Instructional Equipment	12,575.00	.00	12,575.00	682.25	705.30	5,908.44	5,961.26	53	2,892.88
5810	Dues and Fees	66,998.00	.00	66,998.00	6,611.00	125.00	33,994.40	32,878.60	51	50,744.44
5811	Entry Fees	1,150.00	.00	1,150.00	.00	.00	.00	1,150.00	0	1,140.00
5890										
5890	Miscellaneous Expenditure	500.00	.00	500.00	.00	.00	.00	500.00	0	755.12
5890.15	Mentor Stipend	.00	.00	.00	50.00	.00	(3,132.00)	3,132.00	+++	.00



Budget Performance Report

Fiscal Year to Date 04/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 5100 - General Fund BOE										
EXPENSE										
	5890 - Totals	\$500.00	\$0.00	\$500.00	\$50.00	\$0.00	(\$3,132.00)	\$3,632.00	-626%	\$755.12
5950										
5950.18	Cafeteria Subsidy	.00	.00	.00	.00	.00	.00	.00	+++	1,778.83
	5950 - Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,778.83
	EXPENSE TOTALS	\$74,149,114.00	\$0.00	\$74,149,114.00	\$6,594,689.45	\$3,727,116.49	\$62,278,074.65	\$8,143,922.86	89%	\$73,431,557.04
Fund 5100 - General Fund BOE Totals										
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	74,149,114.00	.00	74,149,114.00	6,594,689.45	3,727,116.49	62,278,074.65	8,143,922.86	89%	73,431,557.04
Fund 5100 - General Fund BOE Totals		(\$74,149,114.00)	\$0.00	(\$74,149,114.00)	(\$6,594,689.45)	(\$3,727,116.49)	(\$62,278,074.65)	(\$8,143,922.86)		(\$73,431,557.04)
Grand Totals										
	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	74,149,114.00	.00	74,149,114.00	6,594,689.45	3,727,116.49	62,278,074.65	8,143,922.86	89%	73,431,557.04
	Grand Totals	(\$74,149,114.00)	\$0.00	(\$74,149,114.00)	(\$6,594,689.45)	(\$3,727,116.49)	(\$62,278,074.65)	(\$8,143,922.86)		(\$73,431,557.04)

Healthy Food Certification

The Healthy Food Certification motions are provided below. The Food Services Department recommends approval as this program provides additional funding to the Food Service Program.

1. **Healthy Food Option:** *The board of education or school governing authority for each public school that participates in the National School Lunch Program (NSLP) must vote "yes" or "no" on whether to implement the healthy food option. See the motion below.*

Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2019, through June 30, 2020. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

2. **Exemption for Food Items:** *If the board of education or governing authority votes "yes" for the healthy food option, the board of education or governing authority must also vote "yes" or "no" on whether to allow food exemptions. See motion below.*

The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held.

3. **Information on Beverages**

*C.G.S. Section 10-221q addresses requirements for the sale of beverages to students in public schools and allows exemptions if beverage sales meet specific conditions. Beverage exemptions are **not** part of the annual HFC Statement, which applies only to food sales. If the district chooses to allow beverage exemptions, the CSDE recommends that the board of education or school governing authority conducts the vote on beverage exemptions at the same time as the vote on HFC participation and food exemptions. See motion below.*

The board of education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The "school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held, and must be the same place as the food sales.

JOSEPH S. ALICATA
Architect

**Torrington Middle School Project
Partial Roof Replacement
Requirements For Grant Application**

Dear Board of Education,

The following pages are the Educational Specifications, dated 4-24-19, for the Roof Project. They include a general description of the project and the facility. The Board of Education along with the City Council have certain requirements to act upon to move the project forward.

Action Required By Torrington Board of Education

- A. One copy of the Educational Specifications for the project.
 - 1. Written approval of the Educational Specifications by the district's Board of Education.
 - 2. Request that the City Council establish a Building Committee for the project naming Mr. David Bascetta, Director of Facilities as the Building Committee
 - 3. (Secretary must certify the minutes)

Action Required By Torrington City Council

- B. One certified copy of the resolutions adopted by the legislative body of the applicant:
 - 1. Establishing a Building Committee for the project
 - 2. Authorizing at least the preparation of schematic drawings and outline specifications for the proposed project
 - 3. Authorizing the filing of the grant applications by the Board of Education or Superintendent
 - 4. Authorizing funding for the project (must show where funding is from. If from town budget, show line item – if from referendum, must have allocation showing exact amount for this project) (Funding for the project has been secured)
 - 5. Such resolutions must predate the application. (Town clerk must certify the minutes)

Sincerely,
Joseph S. Alicata, AIA



PO BOX 191 100 FOX BROOK ROAD EAST HARTLAND, CT 06027
tel 860.653.6422 fax 860.653.6045 e-mail jsa@alicatanet.com



Torrington Public Schools

SUSAN FERGUSON
ASSISTANT SUPERINTENDENT

SUSAN M. LUBOMSKI
SUPERINTENDENT

Torrington Board of Education Torrington, Connecticut Educational Specifications Partial Roof Replacement Torrington Middle School

April 24, 2019

1. Project Rational:

The proposed partial re-roofing project consists of the complete vertical removal of existing EPDM roofing and gravel ballast in various portions of the facility. These 'flat' roof areas of the school will be re-roofed to prevent roof leaks and interior damage. The roof area being addressed in this project is approximately 26 years old.

2. Long Range Plan:

The long-range plan of the Board of Education is to maintain the facility as a middle school. Therefore, the project to insure the health and safety of the students and staff plays an important role in the plan.

3. The Project:

The Torrington Board of Education proposes a partial roof replacement. The existing roofing at the facility includes metal standing seam and ballasted EPDM. Only the EPDM roofing and flashings will be addressed in this project. The new roof system will address the needs by providing a functional and long-lasting solution to the roof problem in the affected areas. The primary components are as follows:

a. Identify all areas of work and locations.

1. The existing roof structure consists of metal decking on steel structure.

b. Option 1 Remove all roofing materials down to the existing decking, replace deteriorating deck if needed, install new rigid insulation

b1 Option 2 (Alternate) Remove roofing materials, existing insulation shall remain and mechanically fastened to existing metal deck, install additional rigid insulation where feasible.

c. 'Nuclear testing' will need to be performed to determine if the existing insulation contains moisture. Tests for and identify any hazardous containing roofing, flashing and caulking materials may need to be done.

d. Additional thermal insulation where appropriate will aid in reducing the heating load and increase the energy efficiency of the mechanical systems.

e. Install a new multi-ply roofing system. Replacement of roofing, wall and edge flashings, and associated work as needed are an integral part of this project. Replacement of roof drains will be included in the scope as well as installing scuppers and other secondary drains as required by code and where feasible.

1. Replace gutters with new gutters where associated with the 'flat' roofs.

f. The elimination of water penetration into the building will insure health and safety of the students. Some minor ceiling tile replacements may be required due to leaks.

g. The current school includes grades 6 to 8 and houses various classrooms, gym auditorium, art rooms, music rooms, special education classes, cafeteria, custodial space/storage, mechanical spaces, school administration and health offices.

4. Building Systems:

- Remove and reinstall any mechanical units as required for installation of new roofing.
- Security, technology public address and phone systems will not be addressed in this project.

5. Interior Building Environment-

- Selective replacement of ceiling tiles and/or painting will be part of this project due to new construction.
- Plumbing roof drains sumps to be replaced and overflow provisions made where possible
- Clean all roof drains
- Lighting, windows and doors are not applicable to this project.

6. Site Development

Site Acquisition:	Not applicable.
Parking:	N/A
Drives:	Not applicable.
Walkways:	N/A
Outdoor Athletic Facilities:	N/A
Landscaping:	Associated with the area being disturbed during construction
Site Improvements:	N/A

7. **Construction Bonus Requests-N/A**

8. **Community Uses**

Torrington Middle School facilitates activities during the school hours, before and after school hours, and throughout the calendar year. These uses include without limiting the following;

- Adult Education - evenings
- PTO meetings before and after school
- The Recreation Department utilizes the gymnasium for evening activities when it is not being used by the students
- Summer Enrichment Programs
- Civic and Community events public meetings - evenings
- Youth programs and clubs - after school
- Community choral performances and productions - auditorium/theatre
- Voting
- Boys and Girl Scouts
- School sponsored clubs and activities
- TMS is the designated medical epidemic dispensary Regional Shelter for area towns. It also is the shelter for Torrington in case of a natural disaster.

Various and sometimes multiple areas are used for these functions.



**TORRINGTON PUBLIC SCHOOLS
BOARD OF EDUCATION REGULAR MEETING
Wednesday, April 24, 2019, 6:30 PM
THS Media Center, 50 Major Besse Drive**

DRAFT MINUTES

1. Call to Order: 6:32PM
2. Pledge of Allegiance
3. Roll Call: Ms. Cappabianca, Mr. Kissko, Ms. Hoehne, Ms. Spino, Mr. Eucalitto, Ms. Todor, Mr. Maniccia, Ms. Richardson
Administrators: Ms. Lubomski, Mr. Arum, Ms. Schulte, Mr. Bascetta, Ms. Perzan
Absent: Mr. Corey, Mr. Thibault, Ms. Fergusson (excused)
4. Approval of Agenda: Mr. Kissko made a motion to amend the agenda removing item 10 and 13B, second by Mr. Maniccia. Unanimous.
5. Student Representatives: Justin Mattiello and Julia McCarthy reported that Sophomores and Juniors took their PSATS. THS students took a trip to Europe - Wales, Ireland, and England. A Biology teacher won a grant to travel to Hawaii over the summer and complete research which then she will share with her future students. THS students will clean up the school grounds in honor of Earth day.
6. Recognitions: Ms. Lubomski and the Chair presented certificates to students and staff.
7. Executive Session Regarding School Security:
Ms. Richardson entertained a motion to go into executive session regarding school security inviting in Superintendent Sue Lubomski, second by Ms. Spino. Unanimous.
The Board entered executive session at 6:50PM.
The Board returned into open session at 7:04PM
8. School/Community Service/Public Participation:
Jason Lafeniere – Updated on the Washington DC Trip. This is the 10th year with 153 students with 24 staff. Hopefully meeting up with Senator Murphy and Senator Blumenthal.
Ms. Richardson made a motion to reopen public comment, second by Eucalitto. Mr. Kissko opposed. The rest of the board was in favor. Motion passes.
Joanne voiced her concerns about the preschool door safety.
9. Executive Session Discussion Regarding a Legal Matter: Ms. Hoehne entertained a motion to go into executive session regarding a legal matter inviting in Superintendent Ms. Lubomski, Kim Schulte, Luke and Attorney Mckerna, second by Ms. Todor. Unanimous.
The Board entered executive session at 7:06PM
The Board returned into open session at 7:33PM.
- ~~10. Executive Session Discussion Regarding Reduction in Force Removed.~~
11. Information Sharing:
The Board sends their Condolences to Sue Ferguson – for the loss of her mom.
A. EdAdvance – Dr. Jeff Kitching, Executive Director – Presentation: Presented handouts.
EdAdvance promotes the success of school districts and their communities. He talked about the mission, the funding, the services that EdAdvance provides. Almost 90% of our money goes back into the schools. Vision and Focus: Culture, Connection and Customization.

There was discussion by the board about when will we see a decrease in price and the in house option. Dr. Kitching responded that they always provide reasonable pricing and complete transparency.

- B. Superintendent's Report: Ms. Lubomski reported on the events she has attended recently – Symphonic Band Performance and Financial Reality Fair. She met with the NEASC chair.
- C. CABE Board of Education Self-Evaluation: Same evaluation that the board has seen before.
- D. Monthly Financials: We are doing ok.
- E. Course Proposal: The Drone course would boost our offerings for STEM – used in many different states and in CT. The cost would be covered by a grant and ROTC – we would only have to buy the software which is about \$500.00.
- F. OPEB Board Members – Mr. Eucalitto and Ms. Todor volunteered to attend the meetings.
- G. New Policies:
 - i. Non-Discrimination Policy #1070
 - ii. Non-Discrimination (Students) Policy #6021
 - iii. Sexual Harassment of Employees Policy #4080
 - iv. Sexual Harassment of Students Policy #6170
 - v. Section 504 (Students) Policy #6004
 - vi. Non-Discrimination (Personnel) Policy #4063
 - vii. Section 504/ADA (Personnel) Policy #4007

All of the above policies have placed us in compliance and they have been updated. The board discussed that the forms are not part of the policy – there will be a link in the policy for the forms on the website.

12. Committee Reports:

- A. Policy – Ms. Hoehne reported that some of the things they are looking at are grading, attendance, bullying, and cell phone usage.
- B. School Improvement – Mr. Kissko reported that they are looking at board goals and they have chosen an individual for the Distinguished Alumnus Award.
- C. Budget – Mr. Maniccia reported that they are working on the budget, monthly financials and timeclock update.
- D. Personnel – Mr. Eucalitto reported that they are looking at staff attendance and consent agenda.
- E. Grievance – None
- F. Ed-Advance – Mr. Kissko echoed Dr. Kitchings presentation.
- G. Curriculum – None
- H. Secondary Ad-Hoc – Ms. Cappabianca reported that we are going to focus on what our competition is offering.
- I. School Liaison Reports:
 - THS – Chorus and Band did a great job on their performance.
 - TMS – DC field trip is coming up.
 - Vogel-Wetmore – Completed testing and ready to finish the school year strong.
 - Southwest – They are testing and they attended at Yard Goat game.

13. Action Items:

- ~~A. Possible Action Regarding a Legal Matter Removed.~~
- ~~B. Possible Action Reduction in Force Removed.~~
- C. CABE Board of Education Self-Evaluation: Ms. Spino made a motion to approve the self-evaluation, second by Ms. Todor. Unanimous.
- D. Monthly Financials: Mr. Maniccia made a motion to approve the monthly financials, second by Ms. Spino. Unanimous.

- E. Course Proposal: Mr. Kissko made a motion to approve the course proposal, second by Ms. Spino. Unanimous.
- F. OPEB Board Members: Ms. Spino made a motion to appoint Mr. Eucalitto and Ms. Todor to attend the OPEB meetings, second by Mr. Maniccia. Unanimous.
- G. New Policies
 - i. Non-Discrimination Policy #1070
 - ii. Non-Discrimination (Students) Policy #6021
 - iii. Sexual Harassment of Employees Policy #4080
 - iv. Sexual Harassment of Students Policy #6170
 - v. Section 504 (Students) Policy #6004
 - vi. Non-Discrimination (Personnel) Policy #4063
 - vii. Section 504/ADA (Personnel) Policy #4007

Ms. Hoehne made a motion to approve the policies as a bundle with the understanding that the correct information would be filled in the blanks and the forms would be separated from the policies, second by Ms. Todor. Unanimous.
- H. Approve Regular Board of Education Meeting Minutes – March 27, 2019: Mr. Kissko made the motion to approve the minutes, second by Ms. Spino. Unanimous.
- I. Approve Special Board of Education Meeting Minutes – April 2, 2019: Ms. Spino made a motion to approve the minutes, second by Mr. Maniccia. Unanimous.
- J. Approve Special Board of Education Meeting Minutes – April 3, 2019: Mr. Maniccia made a motion to approve the minutes, second by Mr. Eucalitto. Unanimous.
- K. Receive Subcommittee Minutes:
 - i. School Improvement Committee – March 6, 2019
 - ii. Policy Committee – March 6, 2019
 - iii. Personnel Committee – February 13, 2019
 - iv. Budget Committee – March 25, 2019
 - v. Secondary Public Hearing Budget Meeting – March 25, 2019
 - vi. Special Budget Committee – April 1, 2019

The above minutes were withdrawn and sent back to the committees to fix formatting.
- L. Consent Agenda: Appointments and Resignations: Ms. Spino made a motion to approve the appointments and resignations, second by Ms. Hoehne. Unanimous.
- M. Consent Agenda: Nonrenewals: Ms. Spino made a motion to approve the nonrenewals, second by Mr. Eucalitto. Unanimous.
- 14. Comments for the Good of the Order: The Chair encouraged the public to come support the Board of Education when they present the budget to the Board of Finance. Ms. Richardson passed out postcards of various perks that the Torrington Library offers.
- 15. Items for Upcoming Agenda
- 16. Future Meetings:
 - Tuesday, April 30, 2019 (City Hall)
 - 6:00PM – Joint Meeting with the BOF
 - Wednesday, May 1, 2019 (at THS)
 - 6:00 p.m. – School Improvement and Community Relations Committee
 - 7:00 p.m. – Policy Committee
 - Wednesday, May 8, 2019 (at Migeon Ave.)
 - 6:30 p.m. – Personnel Committee
 - 7:00 p.m. – Budget Committee
 - Wednesday, May 22, 2019 (at THS)
 - 6:30 p.m. – Regular Board of Education Meeting

17. Adjournment: Ms. Spino made a motion to adjourn the meeting, second by Mr. Maniccia.
Unanimous. Meeting adjourned at 8:37PM.

DRAFT



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSON
ASSISTANT SUPERINTENDENT

Special Meeting of the Full Board of Education Wednesday, May 15, 2019, 6:00PM THS Media Center

Draft Minutes

1. Call to Order: 6:00PM
2. Roll Call: Ms. Cappabianca, Mr. Kissko, Ms. Hoehne, Ms. Spino, Mr. Eucalitto, Ms. Todor, Mr. Maniccia, Ms. Richardson
Also Present: Ms. Lubomski, Ms. Fergusson, Mr. Arum
3. Discussion of 2019/2020 Budget: Discussion regarding possible reductions to the Board of Education 2019-2020 Proposed Budget.
4. Action Regarding 2019/2020 Budget: Mr. Kissko made a motion to approve as discussed, second by Mr. Maniccia. All in favor.
5. Adjournment: 7:31PM
6. Next Meeting: Monday, May 20th, 2019 @ 6:00PM Migeon Ave

These minutes have not yet been approved by the Torrington Board of Education.



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSON
ASSISTANT SUPERINTENDENT

Budget Committee Meeting Monday, March 25, 2019, 5:30PM THS Media Center

DRAFT Minutes

1. Call to Order
2. Roll Call: Mr. Maniccia, Mr. Eucalitto, Ms. Spino
Also Present: Mr. Kissko, Ms. Hoehne, Ms. Lubomski, Mr. Arum, Ms. Schulte, Mr. Bascetta, Ms. Perzan
3. Approval of Agenda: Ms. Spino made a motion to approve the agenda, second by Mr. Eucalitto. All in favor.
4. Approval of Minutes: Ms. Spino made a motion to approve the minutes, second by Mr. Eucalitto. All in favor.
5. Public Participation: None.
6. Discussion and Next Steps:
 - a. Mr. Arum discussed:
Electricity and natural gas costs. There was a savings of 12% on the generation fee for services. Excess Cost reimbursement will be requested from the City: approximately \$800,000 to cover special education tuitions and special education transportation.
Early Retirement Incentive: Certified and non-certified staff who want to retire would receive two years of insurance free in exchange for 30 days of substitute time. The 30 days could be served any time in any sequence during the school year.
 - b. Mr. Bascetta provided an update on the THS elevator: Project to be completed in May.
7. Comments for the Good of the Order: None.
8. Topics for Future Meetings
 - a. Monthly Financials
 - b. Update on Capital Projects: TMS Windows and Roof
 - c. Retirement Incentive Update
 - d. Executime/TimeClock Plus
9. Adjournment: Ms. Spino made a motion to adjourn, second by Mr. Eucalitto. All in favor. Meeting adjourned at 5:52 PM.



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSSON
ASSISTANT SUPERINTENDENT

Budget Committee Meeting Wednesday, April 10, 2019, 7:00PM THS Media Center

DRAFT Minutes

1. Call to Order: 7:05PM
2. Roll Call: Mr. Maniccia, Mr. Eucalitto, Mr. Lafreniere (Teacher Representative)
Also Present: Ms. Cappabianca, Mr. Kissko, Ms. Hoehne, Ms. Todor, Ms. Lubomski, Ms. Fergusson, Mr. Arum, Ms. Schulte, Mr. Bascetta
3. Approval of Agenda: Mr. Eucalitto made a motion to approve the agenda, second by Mr. Maniccia. All in favor.
4. Approval of Minutes:
 - a. Regular Budget Meeting: March 25, 2019: Mr. Eucalitto made a motion to approve the minutes with the amendment to removal of persons absent from minutes, second by Mr. Maniccia. All in favor.
 - b. Secondary Public Hearing: March 25, 2019: Mr. Eucalitto made a motion to approve the minutes, second by Mr. Maniccia. All in favor.
 - c. Special Budget Meeting: April 1, 2019: Mr. Eucalitto made a motion to approve the minutes with the amendment to change roll call set up, second by Mr. Maniccia. All in favor.
 - d. Public Participation: None
5. Discussion/Next Steps:
 - a. Monthly Financials: Discussion of the different aspects of the budget and how it affects the bottom line. Electric & Gas costs to be presented at next meeting.
 - b. TMS Flat Roof: Nuclear Diagnostic Testing to take place on the roof to determine how much if any area of insulation is compromised.
 - c. Cafeteria Update: Torrington High, Torringtonford & Vogel Wetmore are in need of new equipment. Currently, the café account still has funds.
 - d. Snowplowing/Landscaping Contracts: Both contracts are looking at being renewed with no cost increase.
 - e. Timeclock Update: This new system is showing a savings when compared to the current system.
 - f. Residency Forms: Forms are being vetted more closely.
7. Comments for the Good of the Order: April 30, 2019 – Board of Finance meeting regarding Proposed School Budget. Grant Writer was thanked for the addition of much needed computers.

8. Topics for Future Meetings

- a. Executive Session – School Security (prior to next meeting)
- b. Monthly Financials
- c. Insurance
- d. Stop Loss
- e. Contracts
- f. MOU – Cafeteria EdAdvance
- g. Timeclock Plus Update

9. Adjournment: Mr. Eucalitto made a motion to adjourn the meeting, second by Mr. Maniccia. All in favor. Meeting adjourned at 8:38PM.

DRAFT



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSSON
ASSISTANT SUPERINTENDENT

Special Budget Committee Meeting Secondary Public Hearing Monday, March 25, 2019, 6:00PM THS Media Center

DRAFT Minutes

1. Call to Order: 6:10 PM
2. Roll Call: Mr. Maniccia, Ms. Spino, Mr. Eucalitto, Mr. Lafreniere (Teacher Representative)
Also Present: Ms. Cappabianca, Mr. Kissko, Ms. Hoehne, Ms. Richardson, Ms. Lubomski, Mr. Arum, Ms. Schulte, Mr. Bascetta, Ms. Perzan
3. Approval of Agenda: Ms. Spino made a motion to approve the agenda, second by Mr. Eucalitto. All in Favor.
4. Approval of Minutes: Ms. Spino made a motion to approve the minutes, second by Mr. Eucalitto. All in Favor.
5. Public Participation:
TF Parent –Ms. Fappiano spoke about more funding for elementary schools and increased RTI support.
6. Discussion and Next Steps:
 - a. Ms. Lubomski presented RTI needs: 2-3 at the K-3 schools; 1-2 at the 4/5 schools; 0 at the middle school, if staffing is reallocated; 2 at the high school to support content area instruction.
 - b. Mr. Arum discussed the transportation costs for the VOAG program. The cost is \$143,090. An additional van for Region 7 is also necessary due to the vast area that the busses need to cover. The cost is \$18,462. This does not include fuel costs.
 - c. Mr. Arum reviewed the athletic budget funding. The total amount is the same; however, the overall funding increase is due to a need for supplies and uniforms.
 - d. Mr. Arum discussed insurance costs.
 - e. Ms. Richardson requested information on vape detectors.
7. Comments for the Good of the Order: none
8. Topics for Future Meetings:
 - a. Mr. Arum is investigating stop loss, self-insurance, rate of insurance: moderate vs conservative and the percentage: 110% vs 100% funded
 - b. Ms. Lubomski will present RTI information, impact on the general budget and possible grant funding.
9. Adjournment: Ms. Spino made a motion to adjourn, second by Mr. Eucalitto. All in favor. Meeting adjourned at 7:35 PM.
10. Next Meeting: Special budget – Monday, April 1, 2019 @ 6:00PM



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSON
ASSISTANT SUPERINTENDENT

Special Budget Committee Meeting Monday, April 1, 2019, 6:00PM Torrington High School

DRAFT Minutes

1. Call to Order: 6:01PM
2. Roll Call: Mr. Maniccia, Mr. Eucalitto, Ms. Spino, Jason Lafreniere (Teacher Representative)
Also Present: Ms. Cappabianca, Mr. Kissko, Ms. Richardson, Ms. Hoehne, Ms. Lubomski, Ms. Fergusson, Mr. Arum, Ms. Schulte, Mr. Bascetta, Ms. Perzan
3. Public Participation: None
4. Discussion and Next Steps:
 - a. Discussion: 2019/2020 Budget:
Budget changes and the financial implications were presented on a line basis. This has presented a lower expenditure than what was budgeted showing a \$388,188.00 difference. Transitions in the accounts will allow for expenditures in areas requiring additional support to the education process. Goals to the school district were presented in a 5 year timeline.
5. Possible Action Regarding 2019/2020 Budget: Move to the Full Board
6. Comments for the Good of the Order: None
7. Adjournment: Ms. Spino made a motion to adjourn the meeting, second by Mr. Eucalitto. All in favor. Meeting adjourned at 7:05PM.
8. Next Meeting: Tuesday, April 2, 2019 @ 6:00PM – THS Media Center



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSON
ASSISTANT SUPERINTENDENT

Personnel Committee Meeting Wednesday, February 13, 2019, 6:30 P.M. 355 Migeon Avenue

DRAFT Minutes

1. Call to Order: 6:30pm
2. Roll Call: Ms. Spino, Mr. Maniccia, Mr. Eucalitto, Mr. Corey, Ms. Mangan (Teacher Representative)
Also Present: Ms. Cappabianca, Ms. Hoehne, Mr. Kissko, Ms. Todor, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Ms. Bruno
3. Approval of Agenda: Mr. Eucalitto made a motion to approve the agenda, second by Mr. Maniccia. All in favor.
4. Public Participation: None
5. Discussion/ Next Steps:
 - a. Substitute Fill Rates (Kelly Services and Delta T)
There were 9 employees who received referral bonuses for referring qualified para candidates that were hired. Protocols are being looking at to balance student needs with the current number of paras.
The substitute need seems greater in some schools as compared to others. Discussion addressed the reason for the new data presented.
Ms. Schulte will have a table at the Job Fair in March at City Hall.
 - b. Attendance Reports (Teachers & Para's)
Charting and the breakout of categories is presented in details of absences.
 - c. Timelines for contract renewals:
Notices will be given in early April to non-renewal and non-tenured teachers. After the budget is finalized, the Board of Education employees will receive formal notice.
 - d. Consent Agenda – Appointments, Retirements and Resignations
Forbes 5th Grade Interim positions hired through June 2019. Budget will determine next year's position availability.
6. Comments for the Good of the Order: None
7. Topics for Future Meetings:
 - a. Sub fill rate
 - b. Attendance

These minutes have not yet been approved by the Torrington Board of Education.

- c. Consent agenda
 - d. Non-renewals
 - e. Board evaluation
8. Adjournment: Mr. Maniccia made a motion to adjourn the meeting, second by Mr. Eucalitto, All in favor. Meeting adjourned at 6:56PM.
 9. Next Meeting: March 13, 2019 @ 6:30pm

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Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSON
ASSISTANT SUPERINTENDENT

Personnel Committee Meeting Wednesday, April 10, 2019, 6:30 P.M. 355 Migeon Avenue

DRAFT Minutes

1. Call to Order: 6:32PM
2. Roll Call: Mr. Eucalitto, Mr. Maniccia, Ms. Mangan (Teacher Representative)
Also Present: Ms. Hoehne, Mr. Kissko, Ms. Todor, Ms. Lubomski, Ms. Fergusson, Mr. Arum, Ms. Schulte
3. Approval of Agenda: Mr. Maniccia made a motion to approve the agenda, second by Mr. Eucalitto. All in favor.
4. Approval of Minutes: Mr. Maniccia made a motion to approve the minutes with the amendment to change adjournment time, second by Mr. Eucalitto. All in favor.
5. Public Participation: None.
6. Discussion and Next Steps:
 - a. Attendance Reports – Teacher & Para: Although February was unusually high, the overall trend is better. Will have comparative data next year, as tracking is better maintained.
 - b. Substitute Fill Rate Reports – Kelly Services and Delta T: Para requests higher than last year. Looking into setting parameters to help address issues.
 - c. Non-renewal Update: Everyone has been met with on an individual basis.
 - d. Board Self-Evaluation: To be brought to the full Board
 - e. Resignations, Retirements and Appointments: Insurance information distributed.
7. Comments for the Good of the Order: None
8. Topics for Future Meetings:
 - a. Attendance Reports – Teacher & Para
 - b. Substitute Fill Rate Reports - Kelly Services and Delta T
 - c. Board Self-Evaluation
 - d. Resignations, Retirements and Appointments
9. Adjournment: Mr. Maniccia made a motion to adjourn the meeting, second by Mr. Eucalitto. All in favor. Meeting adjourned at 7:02PM.
10. Next Meeting: May 8, 2019 – Migeon Avenue – 6:30PM



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSON
ASSISTANT SUPERINTENDENT

Policy Committee Meeting Wednesday, March 6, 2019, 7:00PM Migeon Avenue

DRAFT Minutes

1. Call to Order: 7:10PM
2. Roll Call: Ms. Hoehne, Mr. Kissko
Also Present: Mr. Eucalitto, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Mr. Bascetta
3. Approval of Agenda: Mr. Kissko made a motion to approve the second, second by Ms. Hoehne. All in favor.
4. Approval of Minutes: Mr. Kissko made a motion to approve the minutes, second by Ms. Hoehne. All in favor.
5. Public Participation: None.
6. Discussion/Next Steps:
 - a. Facility Use: Schedule of Fees – Addendum as part of the policy
 - b. FMLA: This model policy was presented at the last Policy meeting. In addition, the Shipman policy was presented for comparison. Legal references will be added to the bottom of the policy. Bring to Full Board with changes.
 - c. Field Trips: All student field trips would require the building principal to sign first prior to sending to Superintendent or designee. Bring to the Full Board.
7. Comments for the Good of the Order: Merisa is making progress, Ms. Hoehne; “Great meeting,” Mr. Kissko
8. Topics for Future Meetings:
 - a. Grading policy
 - b. Harassment
 - c. Bullying
 - d. Attendance-revisiting
9. Adjournment: Mr. Kissko made a motion to adjourn the meeting, second by Ms. Hoehne. All in favor. Meeting adjourned at 7:34PM.



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSON
ASSISTANT SUPERINTENDENT

Policy Committee Meeting Wednesday, April 3, 2019, 7:00PM Migeon Avenue

DRAFT Minutes

1. Call to Order: 7:25PM
2. Roll Call: Ms. Hoehne, Mr. Kissko, Mr. Mangelinkx (Teacher Representative)
Also Present: Ms. Cappabianca, Ms. Lubomski, Ms. Fergusson, Ms. Schulte
3. Approval of Agenda: Mr. Kissko made the motion to approve the agenda, second by Ms. Hoehne. All in favor.
4. Approval of Minutes: Mr. Kissko made the motion to approve the minutes with the amendment to #2 from Board Members to Committee Members and addition of BOE Members also present, second by Ms. Hoehne. All in favor.
5. Public Participation: None
6. Discussion/Next Steps:
 - a. Non-Discrimination #1070
 - b. Non-Discrimination (Students) #6021
 - c. Sexual Harassment of Employees #4080
 - d. Sexual Harassment of Students #6170
 - e. Section 504 (Students) # 6004
 - f. Non-Discrimination (Personnel) – Proposed
 - g. Section 504/ADA (Personnel) - ProposedAll seven policies were looked at as a group as they are cross referenced in each policy. It was agreed to move all to the Board of Education.
7. Comments for the Good of the Order: None
8. Topics for Future Meetings:
 - a. Tutoring
 - b. Bullying
 - c. Safe School Climate
 - d. Policies
9. Adjournment: Mr. Kissko made the motion to adjourn, second by Ms. Hoehne. All in favor. Meeting adjourned at 7:50PM.



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSON
ASSISTANT SUPERINTENDENT

School Improvement Committee Meeting Wednesday, March 6, 2019, 6:00PM Migeon Avenue

Draft Minutes

1. Call to Order: 6:10PM
2. Roll Call: Mr. Kissko, Ms. Hoehne, Ms. Richardson, Ms. Gelormino (Teacher Representative)
Also Present: Mr. Eucalitto, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Ms. Ledversis, Ms. Labbe
3. Approval of Agenda: Ms. Richardson made a motion to approve the agenda, second by Ms. Hoehne. All in favor.
4. Approval of Minutes: Ms. Richardson made a motion to approve the minutes, second by Ms. Hoehne. All in favor.
5. Public Participation: None
6. Discussion and Next Steps:
 - a. Communications: The After School CIAO Program at TMS was featured by Keisha Grant on WNBC;
Joe Furey visited Torrington to present a Weather Lesson.
Suggestions: District Calendar with every school's information;
Cleaning up and updating old, previous, and outdated information
 - b. Survey Data:
 1. 6th-7th grade very informative regarding the number of students who are uncertain as to where they are attending high school; by 8th grade, students know where they want to go. There is a need to market the THS offerings to our TMS students in 6th and 7th grade.
 2. Arts ranked high on Pathways list.
 3. Various reasons for why students are not choosing THS. Work on marketing the programs TPS has.
 - c. State Assessments: Next Generation Accountability Report: Monitoring growth measures and achievement; Students still may be making growth, regardless of where they started at the beginning of the year.
 - d. New Course: Introduction to Coding: Class taught by Sarah Coolidge; no extra cost; should have high interest: Focus on Java, Python, programming skills

These minutes have not yet been approved by Torrington Board of Education.

- e. Status of 2018-2019 Board Goals, Legislative Liaisons – Mr. Kissko will contact Craig Minor
 - f. Discussion of Board Goals- No suggestions, except to work toward not being designated an Alliance District. Mr. Kissko requested Board Members submit suggestions.
 - g. Distinguished Alumnus Nominations- Confidential matter – to be chosen at next meeting
7. Comments for the Good of the Order: March 21, 22, 23: “Bye, Bye Birdie” at TMS; Ms. Gelormino says she is very excited to get help from THS and TMS staff and students.
 8. Topics for Future Meetings: same as this month
 9. Adjournment: Ms. Richardson made a motion to adjourn the meeting, second by Ms. Hoehne. All in favor. Meeting adjourned at 7:05PM.



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSON
ASSISTANT SUPERINTENDENT

School Improvement Committee Meeting Wednesday, April 3, 2019, 6:00PM Migeon Avenue

Draft Minutes

1. Call to Order: 6:17 PM
2. Roll Call: Mr. Kissko, Ms. Richardson, Ms. Hoehne, Ms. Gelormino (Teacher Representative)
Also Present: Ms. Cappabianca, Mr. Eucalitto, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Mr. Arum, Ms. Labbe
3. Approval of Agenda: Ms. Hoehne made a motion to approve the agenda, second by Ms. Richardson. Unanimous.
4. Approval of Minutes: Ms. Hoehne made a motion to approve the minutes with amendment to #2 From Board Members to Committee Members and addition of Board Members also present, second by Ms. Richardson. Unanimous.
5. Public Participation: None.
6. Discussion and Next Steps:
 - a. Communications: The Chamber of Commerce will be working with schools and students to create lending libraries outside of each elementary and inside the secondary schools. Local organizations and banks will help to fund this initiative. The idea is "Take a Book/Leave a Book".
 - b. NEASC update: The NEASC Steering Committee and Torrington High School community is looking forward to the May visit. The Board of Education members are invited to meet with NEASC team on Sunday, May 5.
 - c. Updates and Reports, as available:
 - i. Status of 2018-19 Board Goals: All goals will be renewed to continue the focus in these areas.
 - ii. Strategic Plan: Will be reviewed over the summer by school staffs, monitoring and enhancing what we have in place.
 - iii. Social Media Progress: New website will be more streamlined, user-friendly. The new website will be shared in May.
 - iv. Legislative Liaisons: Monitoring Legislation is primary. Check new bills being proposed and continue to communicate with Legislators.

These minutes have not yet been approved by the Torrington Board of Education.

- d. New Course Proposal – Drones: Course is expected to receive high interest as Drone technology is expected to grow over the next 5-8 years. This is a Tech Elective available to all juniors and seniors. Move to Board of Education.
 - e. Distinguished Alumnus Selection: Selection will be announced in May.
 - f. Discussion of Board Goals 2019-2020: Renew all goals, see them through to completion. Stay focused on what needs to be done, acknowledging all that has been accomplished thus far.
7. Comments for the Good of the Order: Rep-Am attended the play, coverage in the paper. Congratulations to all involved in the production. A high school junior is one of two students selected nationwide who has been invited to an international essay competition in Rome based on his Philosophy essay.
8. Topics for Future Meetings
- a. Alliance Progress
 - b. NEASC Update
 - c. Legislation
 - d. Board Goals
 - e. Strategic Plan
9. Adjournment: Ms. Richardson made the motion to adjourn, second by Ms. Hoehne. Unanimous. Meeting adjourned at 7:21PM.

Torrington Board of Education Consent Agenda Detail
ConsentAge190522

Employee Name	Emp. Type	Loc.	Assignment	Action	Effective
Deborah McGaughan	Teacher	VO	Art	Retire	6/30/2019
John Simonds	Teacher	HS	Math	Retire	6/30/2019
Lucille Fines	Teacher	VO	Grade 1	Retire	6/30/2019
Janet Giampaolo	Teacher	HS	Physical Education/Health	Retire	6/30/2019