

**TORRINGTON BOARD OF EDUCATION
REGULAR MEETING
March 21, 2007**

CALL TO ORDER - The meeting was called to order by Mr. Cavagnero at 7:05 p.m.

Pledge of Allegiance

Roll Call:

Present: Mr. Broverman, Mrs. Carbone, Mr. Cavagnero, Miss Laus, Mr. Lyons, Mr. Lutka, Mr. O'Connell, Mr. Oliver, Prof. Royals, Mrs. Traub, Mayor Bingham (arrived at 7:14 p.m.), Mr. Jacobs, Miss Shugrue, Dr. O'Brien, Dr. Campbell, Ms. Haynes

Absent: Miss Kulesza

SCHOOL COMMUNITY SESSION

Public Participation

No one was present.

APPROVAL OF THE AGENDA

On a motion by Mrs. Carbone, with a second by Prof. Royals, the Board moved to approve the agenda. All were in favor.

APPROVAL OF MINUTES

On a motion by Mr. Broverman, with a second by Mrs. Traub, the Board moved to approve the minutes of February 21, 2007. All were in favor.

Mrs. Carbone commented that on p. 23, 24, and in the committee reports, she thinks that was her that may have reported that they do have some policy work on the horizon. She also wondered when the minutes would be more summarized.

Dr. O'Brien responded that the transcriptionist is trying to summarize. If the Board would like the minutes in an even briefer form, she can be instructed to do so.

CELEBRATIONS

City Agency Sharing Plan – Torrington Police Department Gifts THS Seniors

Chief Robert Milano spoke about the gifting of 10 refurbished computers which were phased out of operation in the Police Department to THS seniors. The seniors chosen

were those who were going on to school and had some financial need. These computers have been refurbished so they can be hooked into college networks when the kids go into college dorms or whatever.

Mr. Cavagnero thanked the Police Department and commented that this represents the best of shared services within the City of Torrington. He knows the kids are going to appreciate this very much, particularly as they start their college careers. Dr. O'Brien expressed her appreciation with a plaque which she presented to Chief Milano.

Torrington's Recognition for Excellence in Music Education – 100 Best Communities in America

Mr. Cavagnero commended the THS Music Education program as this is the 7th year they have been nominated as one of the 100 best communities in America for music education, which is a record and a phenomenal achievement. He stated that this is the kind of excellence which really is a cooperative effort between the music department, the students and their families, the taxpayers who have supported this program for so many years, and to prior Boards of Education who had the foresight and the wisdom to see to it that this program was initiated, funded, and carried through.

Dr. O'Brien added that THS students continue to excel year after year in music programs in the Torrington Public Schools. She gives kudos to the students, faculty, and parents for all the hard work and superb outcomes of that hard work. She then called the names of all the faculty and staff to thank and congratulate them.

Gift for Southwest School

Mrs. Judy Theeb, principal of Southwest School, spoke regarding money which had been given to the school by a lady named June. This lady's family has gifted the school with \$5000 a year for the next 3 years in honor of their wonderful wife and mother.

INFORMATION SHARING SESSION

Student Board Member Reports

Miss Shugrue reported that Torrington School is celebrating the end of CMTs. The students worked very hard and now are looking forward to getting back to a normal schedule. Torrington School's second annual silent auction will be taking place this Saturday, March 24th, at the Torrington Country Club at 5 p.m. Dinner will be served at 7:30 followed by a live auction and then dancing from 9:30 p.m. to 11:30 p.m. Tickets are \$25 and will be on sale through Friday morning. Please contact Carol Gesmondi, PTO President, or Cathy Todor, Principal, for more information or to purchase tickets.

Mr. Jacobs reported THS events. At 1 p.m. on Thursday, March 22nd, THS will have an all school assembly for a visit from Afterburner, the Air Force Rock and Jazz Band. The program will be held in the THS gym and will be opened by the THS Jazz Band. The

PTO Family Health night will be held at the THS auditorium and cafeteria on Thursday, March 22nd, beginning at 6 p.m. and ending at 8 p.m. On Monday, March 26th, a Booster Club Winter Sports Banquet will be held in the THS cafeteria and auditorium beginning at 6 p.m. On Tuesday, March 27th, A Night of Jazz will be presented at 7 p.m. at the TMS gym featuring the Middle School Jazz Band, High School Jazz Band, and Central Connecticut State University Jazz Band. Also, on Thursday, March 29th, A Cabaret will be sponsored by the THS Drama Club at 7 p.m. in the THS cafeteria. The show will feature THS students and staff members and is a charity fundraiser. This program is open to the public.

Superintendent's Report

Dr. O'Brien spoke regarding an event called The Minds in Motion at TMS sponsored by the Connecticut Association for the Gifted and the Friends of Torrington Education, as well as our own staff at the middle school. It is invitational for anyone who would like to come to this particular activity. There is a very interesting array of various opportunities, hands-on activities for young people, and it is a wonderful offering and atmosphere. It will be on Saturday, March 31st.

Dr. O'Brien also spoke regarding the recent mercury spill at THS. A debriefing will be held regarding this with other agency heads in the city to look critically at what was done and what could be done better in the future. This was rescheduled from March 16th because of a snow day.

Mr. Cavagnero asked about the mercury spill from the administration's point of view, as there was a criticism in the press that the administration overreacted to a very limited exposure.

Dr. O'Brien stated that the schools have learned a lot about mercury over the past 40 to 50 years, and it is now well understood that mercury is a very toxic substance and that it vaporizes and can cause great harm and be fatal in large amounts. When a spill occurs, the schools should notify the Fire Department immediately because they are the professionals who are trained to work with the spills of any dangerous chemical or toxic material. So at that point in time, Chief Fields is the commander of the situation because of his training and experience with toxic spills. In other words, administration and staff will do exactly as he asks them to do, and they operate under a very specific protocol as to what they have to do. Much of what was done was precautionary, but it is best to always err on the side of safety and precaution when it comes to welfare of the young people. Also, part of the difficulty with this particular spill was that it didn't simply occur in the science lab, but the toxic substance was carried to different sites within the building which further complicated the need for tracking it down and figuring out who touched it, and what individuals were involved. So there were a number of complicating things that made this a much more involved situation than a simple breaking of a thermometer.

Mr. O'Connell commented that this had happened in the middle school in the fall, and he knew there were steps taken to remove thermometers from the school so it wouldn't happen again. He asked what steps have been taken since this spill to try to make sure that they don't have any more thermometers in the school with mercury.

Ms. Haynes spoke regarding the steps taken to ensure that things are as they should be. She commented that the difference between the high school incident and the middle school incident was that in the middle school the substance was not carried throughout the building. As far as the thermometers, the afternoon of the spill all the science staff was called together and any additional pieces of equipment that contained mercury were gathered up and are no longer available for their use.

Mr. O'Connell stated he didn't think there was an overreaction. He thought there was an appropriate reaction.

Mr. Lyons asked if thermometers are listed in the student handbook as something students should not bring in to school, and if not if that should be done.

Dr. O'Brien stated she thought that was a good question. She knows they have all kinds of policies about dangerous instruments and things of that nature. Dr. Metallo stated that some specific things are listed and also generalities, but he feels if you put mercury in then tomorrow it will be flour. He feels that you can't cover everything in specifics, but there enough generalities that anything that could be dangerous to anyone or be used as a weapon is not allowed.

CONSENT AGENDA

Certified Staff Resignations/Appointments

Hector Migliacci, Special Education-MS, retire eff 6/30/07

Susanne Function, Social Worker-HS, retire eff 6/30/07

Eric J. August, Social Studies-HS, hired eff 2/15/07

Coaching Appointments

Veronica Gelormino, Drama Director II-MS, eff 2006-2007

Margaret Robinson, Drama Director-MS, eff 2006-2007

Notices for Intent to Home School: MARRYA07

In a motion by Mr. O'Connell, with a second by Mr. Broverman, the Board moved to approve the consent agenda. All were in favor.

DISCUSSION ITEM

NEASC Update

Dr. Metallo spoke about the NEASC Updates. He stated that people in the school were looking at all of the various indicators that NEASC points out make an effective school. He stresses that this is preparation for the visitation that is going to happen next fall. This is not to say that they have the school that they want, but that they are on the way. It

takes 5 to 10 years to get everything in place. As the Board looks through the indicators, it can be seen that there have been steps made in every area. In some areas, the school is maybe 90% to 100% complete and in very good shape. In other places, they are beginning. He thinks that when the visitors come, they are looking for where the school stands on these things. They are not just going to talk to him, but also to the district administration and students. They go to classes with students, follow them around, and go to lunch with them. They talk to every adult in the building, and they are looking to see if everyone is on the same page. He thinks that some really good steps have been made in preparing and putting things in place.

Dr. Metallo pointed out that in regards to the school providing opportunities for all students to extend their learning beyond the normal class offerings and school campus, which is mentioned on page 2, they have done some partnerships and things with Northwestern Community College, the Torrington branch, and with Yukon itself. They also have students who are set up to do job shadowing. This summer they had several students who were involved with the City doing internships in the Fire Dept., the Police Dept., the Mayor's offices, and so on, and they are constantly looking for more opportunities like that.

In regards to including strategies that personalize instruction and make connections across disciplines, which is mentioned on page 3, the teachers are working to break it down to address all of the different learning styles that students might have. If they go about things 4 or 5 different ways, they are going to tend to hit all the different ways the kids learn. Also, they are looking at what they can do cross disciplines. For example, they are looking at some humanities kinds of things for next year. They are trying to look at a skills based approach so that those skills will serve students well in all areas.

In regards to involving students in higher order thinking and providing opportunities for students to apply knowledge or skills, and promoting student self-assessment, which is also mentioned on page 3, the school's mission statement and learning standards fit along with that. The teachers are looking at how to apply learning and what is really important to the kids, and the kids are getting the idea of the rubrics and the learning standards. Oftentimes, when he talks to the kids and asks them how they know when they did well on an assignment, the students will usually refer to the rubric, and say if they cover these things in art and my photograph has this, they will get an A. The rubrics are a very good way to head up instruction so the students can see what is expected of them, and the teachers are becoming very good at using examples by saying this is a really good essay or photograph and why. Another thing he has seen teachers do is to have the kids write rubrics for lessons.

On page 4, in regards to clarifying to students the relevant school-wide academic expectations and course specific learning goals that will be assessed for each learning activity, every room has a mission statement and the learning expectations in it. The kids see it all the time and the teachers refer to it. The school is also in the process of creating some charts that will go in the classrooms which will have each department listed and various learning expectations that are related to how they are doing.

On page 5, meaningful roles in decision-making are accorded to students, parents, and the school staff. They are trying to use as much input as they can in making decisions. The Board this year dealt with the passing grade at the high school. That came out of a recommendation that Dr. Metallo made to the Superintendent which was developed by the school's leadership council, who are representatives from all the various departments in the school. They try to use the student council for a lot of different things to get student input. This year they had student seminars in every grade level where they met with kids in groups of 15 or 20. They have also done as much as they can to bring the parents in to get parent input and feedback.

On page 8, for the community resources standard, the school enhances teaching and learning with the school's governing body providing adequate revenue to support various school programs. Obviously, everyone is struggling and wrestling with the budget process, but in order to get things done there are fiscal needs, staffing needs, supplies and equipment that are needed. The budgets administration has tried to put forward as responsible as they can be. As far as maintaining the equipment, building, and site adequately, there has been a lot of work in the last year. He thinks the custodial staff has really stepped up to the plate. Mr. Bascetta has done a wonderful job of trying to help to keep upgrading the facility, but this is a very large plan. There is something wrong every day because this is such a large area, but the custodial staff has been very responsive to doing things. They have done some long-term projects that needed to be done, and really this building inside should be painted almost every year. The kids have helped out a lot. Different groups of kids have done projects. Last year, there was a cleanup day for the outdoor campus in the spring. This is going to be done again in April. Last year, they had 250 or so people here, students and staff members cleaning outside the school. He is seeing more and more of the kids taking ownership of the building and wanting to do projects within the school to help keep it clean. There are also some great art projects around that the art teachers do. They are going to be doing some more murals and decorative kinds of things also.

Overall, Dr. Metallo thinks they are getting into position, but they are not done. He is confident that they will get a favorable report, but this is a process that is going to take 5 to 10 years to fully establish.

Mr. Broverman asked Dr. Metallo about the curriculum standard. Is that being worked on and will that be completed by October?

Dr. Metallo responded that it is being worked on, but it will not be completed by October. The curriculum is going to take awhile because they are starting with the blueprints for a written curriculum and then eventually will develop that into a full-blown curriculum. Dr. O'Brien added that the school's consultants are the ones who are spearheading this. Previously, for a number of years, the school had no content area leadership so those consultants are trying to help jumpstart the process, so that when the NEASC examiners come in, they will see that there is movement in the right direction. This also speaks to

the necessity to grow and train our own instructional area leaders at school so they can take over those roles and bring it to a successful conclusion 2 or 3 years down the road.

Mr. Broverman asked about the bullet regarding each student having an adult member of the school community to personalize his education. Exactly, what does that mean? Dr. Metallo stated he doesn't know if any school in America can do that as the students outnumber the staff by about 1400 to 100. He thinks the steps they have taken are to be as approachable as they can be from the administration to the staff, the counselors, and to every adult in the building. He thinks that a better goal would be that each student has a good relationship with at least one adult in the building.

Mr. Broverman responded that he agrees, but what he thought this was referring to was a specific and formalized mentoring program, in that a particular staff member takes a personal interest and follows that student's progress. He was wondering if that is where they are heading. Dr. Metallo stated he would like to formalize some of the things that they do, but he is pretty confident that the informal things that they are doing are effective, but he will always keep working on that.

ACTION ITEMS

Receive Monthly Financial Statement – February 2007

In a motion by Mr. O'Connell, and a second by Mr. Lyons, the Board moved to receive the monthly financial statement – February 2007. All were in favor.

Receive Budget Transfers

In a motion by Mr. O'Connell, with a second by Mrs. Traub, the Board moved to receive the budget transfers. All were in favor.

Receive THS GOAL Site Proposal

Mr. Cavagnero stated that the Superintendent is not advancing the site proposal at this time so there is nothing to really receive.

Dr. O'Brien reported they do have a very promising site, however, the details for that site will not be worked out in a timely way so as to allow the Board to make deliberate decisions prior to the approval of their particular budget. The administration, however, plans to continue negotiations on the site with the parties involved, and at some future point in time when those negotiations have been concluded, they will be more than happy to present that site proposal for the Board to consider as a possible site for the beginning of school in the fall of 2008. With the educational program already approved, this will make a nice package.

In a motion by Mr. Lyons, with a second by Miss Laus, the Board moved to table this discussion to an indeterminate time. All were in favor.

Receive Budget Proposal 2007-2008 from Budget Committee

In a motion by Mr. O'Connell, with a second by Mrs. Traub, the Board moved to receive the budget proposal 2007-2008 as amended by the budget committee. All were in favor.

Mr. O'Connell stated that it is the recommendation of the budget committee that this Board receive the Superintendent's proposed budget with the following modifications: Health insurance would be adjusted downward based upon on the projected renewal. The downward adjustment would be \$200,871. Worker's Compensation premium, they are recommending an adjustment upwards based upon a renewal premium. Upward adjustment would be \$23,266. They are recommending an increased allocation to the Forbes site budget of \$3,380. They are recommending the removal from the capital plan, the computers on wheels that were specifically for the THS GOAL program, and that is a downward adjustment of \$35,000. They are recommending the elimination of the bus in the budget for the GOAL program, which will be a downward adjustment of \$40,851. They are recommending the elimination of the place holder for the facility for the THS GOAL program of \$56,500. They are recommending an increase to the special education out-of-district tuition and transportation accounts of \$250,000.

Mr. O'Connell also commented that the budget committee had 4 workshops or budget hearings held across the district that were very informative. They then had 2 work sessions as they tried to develop recommendations for this Board, but they do not feel like they are done in terms of a formal final presentation. They have some additional information they have requested of the administration that they would like to review before they offer their final recommendation. He thanked each member of the budget committee for the hours that they spent in attending meetings and reviewing documentation. He also thanked Bruce Cornish, a Board of Finance member, who attended the meetings and offered very significant counsel. He thanked the public who came out to the budget hearings. He also thanked the administration.

Mr. O'Connell also wanted to specifically point out that this recommendation does not include any specific recommendation for reduction of any staff positions. It does not includes any recommendation for elimination of any of the staff that were allocated to the THS GOAL program that while approved is not truly being advanced next year at a separate site. The budget committee asked the Board to allow them to come back on April 4th with their final recommendation, their plan being to meet on March 28th to finalize that.

Mr. Cavagnero recommended that once the Board formally receives this, they then refer it back to the budget committee for further deliberation and consideration of the numbers as he thinks that is the most efficient process at this point.

Mr. O'Connell stated he would also like to touch on 2 other subjects, one being the Forbes site budget. In a presentation by the Forbes principal, it appeared to the budget

committee that site budget was reduced to reflect the modification plan loss of students to Forbes. They were not comfortable as a group that additional resources were allocated to other sites to make up for the fact that they might be receiving additional students, and so that is why they added to the Forbes site so those resources could truly follow the students. Then in the special education out-of-district account, they are recommending that be in essence a reserve. This year and last year, through nothing that could be controlled, those costs have spiraled well beyond what was budgeted for those expenditures. These are out-of-district placements for transportation and tuition for students for whom the schools were unable to provide services to meet their needs, principally special education students. They are certain students who must be out placed so that their educational needs can be met. The administration did the best job it could to budget for that expenditure this year, but they have had additional out placements beyond those that were projected. Because it appears that is a trend that is occurring, it is the budget committee's recommendation that there be an additional \$250,000 in the budget so that the resources are there for those unanticipated expenses. But if next year is the exception, it is the budget committee's recommendation that this money not be spent for any other purpose but be returned to the City.

Mr. Cavagnero clarified that these out-of-district placements typically are done by State agencies over which the Board and administration have no control. It is simply beyond any local Board of Education's ability to adequately anticipate what these costs will be, and in the last several years it was anyone's guess. These are very expensive items for which we are literally told by the State that we have to provide these services.

SCHOOL/COMMUNITY SESSION

Fiona Capabianca, 3 Stoneridge Drive – She spoke regarding school field trips. She noted that it was discussed at another meeting that in order to balance the budget, they would be eliminating pay for substitute teachers for field trips effective April 1st. She asked the Board to reevaluate that. She feels strongly that at the elementary school levels that as PTOs are paying for the field trips, and a lot of these field trips have already been planned, it may cause trouble among the students and parents if these field trips are cancelled.

Cathy Peterson, 445 Lorraine Lane – She also spoke regarding the substitute teachers and the field trips, but specifically in regards to the TAG field trip at the middle school. She wanted to know if this field trip was in jeopardy. She doesn't think it is right to decline these 50 students this field trip.

Dr. O'Brien commented that some of the other cuts that were on the table, given the projected deficit at this point of \$122,000, involved the elimination of spring sports at THS and TMS, the elimination of drama, furloughing staff, as well as eliminating the late bus at TMS. All of those things were taken off the table by the budget committee members, as well as administration, because they felt those things were draconian and would negatively impact our young people far too dramatically. Administration has been trying, given the direction from the Board and budget committee, to find the least

invasive and hurtful ways of balancing that \$122,000. The only place they can go to is personnel, because that is the bucket where most of the money remains. The substitute teacher account can help get us out of the forest with the \$122,000 deficit. Although, they are very grateful for the PTO and other groups who have paid for the field trips, the issue they were focusing on was the substitute teacher pay. She has asked her colleagues to step forward and be willing to act as substitutes so the district would not be charged for additional substitutes, and so they could bring forward as many of those essential and wonderful student activities as possible. She herself has already volunteered to substitute teach at THS 3 times. She also has had several responses from faculty who have said they will step forward and sub to help someone out. This is not really a problem at the elementary level, but can be a problem at the secondary level. But some of these field trips might not take place because they can't afford the substitute teachers.

COMMENTS FOR THE GOOD OF THE ORDER

Mr. Cavagnero commended the budget committee for the work that they have done. The reason there is a short agenda tonight is because so much of the Board's work over the last several months has been done by the budget committee. He specifically commended Mr. O'Connell, Mrs. Carbone, Mr. Lyons, and Mrs. Traub for carrying the heavy water on this.

Mr. Lyons said that they have spoken in the past about the governor's proposed educational budget, and there is a push to get this budget passed. One way to do that is through organized campaigns in terms of talking to the legislators. He and Dr. O'Brien have had some discussion in terms of organizing a letter writing campaign. They are looking to get the community involved, parents of students, teachers, and everyone within the City of Torrington to push this budget because it has some very good points in it for us regarding SPED, CES increases, and things like that. They are looking to put together a form letter that individuals can send out to the legislators which highlight the points that they are interested in doing. He encouraged his fellow Board members to participate in this.

Mr. Lutka asked Mr. Cavagnero for a point of clarification. He would like to find out whether or not this is a formal legal document that everybody has the right to take a look at. Mr. Cavagnero stated that it is, as is every single email that they send to one another.

Mr. Lutka stated that he understands from the protocol with respect to executive session that he is not to discuss things that happen in executive session when they concern issues that cannot be discussed in public. What he would like to find out from the chairman is whether or not if he shares information with his constituents concerning the budget or things that go on that affect the school system, if he is compromising his position on the Board. Is there a rule that does not allow him to share information with the public?

Mr. Cavagnero responded that in his opinion there isn't a rule, but this goes to a certain protocol. It is very complicated, and he would be the first to defend the public's right to

information. He believes that anything generated in these meetings is their information and they have a right to it. But there is a consideration from the Board of Education's side, like City Council and the Board of Finance, about getting access to that information. It seems to him that certainly this is not his prerogative to dictate how this will happen. It is the Board's, in his opinion, to decide for itself what procedure it will use. Like any sitting Board, he thinks that they are elected to do a job and to provide a certain leadership role within the community, and because of that there is a certain discipline that they have to assume in terms of how they use the power that they are granted. But their power as Board members and any authority they have only exists during posted meetings. Once they leave, they do not speak as Board members, but as members of the public. In my opinion, that does not mean that you cannot discuss things, as long as you are clear that you are speaking as an individual and are not speaking for the Board. The trickier question is in providing this kind of information as hard copies of information. He thinks they should discuss how they want to administer this information.

Mr. Broverman stated he thinks this is an important topic that they ought to think about. He hasn't put a great deal of thought into this, and he thinks that putting the discussion at a later date would give them the opportunity to think about it and possibly also maybe get a legal opinion as to what exactly the law says, and exactly what the precedents are for the sharing of information. Some of this stuff is personnel information. It is not about particular people, but it is certainly information that is in the packet. He would like to think about it.

Dr. O'Brien suggested April 25th as an appropriate discussion time. Mr. Cavagnero stated they will have this discussion on the 25th.

COMMITTEE REPORTS

Mr. Lyons stated they have implemented the process for the THS Distinguished Alumni Award. They will be getting the nominations back and will start that process in time for the Awards Night.

Mr. O'Connell reported that they had previously been on a time frame to have quarterly reports to the student activity fund because of everything that was going on. The budget committee is recommending that those reports of administration on the student activity fund occur semi-annually in June and December as opposed to quarterly in part because the first quarter report that was received last fall did appear to indicate that the administration was on top of the issue and the expectation is that it is under control. Secondly, as far as the budget deficit for the current year as has been reported in the past, administration did put into place a freezer this year. The budget committee suggested but didn't direct that the administration take action to contain costs. In keeping with that, the budget committee did ask the administration to come forward on March 14th with a proposal to cover the budget deficit. It was at that time that the administration proposed the savings in the substitute account that was discussed tonight. The consensus of the budget committee on the 14th was that the proposal by administration did not adequately address the budget deficit, so they asked them to go back and on March 19th an additional

proposal came forward from the administration. This was the one that addressed spring sports, the spring drama program, the late bus at the middle school, etc. The budget committee did not ask for those specific cuts. Those were cuts that were brought forth by the administration. In fact, they are cuts that the administration has made clear that they found to be draconian, and he thinks it is fair to say that the budget committee does not support those cuts either. So any indication or any sense out there that these are cuts that were requested by the budget committee or that the budget committee is in support of is not correct. All that the budget committee has done is ask the administration to come forward with a proposal that will allow them to end the year without a deficit. On March 28th, this issue will be reviewed again, along with the proposed budget for next year.

Mr. Broverman asked for clarification about the March 28th meeting. Other Board members responded that it was a budget committee meeting.

ITEMS FOR UPCOMING AGENDA

Mr. Lyons stated that he had requested that they have the legislators come to the meeting and he hopes that is still on the radar list sometime while the budget is being deliberated. Dr. O'Brien stated they have sent out invitations and are waiting for responses back from the legislators.

Dr. O'Brien stated that April 4th is going to be busy, so there will be a very thin agenda other than the presentation by the budget committee of the budget proposal for both receipt and approval that evening. She is looking at April 25th for a discussion regarding the distribution of documents or materials, and hopefully, the legislators will also be attending that meeting. She believes that is the meeting to which they were invited. She thinks they are also looking at a TAG program update that evening. She also believes there will be a report from the budget committee about financials and transfers and things of that nature.

ADJOURNMENT

In a motion by Mrs. Carbone, with a second by Mr. Oliver, the Board moved to adjourn at 8:48 p.m.