



## Torrington Board of Education

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DIRECTOR OF HUMAN RESOURCES

CHRISTOPHER G. LEONE  
SUPERINTENDENT

### TORRINGTON BOARD OF EDUCATION Policy Committee Meeting February 22, 2010

Present: Mr. Nargi, Mr. Cavagnero, Ms. Kosmulski, Ken Traub  
Also Present: Ms. Hoene, Mr. Rubino, Mr. Leone, Mr. Joslyn

Mr. Nargi called the meeting of the Policy Committee to order at 7:03 p.m.

**1. Discussion on Evaluation Tool for BOE Attorney –** Mr. Leone shared a draft of an evaluation tool submitted by Mr. Arum last fall. The committee reviewed the policy # 2008 entitled Attorney adopted by the board on July 15, 2009. Mr. Leone suggested adding a timeline for evaluating the attorneys. The committee asked the administration to review and revise the draft evaluation tool and bring it to the BOE for review at the April meeting. The tool will then come before the board for a vote in May.

The committee discussed the hiring of attorneys. Mr. Leone suggested that there were two approaches to the process. One is to hire a full time attorney as an employee of the district. The pros and cons of such an approach were discussed by the committee. The other approach is to go out for proposals on attorney on retainer. The administration will gather and share information with the board in the form of a recommendation for review in May.

**2. Discussion and Review of the Acceptable Use Policy–** Mr. Leone presented a draft of an acceptable use policy to replace the current policies 2030, 2031 and R2030. The draft will be reviewed by BOE Counsel and a first reading with the BOE in March. Mr. Leone will also share the policy with the TEA and TPSAA for their review and input.

**3. Discussion and Review of Hiring Policies –** The committee reviewed Policy #4010, Hiring of Certified Personnel. The committee offered some edit recommendations making the language less passive. A rewrite of paragraph D was recommended that would more clearly guide hiring those who are close to being certified. Follow-through on acquiring certification will be the responsibility of the employee and will be a condition of employment. The committee discussed the hiring process of the Assistant Superintendent of Schools. The committee recommended a change in the policy that would allow the BOE the option of interviewing finalists for the position of Assistant Superintendent of Schools. A draft of these language proposals will be available for a first read by the BOE in March.

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**4. Discussion on the Process on Instituting School Level Policies** - The committee discussed the need to more clearly delineate policies that are school-based and those that are district-based. The committee concluded that issues impacting a single school should be addressed school-based policies. Issues impacting all schools should be addressed as Board of Education policies. Examples such as electronic devices and security were discussed as issues that would be Board policy.

The committee discussed the use of electronic devices by students. The administration agreed to draft policy language for the Board to review in April.

**5. Discussion of a Policy on School Uniforms.** The committee discussed the pros and cons of a policy on school uniforms. The committee reviewed several samples provided by Mr. Leone. The committee asked the administration to provide a draft policy reflecting uniforms for the April Board meeting.

**6. Motion to recommend removal of Policy 4060 Personnel Policy for Secretarial Personnel by Ken Traub, seconded by Heather Kosmulski.**

Motion passed - All in favor. Moved to the Board of Education Action Items.

**6. Motion to adjourned – Mr. Nargi**

Second – Mr. Cavagnero

Motion passed – All in favor

Meeting adjourned – 9:08 pm.

Next meeting scheduled for March 24, 2010 7:00, Migeon Avenue