

ADMINISTRATIVE ORGANIZATION

Statement

Each employee of the Torrington Public Schools shall be responsible to the Board of Education through the Superintendent of Schools.

- A. All personnel shall refer matters requiring administrative action to the administrator immediately in charge of the area in which the problem arises.
- B. Administrators shall refer such matters to the next higher authority when necessary.
- C. All employees shall have the right to appeal a decision made by an administrative officer to the next higher authority echelon and through appropriate successive steps to the Board of Education according to a plan established for this purpose by the Superintendent of Schools.