



Torrington Public Schools

Packet for Regular Board of Education Meeting

October 23, 2019





**TORRINGTON PUBLIC SCHOOLS
BOARD OF EDUCATION REGULAR MEETING
Wednesday, October 23, 2019, 6:00 PM
THS Media Center, 50 Major Besse Drive**

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Student Representatives:
 - A. Justin Mattiello
 - B. Julia McCarthy
6. Recognitions
7. School/Community Service/Public Participation: *The Board invites members of the community to speak on topics to be addressed in the agenda or on other topics of interest. Individuals wishing to make comments are requested to fill out the speaker sign-up sheet, including name and address, which must be stated at the beginning of your comment. The Board will not allow comments regarding specific staff members, parents, students or personal grievances. Courtesy is expected in this limited public forum. The participating time will be limited to three (3) minutes per person and ten (10) minutes overall to guarantee efficient operation of the entire meeting.*
8. Information Sharing Session:
 - A. Superintendent's Report
 - B. Monthly Financials
 - C. Budget Development Process & Calendar for FY 2020-2021
 - D. Self-Insurance Review Committee
 - E. Graduation Date
 - F. Affordable Housing Information
 - G. NEASC Update
 - H. SPED Update
9. Committee Reports:
 - A. Policy Committee
 - B. School Improvement Committee
 - C. Budget Committee
 - D. Personnel Committee
 - E. Grievance Committee
 - F. Ed-Advance
 - G. Curriculum Committee
 - H. Secondary Ad-Hoc Committee
 - I. School Liaison Reports
10. Action Items:
 - A. Monthly Financials
 - B. Self-Insurance Review Committee
 - C. Graduation Date
 - D. Approval of Board of Education Meeting Minutes – September 25, 2019
 - E. Receive Subcommittee Minutes:

1. Budget Committee – September 23, 2019
2. Personnel Committee – September 23, 2019
3. School Improvement Committee – September 4, 2019
4. Policy Committee – September 4, 2019

- F. Consent Agenda: Appointments, Retirements & Resignations
11. Comments for the Good of the Order
 12. Items for Upcoming Agenda
 13. Future Meetings:
 - Monday, November 4, 2019 (at Torringtonford)***
 - 6:00 p.m. – School Improvement and Community Relations Committee
 - 7:00 p.m. – Policy Committee
 - Wednesday, November 6, 2019 (at Migeon Ave.)***
 - 6:00 p.m. – Personnel Committee
 - 6:30 p.m. – Budget Committee
 - Wednesday, November 20, 2019 (at THS)***
 - 6:00 p.m. – Regular Board of Education Meeting
 14. Adjournment



Budget Performance Report

Fiscal Year to Date 09/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 5100 - General Fund BOE										
EXPENSE										
5111										
5111.01	Administrators Salaries	2,538,913.00	.00	2,538,913.00	167,752.02	.00	664,080.19	1,874,832.81	26	2,461,193.87
5111.07	Expulsion Program Teacher	.00	.00	.00	.00	.00	.00	.00	+++	(5.00)
5111.15	Teachers	22,132,439.00	.00	22,132,439.00	1,739,259.99	.00	4,906,398.03	17,226,040.97	22	21,708,963.63
5111.16	Administrative PD/ Education	14,500.00	.00	14,500.00	.00	.00	.00	14,500.00	0	.00
5111.18	Teachers - Interns	.00	.00	.00	.00	.00	.00	.00	+++	7,650.00
5111.31	Social Worker	646,372.00	.00	646,372.00	50,287.32	.00	155,471.12	490,900.88	24	745,229.23
5111.40	Media Specialist	417,838.00	.00	417,838.00	30,906.60	.00	94,239.32	323,598.68	23	397,168.56
5111.46	Psychologist	385,410.00	.00	385,410.00	28,690.32	.00	85,316.40	300,093.60	22	371,234.76
5111.47	Behaviorist	174,321.00	.00	174,321.00	.00	.00	28,259.72	146,061.28	16	182,206.34
5111.50	Stipends	79,507.00	.00	79,507.00	.00	.00	2,065.50	77,441.50	3	60,626.60
5111.51	Stipends-Athletics Middle School	66,582.00	.00	66,582.00	.00	.00	.00	66,582.00	0	46,113.02
5111.52	Stipends-Athletics High School	211,900.00	.00	211,900.00	.00	.00	.00	211,900.00	0	199,269.59
5111.57	Stipend Arts Drama Music	24,832.00	.00	24,832.00	.00	.00	.00	24,832.00	0	19,469.00
5111.58	Stipend - Guidance	12,249.00	.00	12,249.00	.00	.00	.00	12,249.00	0	.00
5111.59	Stipend - Curriculum	23,040.00	.00	23,040.00	(10,944.00)	.00	35,976.00	(12,936.00)	156	22,992.00
5111.60	Speech Pathologist	938,660.00	.00	938,660.00	73,115.90	.00	204,849.42	733,810.58	22	869,902.57
5111.65	Guidance Counselor	521,471.00	.00	521,471.00	53,164.48	.00	140,960.99	380,510.01	27	541,341.32
5111.75	Coordinating Teacher	73,535.00	.00	73,535.00	5,656.54	.00	16,802.38	56,732.62	23	71,274.44
5111 - Totals		\$28,261,569.00	\$0.00	\$28,261,569.00	\$2,137,889.17	\$0.00	\$6,334,419.07	\$21,927,149.93	22%	\$27,704,629.93
5112										
5112.01	Paraprofessionals	3,239,660.00	.00	3,239,660.00	306,816.30	.00	363,510.52	2,876,149.48	11	3,125,451.70
5112.02	Paraprofessional - Bristol Tech	21,923.00	.00	21,923.00	2,248.48	.00	2,248.48	19,674.52	10	21,708.54
5112.03	COTA	92,781.00	.00	92,781.00	697.50	.00	697.50	92,083.50	1	10,518.75
5112.05	Non certified support staff	187,604.00	.00	187,604.00	13,822.50	.00	44,296.51	143,307.49	24	162,500.10
5112.10	Technician	264,730.00	.00	264,730.00	21,523.76	.00	58,885.17	205,844.83	22	228,883.11
5112.25	Occupational Therapy	159,643.00	.00	159,643.00	15,571.52	.00	75,644.56	83,998.44	47	355,034.48
5112.30	Clerical	1,213,891.00	.00	1,213,891.00	94,128.80	.00	305,297.32	908,593.68	25	1,367,086.14
5112.32	Board Clerk	16,880.00	.00	16,880.00	1,272.60	.00	4,135.95	12,744.05	25	16,543.80
5112.34	Drivers - Athletics	18,656.00	.00	18,656.00	.00	.00	.00	18,656.00	0	15,478.58
5112.36	Misc Game Personnel	35,565.00	.00	35,565.00	180.00	.00	180.00	35,385.00	1	21,705.35
5112.70	Nurses	490,894.00	.00	490,894.00	35,294.62	.00	125,274.62	365,619.38	26	535,707.79
5112.80	Custodians	1,293,525.00	.00	1,293,525.00	97,011.42	.00	323,886.05	969,638.95	25	1,310,950.91
5112.90	Longevity	107,773.00	.00	107,773.00	684.00	.00	2,193.75	105,579.25	2	126,630.00
5112 - Totals		\$7,143,525.00	\$0.00	\$7,143,525.00	\$589,251.50	\$0.00	\$1,306,250.43	\$5,837,274.57	18%	\$7,298,199.25
5120										
5120	Substitute Salaries	.00	.00	.00	1,745.95	.00	1,745.95	(1,745.95)	+++	.00
5120.02	Substitutes-Clerical	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	9,956.92
5120.03	Substitutes-Nurse	20,000.00	.00	20,000.00	4,818.75	.00	4,818.75	15,181.25	24	22,250.00



Budget Performance Report

Fiscal Year to Date 09/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 5100 - General Fund BOE										
EXPENSE										
5120 - Totals		\$24,000.00	\$0.00	\$24,000.00	\$6,564.70	\$0.00	\$6,564.70	\$17,435.30	27%	\$32,206.92
5121										
5121	Tutors	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	.00
5121.01	Tutors - OLL	.00	.00	.00	2,240.00	.00	6,504.00	(6,504.00)	+++	65,152.00
5121.06	Tutors - HOMEBOUND SERVICES	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	32,751.41
5121.15	Tutors - Special Ed	20,000.00	.00	20,000.00	1,905.00	.00	1,905.00	18,095.00	10	55,975.50
5121.22	Tutors - Summer School Regular Ed	.00	.00	.00	.00	.00	.00	.00	+++	5,964.84
5121.25	Tutors - ELL TF	.00	.00	.00	3,630.10	.00	12,695.85	(12,695.85)	+++	14,722.19
5121.28	Tutors - ELL THS	.00	.00	.00	.00	.00	.00	.00	+++	12,934.20
5121.29	Tutors - ELL	.00	.00	.00	.00	.00	.00	.00	+++	20,328.00
5121.87	Tutors - Summer School Special Ed	3,000.00	.00	3,000.00	.00	.00	1,688.00	1,312.00	56	5,172.75
5121 - Totals		\$53,000.00	\$0.00	\$53,000.00	\$7,775.10	\$0.00	\$22,792.85	\$30,207.15	43%	\$213,000.89
5123	Long Term Certified Subs	118,986.00	.00	118,986.00	5,340.00	.00	5,340.00	113,646.00	4	268,200.88
5130										
5130.30	OT Wages-Clerical	15,000.00	.00	15,000.00	2,655.45	.00	4,991.35	10,008.65	33	21,134.29
5130.80	OT Wages-Custodian	77,200.00	.00	77,200.00	3,471.48	.00	7,382.37	69,817.63	10	62,568.42
5130.82	OT Wage Labor Board Cust	1,400.00	.00	1,400.00	.00	.00	.00	1,400.00	0	.00
5130 - Totals		\$93,600.00	\$0.00	\$93,600.00	\$6,126.93	\$0.00	\$12,373.72	\$81,226.28	13%	\$83,702.71
5210										
5210	Health & Life Insurance	13,275,030.00	.00	13,275,030.00	1,354,230.72	9,480,503.97	4,062,919.15	(268,393.12)	102	14,079,779.96
5210.01	HSA Deductible	480,000.00	.00	480,000.00	666.67	294,949.99	227,116.68	(42,066.67)	109	503,666.66
5210 - Totals		\$13,755,030.00	\$0.00	\$13,755,030.00	\$1,354,897.39	\$9,775,453.96	\$4,290,035.83	(\$310,459.79)	102%	\$14,583,446.62
5211	Life/LTD Insurance	100,000.00	.00	100,000.00	.00	.00	21,798.86	78,201.14	22	86,619.99
5220	Social Security/Medicare	1,141,032.00	.00	1,141,032.00	85,356.21	.00	214,407.24	926,624.76	19	1,058,690.51
5230	Early Retirement	400,000.00	.00	400,000.00	151,416.48	.00	210,203.32	189,796.68	53	421,368.88
5231										
5231	Retirement Contributions	475,000.00	.00	475,000.00	15,306.62	.00	282,717.56	192,282.44	60	423,220.02
5231.01	Administrator Annuity union	34,996.00	.00	34,996.00	.00	.00	.00	34,996.00	0	8,650.10
5231.02	Non union Annuity	38,368.00	.00	38,368.00	.00	.00	.00	38,368.00	0	.00
5231 - Totals		\$548,364.00	\$0.00	\$548,364.00	\$15,306.62	\$0.00	\$282,717.56	\$265,646.44	52%	\$431,870.12
5250	Tuition Reimbursement	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	21,560.00
5260	Unemployment Compensation	150,000.00	.00	150,000.00	6,429.00	.00	6,429.00	143,571.00	4	48,134.00
5270	Workers Compensation	488,929.00	.00	488,929.00	122,230.34	244,462.72	244,461.36	4.92	100	495,003.83
5280	Retiree Insurance	355,728.00	.00	355,728.00	.00	.00	78,648.41	277,079.59	22	331,121.83
5290	Severance	165,000.00	.00	165,000.00	.00	.00	.00	165,000.00	0	107,380.25
5295	Clothing Allowance	9,000.00	.00	9,000.00	.00	.00	8,625.00	375.00	96	9,000.00
5309										
5309.01	Grounds repair from insurance claims	.00	.00	.00	.00	.00	.00	.00	+++	5,067.00
5309 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$5,067.00



Budget Performance Report

Fiscal Year to Date 09/30/19

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Fund 5100 - General Fund BOE										
EXPENSE										
5320	Prof Educ Services	115,000.00	.00	115,000.00	.00	.00	115,000.00	.00	100	110,063.00
5330	Professional Development	11,900.00	.00	11,900.00	720.00	1,197.00	720.00	9,983.00	16	18,428.16
5340										
5340	Other Professional Svcs	496,333.00	.00	496,333.00	6,475.00	206,323.80	21,940.00	268,069.20	46	556,215.64
5340.01	Legal/Consulting Fees	181,462.00	.00	181,462.00	13,242.00	7,967.00	13,570.50	159,924.50	12	280,683.53
5340.02	Hospitalized-Tutor Svcs	20,766.00	.00	20,766.00	.00	.00	.00	20,766.00	0	9,196.29
5340.04	Misc Professional Svcs	10,300.00	.00	10,300.00	1,887.93	2,117.05	2,090.95	6,092.00	41	17,417.16
5340.05	Translation Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
5340 - Totals		\$710,861.00	\$0.00	\$710,861.00	\$21,604.93	\$216,407.85	\$37,601.45	\$456,851.70	36%	\$863,512.62
5341										
5341	Substitute Svcs-TE Kelly Services	361,802.00	.00	361,802.00	12,316.50	.00	12,366.50	349,435.50	3	359,687.77
5341.01	Substitute Svcs - DELTA T - other staff	58,688.00	.00	58,688.00	.00	.00	121.75	58,566.25	0	175,714.61
5341 - Totals		\$420,490.00	\$0.00	\$420,490.00	\$12,316.50	\$0.00	\$12,488.25	\$408,001.75	3%	\$535,402.38
5342										
5342	Substitute Svcs-Para Kelly Services	100,000.00	.00	100,000.00	7,106.16	.00	7,151.47	92,848.53	7	117,030.44
5342.01	Substitute Svcs-Para - DELTA T	50,000.00	.00	50,000.00	4,312.53	60,687.47	4,312.53	(15,000.00)	130	178,056.06
5342 - Totals		\$150,000.00	\$0.00	\$150,000.00	\$11,418.69	\$60,687.47	\$11,464.00	\$77,848.53	48%	\$295,086.50
5350	Technical Services	196,007.00	.00	196,007.00	22,890.00	119,051.20	55,770.09	21,185.71	89	128,402.54
5352	OthrTechSvcs-League Offl	44,493.00	.00	44,493.00	2,679.57	.00	2,679.57	41,813.43	6	28,048.52
5411										
5411	Utility-Water	53,965.00	.00	53,965.00	4,835.19	15,358.54	5,671.44	32,935.02	39	58,696.71
5411.01	Sewer	23,587.00	.00	23,587.00	.00	.00	23,196.91	390.09	98	24,469.18
5411 - Totals		\$77,552.00	\$0.00	\$77,552.00	\$4,835.19	\$15,358.54	\$28,868.35	\$33,325.11	57%	\$83,165.89
5420	Disposal Services	78,778.00	.00	78,778.00	7,855.20	78,552.00	7,855.20	(7,629.20)	110	81,768.00
5430										
5430	Repair Equipment	110,957.00	.00	110,957.00	8,266.32	1,978.00	15,426.66	93,552.34	16	127,325.22
5430.03	General Maint	459,311.00	.00	459,311.00	86,375.70	161,871.68	137,032.19	160,407.13	65	446,654.86
5430.10	Snow Plowing Contracted Services	88,911.00	.00	88,911.00	.00	.00	.00	88,911.00	0	99,900.00
5430.20	Landscaping	125,460.00	.00	125,460.00	47,500.00	30,460.00	95,000.00	.00	100	142,500.00
5430 - Totals		\$784,639.00	\$0.00	\$784,639.00	\$142,142.02	\$194,309.68	\$247,458.85	\$342,870.47	56%	\$816,380.08
5440										
5440.02	Copier Services	170,465.00	.00	170,465.00	3,701.00	82,744.77	23,702.19	64,018.04	62	149,627.48
5440.03	Other Rental Services	6,080.00	.00	6,080.00	170.00	2,615.00	255.00	3,210.00	47	2,870.00
5440.05	Athletic Rental	42,846.00	.00	42,846.00	18,185.85	25,641.85	18,185.85	(981.70)	102	43,503.10
5440 - Totals		\$219,391.00	\$0.00	\$219,391.00	\$22,056.85	\$111,001.62	\$42,143.04	\$66,246.34	70%	\$196,000.58
5441										
5441.10	Sports Complex - Annual Maintenance Contract	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	5,775.00
5441 - Totals		\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0%	\$5,775.00



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Fund 5100 - General Fund BOE										
EXPENSE										
5510										
5510	Student Transport-	5,236,501.00	.00	5,236,501.00	126,754.44	1,766,499.21	1,683,355.86	1,786,645.93	66	4,827,115.83
5510.01	Transport-Summer School	47,641.00	.00	47,641.00	9,801.00	.00	40,052.00	7,589.00	84	47,562.00
5510 - Totals		\$5,284,142.00	\$0.00	\$5,284,142.00	\$136,555.44	\$1,766,499.21	\$1,723,407.86	\$1,794,234.93	66%	\$4,874,677.83
5520										
5520	Liability Insurance	240,000.00	.00	240,000.00	44,182.75	88,365.50	88,116.50	63,518.00	74	207,641.50
5520.02	Athletic Insurance	10,500.00	.00	10,500.00	.00	.00	9,984.00	516.00	95	9,984.00
5520 - Totals		\$250,500.00	\$0.00	\$250,500.00	\$44,182.75	\$88,365.50	\$98,100.50	\$64,034.00	74%	\$217,625.50
5530										
5530	Communications	123,704.00	.00	123,704.00	10,685.68	76,352.35	22,909.65	24,442.00	80	110,716.40
5530.04	Postage	27,786.00	.00	27,786.00	11,361.25	14,007.25	13,763.15	15.60	100	28,691.93
5530.05	Licensing & Warranty Contract	267,630.00	.00	267,630.00	67,274.31	81,838.44	190,746.22	(4,954.66)	102	322,889.46
5530 - Totals		\$419,120.00	\$0.00	\$419,120.00	\$89,321.24	\$172,198.04	\$227,419.02	\$19,502.94	95%	\$462,297.79
5540										
5540	Advertising-Recruitment	15,000.00	.00	15,000.00	69.60	.00	1,711.26	13,288.74	11	6,160.93
5540.01	Video and Marketing	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
5540 - Totals		\$16,500.00	\$0.00	\$16,500.00	\$69.60	\$0.00	\$1,711.26	\$14,788.74	10%	\$6,160.93
5550	Printing & Binding	4,739.00	.00	4,739.00	335.00	2,495.00	398.32	1,845.68	61	1,659.52
5560										
5560.15	Tuition - Vo-Ag SPED	200,000.00	.00	200,000.00	.00	105,083.60	.00	94,916.40	53	106,018.43
5560.18	Tuition - Vo-AG	846,052.00	.00	846,052.00	.00	839,229.00	.00	6,823.00	99	770,999.00
5560 - Totals		\$1,046,052.00	\$0.00	\$1,046,052.00	\$0.00	\$944,312.60	\$0.00	\$101,739.40	90%	\$877,017.43
5561										
5561.01	Tuition - Public Sped DCF	64,271.00	.00	64,271.00	.00	.00	.00	64,271.00	0	35,896.91
5561.02	Tuition - Sped Exploration	300,000.00	.00	300,000.00	.00	298,860.72	.00	1,139.28	100	269,211.50
5561.15	Tuition - SPED Public	94,430.00	.00	94,430.00	.00	.00	.00	94,430.00	0	94,430.00
5561.19	Tuition - Magnet School	626,630.00	.00	626,630.00	.00	5,832.00	.00	620,798.00	1	538,442.00
5561.20	Tuition - Highlander	168,710.00	.00	168,710.00	.00	167,641.76	.00	1,068.24	99	204,265.87
5561.25	Tuition - Magnet School SPED	383,277.00	.00	383,277.00	.00	.00	.00	383,277.00	0	449,874.04
5561.98	Tuition - Pre - K In District	17,292.00	.00	17,292.00	.00	1,512.00	.00	15,780.00	9	171.00
5561 - Totals		\$1,654,610.00	\$0.00	\$1,654,610.00	\$0.00	\$473,846.48	\$0.00	\$1,180,763.52	29%	\$1,592,291.32
5563										
5563.01	Tuition-Detention Center	15,000.00	.00	15,000.00	643.50	.00	643.50	14,356.50	4	14,800.50
5563.04	Tuition - Private Sped DCF	304,384.00	.00	304,384.00	1,150.02	69,767.88	5,494.50	229,121.62	25	13,033.80
5563.06	Tuition - Court placed	65,721.00	.00	65,721.00	.00	.00	738.39	64,982.61	1	85,190.10
5563.15	Tuition - Private -SPED	7,505,000.00	.00	7,505,000.00	531,163.26	6,662,893.78	1,468,148.98	(626,042.76)	108	7,105,239.00
5563.25	Tuition - Summer Placements	30,000.00	.00	30,000.00	405.00	.00	4,905.00	25,095.00	16	28,971.00
5563 - Totals		\$7,920,105.00	\$0.00	\$7,920,105.00	\$533,361.78	\$6,732,661.66	\$1,479,930.37	(\$292,487.03)	104%	\$7,247,234.40
5564	TUITION	180,000.00	.00	180,000.00	.00	38,125.00	.00	141,875.00	21	.00



Budget Performance Report

Fiscal Year to Date 09/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 5100 - General Fund BOE										
EXPENSE										
5580										
5580	Travel	14,982.00	.00	14,982.00	1,162.48	2,695.00	1,271.98	11,015.02	26	9,312.01
5580.01	Administrators Travel	21,600.00	.00	21,600.00	2,100.00	.00	4,900.00	16,700.00	23	21,900.00
5580 - Totals		\$36,582.00	\$0.00	\$36,582.00	\$3,262.48	\$2,695.00	\$6,171.98	\$27,715.02	24%	\$31,212.01
5590	Other Purchased Svcs	.00	.00	.00	.00	.00	.00	.00	+++	400,000.00
5610										
5610.01	Instructional Supplies	182,558.00	.00	182,558.00	50,713.23	51,180.75	57,643.44	73,733.81	60	181,374.12
5610.02	Audio/Visual Supl-	1,000.00	.00	1,000.00	.00	969.35	.00	30.65	97	1,037.44
5610.04	Cleaning Supplies	138,783.00	.00	138,783.00	4,717.77	67,788.77	23,541.27	47,452.96	66	131,984.65
5610.05	Non Instructional Supply	126,894.00	.00	126,894.00	26,040.35	31,345.95	35,511.47	60,036.58	53	110,139.22
5610.20	Program Supplies	6,791.00	.00	6,791.00	324.50	593.25	324.50	5,873.25	14	2,202.36
5610 - Totals		\$456,026.00	\$0.00	\$456,026.00	\$81,795.85	\$151,878.07	\$117,020.68	\$187,127.25	59%	\$426,737.79
5620										
5620.02	Bus Fuel	210,000.00	.00	210,000.00	15,525.10	194,474.90	15,525.10	.00	100	192,360.09
5620 - Totals		\$210,000.00	\$0.00	\$210,000.00	\$15,525.10	\$194,474.90	\$15,525.10	\$0.00	100%	\$192,360.09
5621	Natural Gas	362,006.00	.00	362,006.00	12,701.51	.00	24,912.56	337,093.44	7	337,895.09
5622	Electricity	903,352.00	.00	903,352.00	83,630.81	14,901.05	120,202.19	768,248.76	15	880,284.10
5623	Bottled Gas	250.00	.00	250.00	.00	.00	.00	250.00	0	.00
5624	Oil	73,511.00	.00	73,511.00	123,001.80	.00	123,001.80	(49,490.80)	167	135,094.73
5640										
5640.1	Textbooks	39,080.00	.00	39,080.00	1,253.12	7,732.55	1,579.71	29,767.74	24	6,855.88
5640.2	Library Books	10,280.00	.00	10,280.00	969.07	3,224.59	969.07	6,086.34	41	6,542.58
5640.3	Subscriptions	15,934.00	.00	15,934.00	87.89	2,702.95	3,335.60	9,895.45	38	8,501.21
5640 - Totals		\$65,294.00	\$0.00	\$65,294.00	\$2,310.08	\$13,660.09	\$5,884.38	\$45,749.53	30%	\$21,899.67
5650										
5650.01	Non Instr Tech Supply	750.00	.00	750.00	.00	.00	.00	750.00	0	827.95
5650.02	East	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
5650.03	Forbes	1,000.00	.00	1,000.00	184.98	315.02	184.98	500.00	50	475.96
5650.04	Vogel	1,000.00	.00	1,000.00	.00	500.00	.00	500.00	50	368.96
5650.05	High School	3,500.00	.00	3,500.00	.00	1,750.00	.00	1,750.00	50	1,858.95
5650.06	Middle School	2,000.00	.00	2,000.00	968.50	31.50	968.50	1,000.00	50	997.88
5650.08	Southwest	1,000.00	.00	1,000.00	179.99	320.01	179.99	500.00	50	490.93
5650.09	Torrington	1,000.00	.00	1,000.00	.00	500.00	.00	500.00	50	744.95
5650 - Totals		\$11,250.00	\$0.00	\$11,250.00	\$1,333.47	\$3,416.53	\$1,333.47	\$6,500.00	42%	\$5,765.58
5743	Non Instructional Equip	53,905.00	.00	53,905.00	5,381.97	3,031.70	5,702.51	45,170.79	16	19,392.39
5746	Instructional Equipment	14,150.00	.00	14,150.00	1,046.50	1,405.85	1,046.50	11,697.65	17	7,363.85
5810	Dues and Fees	68,074.00	.00	68,074.00	195.00	190.00	41,120.00	26,764.00	61	35,014.40
5890										
5890	Miscellaneous Expenditure	936.00	.00	936.00	.00	.00	.00	936.00	0	.00



Budget Performance Report

Fiscal Year to Date 09/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 5100 - General Fund BOE										
EXPENSE										
5890										
5890.15	Mentor Stipend	.00	.00	.00	25.00	.00	525.00	(525.00)	+++	443.00
5890 - Totals		\$936.00	\$0.00	\$936.00	\$25.00	\$0.00	\$525.00	\$411.00	56%	\$443.00
EXPENSE TOTALS		\$74,663,978.00	\$0.00	\$74,663,978.00	\$5,871,137.77	\$21,420,638.72	\$17,600,529.65	\$35,642,809.63	52%	\$74,133,664.30
Fund 5100 - General Fund BOE Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		74,663,978.00	.00	74,663,978.00	5,871,137.77	21,420,638.72	17,600,529.65	35,642,809.63	52%	74,133,664.30
Fund 5100 - General Fund BOE Totals		(\$74,663,978.00)	\$0.00	(\$74,663,978.00)	(\$5,871,137.77)	(\$21,420,638.72)	(\$17,600,529.65)	(\$35,642,809.63)		(\$74,133,664.30)
Fund 5101 - Capital										
EXPENSE										
5901	Capital-Migeon	125,000.00	.00	125,000.00	200.00	17,532.00	6,816.25	100,651.75	19	.00
5905	Capital-THS	78,800.00	.00	78,800.00	.00	78,800.00	.00	.00	100	.00
5915	Capital Technology	232,313.00	.00	232,313.00	.00	191,270.85	13,963.95	27,078.20	88	.00
EXPENSE TOTALS		\$436,113.00	\$0.00	\$436,113.00	\$200.00	\$287,602.85	\$20,780.20	\$127,729.95	71%	\$0.00
Fund 5101 - Capital Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		436,113.00	.00	436,113.00	200.00	287,602.85	20,780.20	127,729.95	71%	.00
Fund 5101 - Capital Totals		(\$436,113.00)	\$0.00	(\$436,113.00)	(\$200.00)	(\$287,602.85)	(\$20,780.20)	(\$127,729.95)		\$0.00
Grand Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		75,100,091.00	.00	75,100,091.00	5,871,337.77	21,708,241.57	17,621,309.85	35,770,539.58	52%	74,133,664.30
Grand Totals		(\$75,100,091.00)	\$0.00	(\$75,100,091.00)	(\$5,871,337.77)	(\$21,708,241.57)	(\$17,621,309.85)	(\$35,770,539.58)		(\$74,133,664.30)



**TORRINGTON PUBLIC SCHOOLS
BOARD OF EDUCATION REGULAR MEETING
Wednesday, September 25, 2019, 6:00 PM
THS Media Center, 50 Major Besse Drive**

Draft Minutes

1. Call to Order: 6:00PM
2. Pledge of Allegiance
3. Roll Call: Ms. Cappabianca, Mr. Kissko, Mr. Eucalitto, Ms. Todor, Mr. Maniccia, Ms. Spino, Ms. Richardson Mr. Corey, Mr. Arum, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Ms. Klimaszewski
Absent: Ms. Hoehne Mr. Thibault
4. Approval of Agenda: Mr. Maniccia made a motion to approve the agenda, second by Ms. Richardson. All in favor.
5. Student Representatives:
 - A. Justin Mattiello: Reported on the busy time at THS. The band marched in the parade and took first place. There were 30 Interact students who volunteered for the Parkinson's Walk. This week is the first spirit week! The THS fall sports have started off well.
6. Recognitions: Ms. Lubomski and the Board Chair recognized the following staff members:
Paraeducators of the Year: Angelita Roy – PreK at East, Diana Webb – Forbes, Wendy Valerio – Southwest, Michelle McNeill – Torrington, Adrianna Costa-Brown – Vogel-Wetmore, Carolyn Kulinski – THS, and Seth Goldfarb – TMS.
Teachers of the Year: Elaine Surveski – PreK at East, Amy Rice – Forbes, Michael McCotter – Southwest, Kelly Hagymasi – Torrington, Cameron Pruchnicki – Vogel-Wetmore, Richard Dubois – THS, and Tara D'Iorio – TMS.
District Winners: Torrington Paraeducator of the Year is Angelita Roy and Torrington Teacher of the Year is Tara D'Iorio.s
7. School/Community Service/Public Participation:
Charlie McSpiritt: He is an Assistant Principal and has worked for the district for 27th years. Mr. McSpiritt thanked David Bascetta for his 16 years of work. He acknowledged his support and service to the district and wished him well in his retirement.
8. Possible Executive Session Regarding Non-Union Salary Agreement: Mr. Kissko made a motion to enter into executive session regarding non-union salary agreement inviting in Superintendent Ms. Lubomski, second by Mr. Eucalitto. All in favor.
The board entered into executive session at 6:18PM.
The board returned into open session at 6:50PM.
9. Information Sharing Session:
 - A. Superintendent's Report: Ms. Lubomski reported on the smoothest school year opening thus far. THS and TMS had their back to school nights and received positive feedback. The TMS Fitness Trail Ribbon cutting was on Monday. Many community members, Rep Horn and Cook attended as well as several staff who participated in the installation. The Board will have new microphones at the next meeting.
 - B. SBAC Review: Ms. Ferguson presented the SAT and SBAC data, focusing on successes and where we need to improve. Grades 6 and 8 showed the greatest gains. The newly hired additional interventionists, director of intervention and academic support position, and special education supervisors will address the areas of concern. A multi-year professional learning plan, curriculum/assessment work, new PLC structure, development

These minutes have not yet been approved by the Torrington Board of Education.

of pathways, student success teams, cross grade level articulation and schedules to support teacher collaboration will help to move the district forward. Ms. Richardson asked if SBAC testing is modified for students according to their IEP. Ms. Klimaszewski replied that most SPED students will take the regular SBAC, and any accommodation they would receive in class will also occur during the test. The alternative assessment is administered to only 1% of the student population. The data review will be brought to the SIC committee, so it can be discussed at length. Mr. Kissko brought up the fact that there is a chronic absenteeism problem that could also affect test scores.

- C. Calendar Change Proposal: Ms. Lubomski proposed that we change the last teacher day of PD to February 19th instead of the PD day in June.
 - D. Special Education Update: Ms. Klimaszewski presented an update on Special Education. Torrington has the highest percentage of identified students in our district reference group (DRG). The district is working on regular education supports before we are referring students to special education. She also shared other data that impact our special education enrollment as well as program options, so students can remain in the least restrictive environment. The Board Chair wanted to know the cost impact of incoming students to the district.
 - E. Primary Mental Health Grant: This grant we have had for 10 years. This grant is primarily for Kindergarten students but can also be used for 1st and 2nd grade. It helps students with the emotional transition to school. There is also a parent component to the grant.
 - F. Monthly Financials: Mr. Maniccia reported that they looked at the financials and had a couple of questions. Mr. Arum stated that 2 of the administrators salaries were in the wrong line, they should have been in the Alliance funding line, which have not been received yet.
 - G. End of Year Financials, 2018-2019- There was a surplus of \$15,449, but the finalization of the year won't happen until September 30th.
 - H. Landscape Bids: Mr. Maniccia reported on two bids. One bid was \$9,000 lower. The Budget Committee choose to go with our current contractor, Jespersen Landscaping. They have done a wonderful job. They are local and reliable.
 - I. Employee Use of the District's Computer System and Electronic Communications Policy #4012 (Replacing Policy #2030) : This is a personnel policy and is replacing #2030, updated to include current technology and social media.
 - J. Visitors and Observations in School Policy #7024 (New): There was no exiting policy.
 - K. Field Trips: There was confusion on one of the forms regarding Keene, NH. It is a 3 day overnight trip.
 - 1. THS – North Adams, MA – October 6, 2019
 - 2. THS – Westfield, MA – October 25, 2019
 - 3. THS – Keene, NH – March 19, 2020 – March 21, 2020
 - 4. THS – Hartford, CT – April 2, 2020 – April 4, 2020
10. Committee Reports:
- A. Policy Committee: Worked on the policies that were presented at the meeting.
 - B. School Improvement Committee: Mr. Kissko reported that they are meeting at Vogel Wetmore, and there will be a discussion regarding test scores.
 - C. Budget Committee: Mr. Maniccia reported that they worked on the landscape contract. They received some estimate pricing on TMS windows, but there are still questions pending. He reported that they are working on electronic time keeping system.
 - D. Personnel Committee: Ms. Spino reported that they discussed board evaluations and superintendent evaluations. By the end of the month, every board member will use the CAGE form for Board Self-Evaluation. These will be submitted anonymously to the Administrative Secretary at Central Office. On November 6th, there will be a meeting to

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discuss the informal Superintendent Evaluation. The Board will meet with the Superintendent during the full Board Meeting on November 20th in Executive Session to review the evaluation.

- E. Grievance Committee: None.
 - F. Ed-Advance: Mr. Kissko said there is a meeting first Thursday of every month. There is a meeting on October 3 at 7:45AM where they will discuss budget, regionalization and implemented social emotional programs. The meeting location is 77 Main Street in Terryville.
 - G. Curriculum Committee: October 15 is the first meeting.
 - H. Secondary Ad-Hoc Committee: The Chair reported that the approved architectural firm facilitated a visioning day at THS. There were community members, staff, parents and businesses represented. The Chair reminded people that we do not need misinformation being shared with the public. The Board members need to remember that any statements they make may be misunderstood as decisions that have been finalized by the full Board, not just personal opinions. Surveys are going out to parents, students and staff next week. We are in the preliminary stages of this process. The next meeting is on October 24, so that architects can come back and share their findings on the facility as well as the input from the Visioning Day. People can join the Ad Hoc committee at any time.
 - I. School Liaison Reports:
 - Southwest- Welcome back night is tomorrow night. This month two teachers received donations from police department. The beginning of the school year is going well.
 - Forbes- They had a good start. There was a school wide assembly with the message that all the staff is here for all of the students. Teachers are working hard to foster a sense of community. October 9 is picture day!
 - THS – A big shoutout to girls Volleyball team!
 - TMS – The fitness train had a ribbon cutting ceremony and the beginning of the school year has started great.
11. Action Items:
- A. Possible Action Regarding Non-Union Salary Agreement: Mr. Kissko made a motion to approve the non-union salary agreement as discussed, second by Mr. Maniccia. All in favor. Welcome John Barlow, the new Director of Facilities.
 - B. Possible Action on 2019-2020 Calendar: Mr. Richardson made a motion to approve the calendar change as presented, second by Mr. Maniccia. All in favor.
 - C. Primary Mental Health Grant: Mr. Maniccia made a motion to approve the Primary Mental Health Grant, second by Ms. Todor. All in favor.
 - D. Monthly Financials: Mr. Maniccia made a motion to approve the monthly financials, second by Ms. Spino. All in favor.
 - E. End of Year Financials, 2018-2019: Mr. Maniccia made a motion to approve the end of the year financials, second by Ms. Spino. All in favor.
 - F. Landscape Bids: Mr. Kissko made a motion to accept the Jespersen bid for a 3 year period, 2019-2020, 2020-2021, and 2021-2022, second by Mr. Maniccia. All in favor.
 - G. Employee Use of the District's Computer System and Electronic Communications Policy #4012 – Mr. Kissko made a motion to approve Policy #4012, second by Mr. Maniccia. All in favor.
 - H. Visitors and Observations in School Policy #7024 – Ms. Todor made a motion to approve policy #7024, second by Mr. Maniccia. All in favor.
 - I. Field Trips: Mr. Corey made a motion to approve all of the field trips below, second by Mr. Eucalitto. All in favor.
 - 1. THS – North Adams, MA – October 6, 2019
 - 2. THS – Westfield, MA – October 25, 2019
 - 3. THS – Keene, NH – March 19, 2020 – March 21, 2020

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4. THS – Hartford, CT – April 2, 2020 – April 4, 2020

- J. Approval of Board of Education Meeting Minutes – August 21, 2019: Ms. Spino made a motion to approve the minutes, second by Ms. Todor. Abstentions: Ms. Richardson and Mr. Corey. Everyone else in favor.
 - K. Approval of Board of Education Special Meeting – July 31, 2019: Mr. Maniccia made a motion to approve the minutes, second by Ms. Richardson. Abstention: Mr. Corey. Everyone else in favor.
 - L. Receive Subcommittee Minutes: Mr. Maniccia made a motion to approve the minutes with the amendment to Budget Committee minutes format, second by Mr. Kissko. All in favor.
 - 1. Budget Committee – June 12, 2019
 - 2. School Improvement Committee – August 7, 2019
 - 3. Policy Committee – August 7, 2019
 - 4. Secondary Ad-Hoc – August 22, 2019
 - M. Consent Agenda: Appointments, Retirements & Resignations: Mr. Eucalitto made a motion to approve the consent agenda, second by Mr. Corey. Abstentions: Mr. Kissko and Ms. Todor. Everyone else in favor.
12. Comments for the Good of the Order:
John – Welcome Mr. Barlow!
Gary and Armand - Welcome back to everyone and thank you for all that you do. I hope you have a wonderful school year.
Chair - Welcome Mr. Barlow and thank you to Mr. Bascetta and the SPED department.
13. Items for Upcoming Agenda
- A. Monthly Financials
 - B. Graduation Date
 - C. Affordable Housing Information
 - D. NEASC
 - E. SPED Update
 - F. Policies
 - G. New Regulations and Mandates
14. Future Meetings:
- Wednesday, October 2, 2019 (at Vogel Wetmore)**
6:00 p.m. – School Improvement and Community Relations Committee
7:00 p.m. – Policy Committee
- Monday, October 7, 2019 (at Migeon Ave.)**
6:00 p.m. – Budget Committee
- Wednesday, October 16, 2019 (at Migeon Ave.)**
6:00 p.m. – Personnel Committee
- Wednesday, October 23, 2019 (at THS)**
6:30 p.m. – Regular Board of Education Meeting
- Wednesday, October 24, 2019 (at THS)**
5:30 p.m. – Secondary Ad Hoc Committee Meeting
15. Adjournment: Ms. Spino made a motion to adjourn the meeting, second by Mr. Corey. All in favor. Meeting adjourned at 8:32PM.



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSON
ASSISTANT SUPERINTENDENT

Budget Committee Meeting Monday, September 23, 2018, 6:30 PM 355 Migeon Ave.

Draft Minutes

1. Call to Order: 6:36PM
2. Roll Call: Mr. Maniccia, Ms. Spino, Mr. Eucalitto, Jason Lafreniere (Teacher Rep)
3. Also Present: Mr. Kissko, Ms. Richardson, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Mr. Arum, Ms. Klimaszewski
4. Approval of Agenda: Ms. Spino made a motion to approve the agenda, second by Mr. Eucalitto. All in favor.
5. Approval of Minutes: Mr. Eucalitto made a motion to approve the minutes as amended, second by Mr. Maniccia. Abstention: Ms. Spino. Everyone else approved, motion passes.
6. Public Participation: None
7. Discussion/Next Steps:
 - a. Monthly Financials: The line items discussed to be updated at next meeting.
 - b. 2018-2019 Student Activities – End of Year Financials: Spreadsheet to be sent out to Principals to update information to make it current with the new school year.
 - c. Electronic Timekeeping – The committee will continue to look at TimeClock Plus as an updated solution to manually processed payroll. Driving factor is the cost savings compared to other products.
 - d. Middle School Windows: Current costs for possible window options were presented:
 - replace all operators, hardware and locking mechanisms, replace as needed any missing or damaged weather stripping, replace all trim - \$118,677.00
 - replace all operators, replace as needed remaining hardware and locking mechanisms, replace as needed any missing or damaged weather stripping - \$60,554.00.
 - securing fastening - \$17,901.00 (permanently close all windows)

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- Remove existing operable window sash and install new Efco 2700 series operable window in existing frame, all of the interior wood trim intact
\$1,445.00 per 225 windows - \$325,125.00
- Remove existing window completely and install new Efco 2900 series window with operable/fixed windows to match existing layout, it is unclear at this time as to what interior trim can or can't be salvaged - \$3,900.00 per 225 windows - \$877,500.00. added cost: dumpster fee/shop drawings (\$1,200.00 est)/lift equipment (\$9,000.00 estimate)/interior trim (TBD)
- Number 4 above with an awning window with screens– working on prices
- e. Landscaping Bids: 2 companies bid on contract – Diamond Landscape & Athletic fields Inc. Bridgeport, CT and Jespersen's Landscaping Torrington, CT. Jespersen's Landscaping is the current company maintaining our landscaping, a local company and supporter of school & community projects. It was agreed by the committee to move Jespersen's Landscaping bid to the Full Board for approval.
- 8. Comments for the Good of the Order – Great start to the school year.
- 9. Topics for Future Meetings:
 - f. Monthly Financials
 - g. Student Activities Financials – Update
 - h. Middle School Windows
 - i. Electronic TimeKeeping
 - j. Electricity
 - k. Delta/Kelly costs
- 10. Adjournment: Ms. Spino made a motion to adjourn the meeting, second by Mr. Eucalitto. All in favor. Meeting adjourned at 7:30PM.



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSON
ASSISTANT SUPERINTENDENT

Personnel Committee Meeting Wednesday, September 23, 2019, 6:00PM Migeon Avenue

DRAFT Minutes

1. 1. Call to Order: 6:00PM
2. Roll Call: Ms. Spino, Mr. Maniccia, Mr. Eucalitto, Ms. Mangan (Teacher Representative)
Also Present: Mr. Kissko, Ms. Richardson, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Mr. Arum, Ms. Klimaszewski
3. Approval of Agenda: Mr. Maniccia made a motion to approve the agenda, second by Mr. Eucalitto. All in favor.
4. Public Participation: None
5. Discussion and Next Steps:
 - a. Superintendent Evaluation:
The evaluation usually is completed in March or April. An informal evaluation will be completed in November. Evaluation will be discussed in 2 meetings. The first meeting will be with the Full Board in Executive Session at a Special Meeting of the Full Board to discuss the evaluation and the second meeting will be presented to the Superintendent in Executive Session at a Full Board Meeting.
 - b. Board Evaluations:
CABE evaluation will be sent to all Board members with a target date of September 30th, 2019. The survey will be completed by the board member, sent into Central Office anonymously and responses will be tallied. Ms. Schulte will check the bylaws with CABE and with the Board Attorney to verify the process. The goal is to present the findings to the Personnel committee at the November 6th, 2019 meeting and then move forward to the Full Board on November 13th, 2019.
 - c. Consent Agenda - Resignations, Retirements and Appointments:
This was presented and moved to the Full Board for approval at the September 25th, 2019 meeting.
6. Comments for the Good of the Order: None

These minutes have not yet been approved by the Torrington Board of Education.

7. Topics for Future Meetings:
 - a. Superintendent Evaluation
 - b. Board Evaluations
 - c. Consent Agenda – Resignations, Retirements and Appointments
8. Adjournment: Mr. Maniccia made a motion to adjourn the meeting, second by Mr. Eucalitto. All in favor. Meeting adjourned at 6:35PM.



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSON
ASSISTANT SUPERINTENDENT

School Improvement Committee Meeting Thursday, September 4, 2018, 6:00 PM Migeon Ave

DRAFT Minutes

1. Call to Order: 6:00 PM
2. Roll Call: Mr. Kissko, Ms. Hoehne, Ms. Richardson, Ms. Todor,
Also Present: Ms. Cappabianca, Mr. Eucalitto, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Ms. Ledversis, Ms. Labbe
3. Approval of Agenda: Ms. Hoehne made a motion to approve the amended agenda adding 6cv. PO, second by Ms. Richardson. All in favor.
4. Approval of Minutes: Ms. Hoehne made a motion to approve the minutes, second by Ms. Richardson. All in favor.
5. Public Participation: None
6. Discussion and Next Steps:
 - a. Communications, Recognition of Informal Reports from Teachers, etc. – The positivity of the beginning of the school year was felt district wide. THS has seen an increase in enrollment. Clubs are thriving as it is a part of the academic plan for all students with the largest draw being a community service-based club. The creation of a Robotics League is of great interest. Great start to the new year!
 - b. Updates and Reports as available:
 - i. Community Partners Update (Community Health & Wellness) – Jason Kersten/LCSW. We have a 4 year partnership which has grown. As of October there will be a LCSW at the high school and another at the middle school. Supports are given for Social Skills, Cognitive Behavioral Therapy, and Crisis Intervention.
 - ii. 2019-2020 Board Goals – September 10th Visioning & Reimagining to be held at THS.
 - iii. Strategic Plan – table till next meeting.
 - iv. Social Media – Proposing a 3-5 year Marketing Plan to include increased social media presence.

These minutes have not yet been approved by the Torrington Board of Education.

- v. Calendar Change – Move June PD day to February 19th (teachers only) – move to full board.
 - c. THS Freshman Orientation Course (The Science of Learning) – Mandatory course for all freshman. Focus is on habits of mind that help students to be successful (organization, time management, communication, etc.) Meets criteria for STEM credit. 6 teachers are currently teaching the course. This course has always been on the books, however, it is now updated & current.
 - d. System-wide Initiatives from Convocation – 1) Attendance: committees in place at all schools to address chronic absenteeism/work with students and families. Secretaries receiving on-going training to ensure consistent procedures district-wide. 2) Engagement: Multi-year Professional Learning Plan in place to incorporate Multi-Tiered Systems of Support, Differentiation, Highly Engaging Instructional Strategies. 3) Building Independence: The PL Plan will also address this. Our SpEd Director and Supervisors are working closely with staff at all sites to differentiate instructional strategies to increase independence for all learners.
 - e. Alliance Progress – Report sent recently.
7. Comments for the Good of the Order:
PD taught by SERC trainer to create trainers to teach to Paras in the district. IDEA funded through SERC
PLC – Teachers will draft proposals for self-directed professional learning.
Students taking Soldering course will receive 3 college credits (free) from Northwestern CT Community College. In discussion with the college to apply this same benefit to some other courses that may be eligible.
Overall comments about the start of the school year, the positivity, the energy, enthusiasm, excitement felt by administration, teachers and students alike. Looking forward to a great year!
8. Topics for Future Meetings:
- a. Community Partners
 - b. NEASC
 - c. Updates to New Legislation
 - d. Graduation Dates
 - e. Strategic Plan
 - f. Branding of TPS
 - g. Weighted Grading
9. Adjournment: Ms. Hoehne made a motion to adjourn the meeting, second by Ms. Richardson. All in favor. Meeting adjourned at 7:04PM.

Future Meetings:

October 2nd – Vogel Wetmore

November 4th – Torrington

December 2nd – Southwest

January 8th – Forbes

February 5th – TMS

March 4th – THS

April 1st – Migeon Avenue

May 6th – Migeon Avenue

These minutes have not yet been approved by the Torrington Board of Education.

June 3rd – Migeon Avenue

DRAFT



Torrington Public Schools

SUSAN M. LUBOMSKI
SUPERINTENDENT

SUSAN B. FERGUSON
ASSISTANT SUPERINTENDENT

Policy Committee Meeting Thursday, September 4, 2018, 7:00 PM Migeon Ave

DRAFT Minutes

1. Call to Order: 7:06PM
2. Roll Call: Ms. Hoehne, Mr. Kissko, Ms. Todor, Mr. Mangalinkx (Teacher Representative)
Also Present: Ms. Cappabianca, Mr. Eucalitto, Ms. Lubomski, Ms. Fergusson, Ms. Schulte, Ms. Ledversis
3. Approval of Agenda: Mr. Kissko made a motion to approve the agenda, second by Ms. Hoehne. All in favor.
4. Approval of Minutes: Mr. Kissko made a motion to approve the minutes with the amendment to the attendance removing Ms. Todor, second by Ms. Hoehne. All in favor.
5. Public Participation: None
6. Discussion and Next Steps:
 - a. Acceptable Use for Employees – Shipman & Goodwin – Policy regarding Employee Use of the District's Computer Systems and Electronic Communications brought forward to replace current policy. Employees expected to model appropriate usage for students. Send to the Full Board.
 - b. Visitors (and Observations in Schools) – New policy. Send to the Full Board.
7. Comments for the Good of the Order - None
8. Topics for Future Meetings: Awaiting updates from Shipman & Goodwin, based upon developments from the 2019 session of the CT General Assembly.
9. Adjournment: Mr. Kissko made a motion to adjourn the meeting, second by Ms. Todor. All in favor. Meeting adjourned at 7:49PM.

Future Meetings :

October 2nd – Vogel Wetmore

November 4th – Torrington

December 2nd – Southwest

These minutes have not yet been approved by the Torrington Board of Education.

January 8th – Forbes

February 5th – TMS

March 4th – THS

April 1st – Migeon Avenue

May 6th – Migeon Avenue

June 3rd – Migeon Avenue

DRAFT

Torrington Board of Education Consent Agenda Detail
ConsentAge191023

Employee Name	Emp. Type	Loc.	Assignment	Action	Effective
Doreen O'Brien	Teacher	HS	Career Academy Internship Coordinator	Appoint	2019-2020
Cindy Amoroso	Teacher	HS	Coordinator of the Arts	Appoint	2019-2020
Wayne Splettstoesser	Teacher	HS	Director of High School Band	Appoint	2019-2020
Timothy Brandt	Teacher	VO	Coordinator of the Arts-Elementary	Appoint	2019-2020
Philippa Howe Ivain	Teacher	FB	Coordinator ESL/Bilingual-Elementary	Appoint	2019-2020
Eric Mahar	Teacher	SW	Coordinator Physical Education-Elementary	Appoint	2019-2020
Diane Hart	Teacher	FB	Corrdinator of Elementary Science	Appoint	2019-2020
Ashlee Hyatt	Teacher	FB/SW	Director of Elementary Band	Appoint	2019-2020

Locations:

DW = ITINERATES BETWEEN/AMONG SITES (mail site)

DP = DISTRICT PROGRAM @(site)