

## AWARDING OF CONTRACTS

### Statement

The Superintendent of Schools is authorized to award contracts on approved budget items without prior approval of the Board of Education under the following conditions:

- A. The work covered by the contract must be an item in an approved annual budget.
- B. The contract is awarded to the lowest qualified bidder.
- C. Any variation from the above conditions will require the contract to be presented to the Board of Education for approval.
- D. An awarded contract will be reported in the Superintendent's Report at the next Board of Education meeting.

Directive - December 10, 1962  
Approved - June 8, 1963  
Revised - August 18, 2004